

Minutes of Meeting

Division		Prepared By:	
LAWA PDG		<div></div>	
Subject:	Auxiliary Curb and Bus Drop Off Meeting #2		
Date	Time	Meeting Location	Meeting No.
11/13/2018	9:00 AM	ADMIN WEST 8 TH Floor	2

Attendees			
Name	Company/LAWA Division	E-mail	Telephone Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
1.	Program Schedule: [REDACTED] noted that there is a potential for the program schedule to slip to the 3 rd quarter of 2019.			
2.	Updated Site Plan for Drop off Area: [REDACTED] provided an updated layout of Bus Drop Off Area. The update site plan, incorporated comments received from [REDACTED] on the geometrics and location of the raised curbs. [REDACTED] provided a general overview on the intended operation of bus drop off -site. He noted that the bus drop off curb and the traffic separation curbs would	Action Item: HNTB to incorporate comments from today meeting and send out a new version of the site plan so that LAWA can develop initial layout of canopies, food truck locations, restrooms, etc with	11/13/2018	

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	be raised islands. The intent is for the pedestrian islands, to the west of the bus curb, not to be raised curbs and sidewalks but simply delineated with pavement marking and possibly with landscaped planter boxes. Future direction on the delineation has yet to be determined but would be developed by the visioning architect. [REDACTED] also request HNTB to update the site plan (drop off area) exhibit with three potential food truck parking bays, one at north, two at south.	LAWA/Gensler	11/16/2108	
3.	<p>Initial Layout for CTA Area: [REDACTED] provided an initial layout of the CTA area restriping area. Comments were provided by [REDACTED] noted that some of the intermediate cross walks would be deleted. [REDACTED] noted that the construction drawings cadd files for commercial median islands do not reflect the current as-built conditions. Hensel-Phelps will provide to LAWA as-built cadd files shortly so that HNTB/LAWA can determine which sidewalks to delete where to place passenger loading zones (PLZ)s on the flip curb.</p> <p>The team discussed the preliminary locations for the modular curb and sidewalk. There was some discussion and debate on the limits of where the modular curb and sidewalk would extend to. [REDACTED] provided a preliminary cost estimate and noted that if the zicon product was installed at a 4 foot width around the entire CTA the ROM was approximately \$900k. [REDACTED] will review as possible option of installing a concrete curb and sidewalk extension.</p>	<p>Action Items: HNTB to develop a ROM cost for installing concrete curb & sidewalk. [REDACTED] to provide HNTB with the as-built record drawings from Hensel-Phelps for the CTA work that was recently completed</p>	11/20/2018	
4.	<p>Pedestrian Access Plan: [REDACTED] noted that the design team has walked the site for the pedestrian access plan between Terminal 7 and the auxiliary curb / bus drop off facility. [REDACTED] noted that pedestrian access design improvements is on hold until another alignment can be agreed upon.</p>	LAWA	TBD	
5.	<p>ASR coordination: [REDACTED] updated the team that the geotechnical soil investigation effort is scheduled to start on Thursday 11/15. [REDACTED] noted that the CALM group has assured him that the ASR would be issued today.</p>	<p>Action Items: LAWA to provide approved ASR</p>	11/13/2018	

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6.	<p>Data Collection: [REDACTED] updated the group on the Data Collection efforts completed to date. [REDACTED] provided a list of the record drawings that have been collected. [REDACTED] noted the team is still missing a significant amount of as-built data related to the water (fire and domestic), sanitary sewer, site electrical and environmental soil piping that is located on site. [REDACTED] noted that he would review his data to see if any other data might be available. [REDACTED] noted that he has requested a proposal from company that can provide Ground penetrating radar (GPR)/Scanning services.</p>	<p>Action Items: [REDACTED] to provide LAWA with the Proposal from Southwest Geophysics for review and approval.</p> <p>[REDACTED] to check his files to see if he has any additional as-built information related to on-site utilities</p>	<p>11/13/2018</p> <p>11/20/2018</p>	
7.	<p>Debrief from Initial Meeting with LADBS: [REDACTED] provided a debrief from the initial meeting that was held with [REDACTED] from LADBS. [REDACTED] indicated that fixed canopies will trigger occupant load and restroom requirement. [REDACTED] noted that Lily noted that the Health Dept may need to be engaged possibly after we get idea of food truck concession usage to confirm any code compliance issues that might arise with food vendors on site. HNTB will track the anticipated plans check items. [REDACTED] noted that HNTB has appointments set up on Wednesday with bureau of sanitation – Aamir Etwil to review anticipated storm water treatment and LAFD with Inspector Conneally to review Fire Hydrant modifications.</p>	<p>Action Items: HNTB to provide an update on meeting with BOS and LAFD</p>	<p>11/20/2018</p>	

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Minutes of Meeting

Division		Prepared By:	
LAWA PDG		[REDACTED]	
Subject:	Auxiliary Curb and Bus Drop Off Meeting		
Date	Time	Meeting Location	Meeting No.
11/20/2018	9:00 AM	ADMIN WEST 8 TH Floor	3

[illegible]

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
1.	<p>RFIs: [REDACTED] reviewed the list of requests for information (RFI)s and the responsibility of each party. [REDACTED] noted the following:</p> <ul style="list-style-type: none"> Horizontal alignment is more or less set for the bus drop off area. [REDACTED] noted that PNF has requested that a new entrance drive and gate set up would be add to the east side of the site. [REDACTED] noted that likely the number of east - west cross walks would be reduced from three (3) to two (2). Painted median vs. raised island. [REDACTED] noted that is the preference to have raised median island. [REDACTED] noted the majority of the amenities will be located at the south site of the site. These amenities include parking for three (3) food trucks, a breakroom trailer for the employees at the site (Same size as the existing trailer), 	<p>[REDACTED] to develop conceptual layout for additional access drive for the PNF lot.</p> <p>[REDACTED] to provide layout for the two (2) cross walk concept.</p> <p>[REDACTED] to provide direction on painted median vs raised island.</p> <p>[REDACTED] noted that she will provide the programing that was completed for the breakroom trailer</p>		

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	<p>restroom facilities. ■ noted that an informational kiosk will likely be located on the north side of the bus island</p> <ul style="list-style-type: none"> ■ noted the existing PNF trailer that is located on site will not be relocated. ■ noted providing power and data for north site, and water, power, sewer, and data for the south site of the bus drop off curb island. ■ noted that there will not be any audio/visual requirements for the site i.e. paging requirements, or overhead speakers. The LAWA police may require CCTV cameras. ■ noted that traffic loops may need to be installed to allow LAWA to track traffic flows 	<p>location.</p> <p>■ to schedule a meeting with LAWA IT to discuss CCTV needs and requirements.</p> <p>HNTB to develop scope of work to engage architects to start visioning coordination, layout options for the various amenities.</p>		
2.	<p>Pedestrian access plan between Terminal 7 and Auxiliary Curb Facility.</p> <p>■ noted that LAWA Executive Management has decided that they will need a pedestrian walkway. The new concept is slightly different from the original concept. A new concept exhibit has been provided to HNTB.</p>	<p>Action Item: HNTB to develop a scope and fee to design the pedestrian walkway between terminal 7 and the auxiliary curb facility. Scope will include survey, civil, wayfinding and landscape improvements</p>		
3.	<p>CTA Marking Exhibit. ■ noted that there was a working session held on 11/19 with HNTB and LAWA staff. At the session the marking, bus routing, marking, barricade locations, ADA ramps location, were review and discussed. ■ presented an updated exhibit capturing the comments from the meeting on 11/19. ■ noted that he had some addition comments and revisions the plan that he is working on.</p>	<p>Action Items:</p> <p>■ to review the latest version of the CTA marking exhibit and provide comments.</p>		
4.	<p>General Data Collection: ■ noted geotechnical drilling begin last night. The completed seven (7) borings. An additional seven shallow borings are scheduled for tonight. ■ noted that there are two (2) deep</p>	<p>Action Item: HNTB to provide ■ the contact person at the County that is responsible for</p>		

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	borings that will require a permit from the County before the drilling can occur. The application was submitted to the County ten (10) days ago. Usually, takes no more than 12 days to get the permit.	issuing the permit. ■ to elevate importance of project to County representatives to accelerate permit authorization.		
5.	<p>Other Plan Check Coordination: ■ noted that HNTB has met with Bureau of Sanitation (BOS) Ammar Eltwail about LID compliant BMPs on 11/14 – he suggested porous pavement, bioretention, dry wells are acceptable options. ■ noted that for a temporary facility they would like to install the minimal storm water improvements. The options of porous pavement, bioretention and dry wells are too elaborate.</p> <p>■ noted that HNTB met with LAFD to review LAFD permitting requirements. The two (2) existing fire hydrants located on site are acceptable. Just would need to be adjusted to grade. In addition, a 36" gate with a Knox box would have to be installed at the east side of the site to allow for the LAFD access from the PNF lot. ■ suggest the in lieu of installing a gate, she suggested installing a simple opening in the fence to allow for pedestrian access.</p> <p>■ noted FPL is HNTB sub consultant and will be designing the traffic signal modifications with the CTA. FPL has noted that the plan check and permitting process with LADOT and can be a long process. Based on the schedule they have developed, the earliest that a LADOT plan check approval can be obtained is late May 2019.</p>	<p>Action Items: HNTB to provide two (2) paragraphs outlining the LID requirements and the preference option. ■ to elevate to LAWA management to see if a one-time exception can be made.</p> <p>■ to schedule a pre-design meeting with LADOT to review the proposed traffic signal modifications within the CTA</p>		

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Minutes of Meeting

Division		Prepared By:	
LAWA PDG		<div></div>	
Subject:	Auxiliary Curb and Bus Drop Off Meeting		
Date	Time	Meeting Location	Meeting No.
11/27/2018	9:00 AM	ADMIN WEST 8 TH Floor	4

Attendees			
Name	Company/LAWA Division	E-mail	Telephone Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
1.	<p>Direction from LAWA Executive Management: [REDACTED] review the latest approvals and direction provided by LAWA Executive Management. She noted the following:</p> <ul style="list-style-type: none"> • Raised curbs and concrete islands have been approved. • Canopies will be the street furniture type. Canopies will be of the type that do not require a specific foundation permit or external LADBS approval required. [REDACTED] asked if there was any concern related to the wind or rain dripping off the canopies. [REDACTED] noted that if only rains 36 days a year in Los Angeles. No lighting mounted on the canopies. Uplighting can be considered. • Barriers shall include planter boxes to separate pedestrian plaza from 	<p>[REDACTED] to develop conceptual layout for additional access drive for the PNF lot.</p>		

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	<p>vehicle traffic. Planter boxes will need irrigation. No bollards</p> <ul style="list-style-type: none"> Fencing shall be installed on backside of passage loading curbs, to separate lot from Park 'N Fly lot. (Omegamax or similar) Restroom facilities would be limited to 4 to 6 toilets. █ noted the existing PNF trailer that is located on site will likely be relocated or removed. Final direction will be provided next week No pet / service animal relief area required LAWA breakroom to be single room with tables/chairs, modular cabinets with sink and outlets for microwaves. No offices, restrooms, changing rooms, lockers. 			
2.	<p>Design RFI – Concept priority list.</p> <p>The team reviewed the RFIs list, noted that a number of RFIs have been addressed and could now be closed. █ will update the log to include comments and check approved to the RFI have been closed</p> <p>█ noted that she is still working with TNC users and reviewing how the TNC will operate between the various users. This negotiation will affect how the wayfinding is designed.</p> <p>█ noted that she evaluating is there will be any special union rules for the staff that will require additional support spaces on-site</p>	<p>Action Item:</p> <p>█ is hoping to have some decisions on how the TNC operations along the curb will function by next week</p>		
3.	<p>CTA Area</p> <p>█ and █ mentioned we updated the CTA exhibit to show potential accessible PLZ's. █ noted that they are having a meeting Thursday to refine the outer and inner curb commercial stop</p>	<p>Action Item:</p> <p>█ to provide commercial curb information when</p>		

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	locations.	determined. ██████████ to incorporate into the exhibit for the next meeting and contractor engagement.		
4.	<p>Visioning.</p> <p>██████████ noted that LAWA will forward Gensler's site planning layouts to HNTB next week (12/4 tue). LAWA indicated they may just select a design and provide direction on 12/4.</p> <p>The following week (12/11 tue) they will forward Gensler's "look and feel" vision report. The "look and feel" will include the "themes" package (beach, mountains, etc)</p>	<p>Action Items:</p> <p>██████████ forward Gensler's site planning layouts to HNTB next week</p> <p>██████████ to provide look and feel on 12/11</p>		
5.	<p>General Data Collection:</p> <p>██████████ noted county permit for to allow for deep geotechnical drilling was received. ██████████ noted his appreciation for ██████████ efforts on pushing the county for permit approval. Deep drilling scheduled for Wednesday night 11/28</p>	Action Item:		
6.	<p>Other Coordination Meetings: ██████████ noted that the team will be meeting with LAWA IT at 1PM to review, IT required infrastructure including CCTV cameras and WIFI requirements.</p> <p>TF noted that LADOT pre-design meeting is scheduled for 12/6. ██████████ requested to see an advanced copy of the traffic signal plan.</p>	<p>Action Items:</p> <p>██████████ to coordinate with FPL and provide an advanced copy of the preliminary traffic signal plan.</p>		

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Minutes of Meeting

Division		Prepared By:	
LAWA PDG		[REDACTED]	
Subject:	Auxiliary Curb and Bus Drop Off Meeting		
Date	Time	Meeting Location	Meeting No.
12/11/2018	9:00 AM	ADMIN WEST 8 TH Floor	6

Attendees			
Name	Company/LAWA Division	E-mail	Telephone Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
1.	<p>Direction from LAWA Executive Management: [REDACTED] noted that there has not been much progress made related to the architectural “look and feel” for the lot. A few concepts have been discussed but the vision team has yet to narrow the concepts to a point where a few options can be presented to LAWA Executive Management. [REDACTED] noted that we wait one (1) more week for the look and feel.</p> <p>[REDACTED] note that initially the direction was to only have tall standing tables. However, the vision team may want to have table with chairs or bench seating.</p>	[REDACTED] to provide direction on the look and feel next week	12/18/2018	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
2	<p>Preliminary Floor Plans for Restroom and Breakroom Trailers</p> <p>██████████ review some the preliminary floor plans for the restroom and breakroom trailers. ██████████ noted that if the breakroom and restroom facility could be customized based on a construction trailer or modular/portable offices then we can have more flexibility with the architectural look and feel.</p> <p>██████████ noted that gender neutral bathrooms should not have door that can lock to the outside because the airport has had challenges homelessness and malicious activities.</p> <p>██████████ noted if we can finalize a trailer package we could engage a JOC contractor if the costs don't exceed \$750K</p>	<p>Action Item:</p> <p>██████████ to develop updates for the trailer floorplans</p>		
3	<p>Design RFIs</p> <p>██████████ noted that HNTB is working with Lynn Capouya Inc to start landscaping coordination in preparation for the "look and feel" direction. ██████████ noted that the design team should wait one more week before moving forward with landscape design.</p> <p>██████████ noted that the utility GPR data collection effort was helpful, and it allows the design team to locate a number of underground utilities horizontally. Domestic water and the location of a meter was still question. Myers team to schedule a field visit to help locate a water meter that might be close to the project site.</p> <p>HNTB has been reviewing the project with BOS. Unfortunately, the contech biofiltration unit is not approved for use in the City of Los Angeles. HNTB is evaluating use a FocalPoint product. HNTB planning to meet with Ada at BOS after the concept design and drainage calculations are completed</p> <p>██████████ presented the marking plan for the airport police parking lot. The existing</p>	<p>Action Item:</p> <p>LAWA, HNTB and Myers/Griffith to review possible domestic water point of connection.</p> <p>On 12/19, HNTB to develop drainage calculations and details for FocalPoint Bioswale product.</p> <p>██████████ to sort out Cultural Affairs permitting; ██████████ is negotiating with Haroot.</p>		

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	entrance directional arrow marking will be removed, and new entrance and exit directional arrow markings are proposed.			
4	<p>General Coordination and Data Collection</p> <p>██████████ noted that the scheduled utility GPR effort on 12/6 was rained out. Potholing was completed on 12/7. The GPR effort was rained out 12/6 was completed on 12/10.</p> <p>HNTB to develop a ASR for survey of pedestrian pathway</p> <p>The team is meeting with LAWA IT in the afternoon to review updated design concept</p>	<p>Action Item:</p> <p>HNTB, PDG and LAWA IT to meet and review updated LAWA IT design concepts.</p> <p>HNTB to develop ASR for the survey of pedestrian pathway</p>		
5	<p>Schedule:</p> <p>██████ to develop an updated design schedule.</p>	<p>Action Items:</p> <p>██████ to develop and updated schedule for the 60% design submittal</p>		

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Minutes of Meeting

Division		Prepared By:	
LAWA PDG		[REDACTED]	
Subject:	Auxiliary Curb and Bus Drop Off Meeting		
Date	Time	Meeting Location	Meeting No.
12/18/2018	9:00 AM	ADMIN WEST 8 TH Floor	7

Attendees			
Name	Company/LAWA Division	E-mail	Telephone Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
1.	<p>Direction from LAWA Executive Management: [REDACTED] noted that there continues to be some discussion on “the look and feel” with Gensler. No formal decisions have been made yet, but the vision team is narrowing the number of themes that are being evaluated.</p> <p>[REDACTED] noted that the LAWA executive manage is also exploring a second restroom facility that is similar to “the Zappos Porta Party” facility. LAWA management is currently evaluating it as an option.</p>	[REDACTED] to set up a separate meeting to brief HNTB architectural criteria and alternatives that are being review.	12/20/2018	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
2	<p>Preliminary Floor Plans for Restroom and Breakroom Trailers</p> <p>██████████ review some the preliminary floor plans for the restroom and breakroom trailers received from Williams Scotsman's. ██████████ noted that one of the available options is shipping connector concept that could be customize and partitioned if needed to provide restroom space for both genders</p> <p>On concept allowed for gender neutral bathrooms should not have door that can lock to the outside.</p>	<p>Action Item:</p> <p>██████████ to continue to refined restroom and breakroom concepts and floorplans.</p>	01/08/2019	
3	<p>Design RFIs</p> <p>The team reviewed the RFI log and provided updated list of responsibilities.</p> <p>██████████ noted that installing submeters for proposed utilities including water, sewer, and electrical is an option if an agreement can be negotiated with the PNF tenant</p> <p>██████████ noted LAWA management team is meeting with ADA committees to discuss ADA requirement for the project. Discussed requirement will be distribute to design team.</p> <p>██████████ noted that there would be a Zicla presentation at 10AM with the manufacturer.</p> <p>██████████ also noted that the design team would be meeting with LAWA IT to review the preliminary cost estimates for the proposed LAWA IT infrastructure</p> <p>██████████ noted that there would be a LID requirement discussion meeting today 12/18/2018 with ██████████ and LAWA environmental;</p>	<p>Action Item:</p> <p>██████████ & ██████████ to meet with LAWA IT to review preliminary cost estimates for the various options.</p>	01/02/2019	

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4	General Coordination and Data Collection <p>██████████ noted that ASR has been submitted to CALM Group to allow for survey of the Pedestrian Walkway.</p>	Action Item: HNTB to develop ASR for the survey of pedestrian pathway	12/20/2018	
5	Schedule: <p>██████████ to reviewed updated design schedule.</p> <p>██████████ noted that internal QC on the 60% submittal is scheduled to begin on 1/2/2019</p> <p>██████████ noted that 60% submittal to be submitted to LAWA for review on 1/15/2019</p>	Action Items: ██████████ to distribute updated design schedule to team	01/08/2019	

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LAWA PDG		<div></div>	
Subject:	Auxiliary Curb and Bus Drop Off Meeting		
Date	Time	Meeting Location	Meeting No.
01/08/2019	9:00 AM	ADMIN WEST 8 TH Floor	8

Attendees			
Name	Company/LAWA Division	E-mail	Telephone Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Wayne Johnson	HNTB	Wejohnson@hntb.com	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
1.	<p>Zicla Curb Curb Extension Option</p> <p>[REDACTED] reviewed the LADBS ADA dimension limitations with the zicla product. Currently, the code does not allow the ramp portion of the zicla project to be considered as part of the four (4) feet clear space. Also, the lip at the ramp edge exceeds the 1/2" max vertical change including a 2:1 bevel (ADA requirement). [REDACTED] and [REDACTED] agreed that due to overall schedule constraints for the Project, it was their recommendation not to utilize the Zicla product and an alternative for the sidewalk extension. [REDACTED] request that the team, inform Zicla of this decision and not to lead the Zicla manufacturer on, as they have invested significant resources into marketing their product to LAWA.</p>	JH to inform Gorka Castrillo at Zicla of LAWA decision not to use the Zicla product for the auxiliary curb project	01/15/2019	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
2.	<p>Direction from LAWA Executive Management: [REDACTED] noted that several versions of the LAWA IT communication concepts and cost estimates have been provided for evaluation by LAWA Management. [REDACTED] noted that version 6 of the concept, dated Jan. 3rd is the latest version of the plan and the only comment received for LAWA was to include 5 Fixed cameras to the specifications. [REDACTED] noted that HNTB will include version 6 of the IT plan in the 60% submittal.</p> <p>[REDACTED] note that LAWA continues to be some discussion on “the look and feel” with Gensler. No formal decisions have been made yet.</p>	<p>[REDACTED] to confirm with [REDACTED] that Version 6 on the IT plan has been approved by LAWA management.</p> <p>If approved, [REDACTED] to develop an extra service request to provide final design services to include IT in to Aux curb plan set.</p>	01/15/2019	
2	<p>Preliminary Floor Plans for Restroom and Breakroom Trailers</p> <p>[REDACTED] and Wayne Johnson (WJ) reviewed some the site plans for the Plaza area including: restroom and breakroom trailers, locations, umbrella locations, phone charger locations, retail kiosk and planter boxes.</p> <p>[REDACTED] reviewed some of the dimensional restriction in the plaza area between the food trucks and the western curb.</p> <p>[REDACTED] noted that if the food trucks parking could be adjusted to a more of a linear configuration then maybe this might free up additional space for pedestrian circulation. PK noted that he would work with the civil to set in food truck parking could be adjusted.</p> <p>[REDACTED] suggest that HNTB included the proposed layouts in the 60% submittal. LAWA will provide comments to the proposed layouts as part of the formal review of the 60% deliverable</p>	<p>Action Item: HNTB to include proposal plaza layouts in the 60% submittal.</p> <p>LAWA to provide comments on 60% submittal comments should include comments or approval of the Plaza layout and food trucks parking configuration</p>	01/22/2019	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
3	<p>Design RFIs</p> <p>The team reviewed the RFI log and provided updated list of responsibilities.</p> <p>Landscaping and Location: [REDACTED] noted that Landscaping and planter location should be included in the 60% submittal. LAWA will review and provide comments/direction.</p> <p>PNF Trailer Relocation: [REDACTED] noted that LAWA still has not determine where existing PNF trailer will be relocated to. [REDACTED] directed HNTB to show trailer foundation demolition on the 60% submittal</p> <p>Accessibility: [REDACTED] noted that the only accommodation that will be include in the 60% submittal will be the adult changing stations in the dual gender restrooms.</p> <p>Janitorial storage for restrooms: [REDACTED] directed HNTB is place a small closet in the breakroom trailers for janitorial storage.</p> <p>LID Storm Drainage: [REDACTED] noted that [REDACTED] LAWA Environmental is currently negotiating an agreement with BOS. For the 60%, the team has agreed to include both pretreatment inlet filter and the permavoid modular units until agreement is finalized.</p> <p>Emergency phones: [REDACTED] noted that [REDACTED] would like to include one emergency phones in the all gender restroom.</p>	<p>Action Item:</p> <p>[REDACTED] & [REDACTED] to meet with LAWA IT to review preliminary cost estimates for the various options.</p>	01/02/2019	
4	<p>General Coordination and Data Collection</p> <p>[REDACTED] noted that field survey for the Pedestrian Walkway has been completed. HNTB expects to receive the survey cadd files for the pedestrian walkway on Friday 1/10. The survey topo files will be incorporated into the design plans after the 60% submittal</p>	<p>Action Item:</p> <p>HNTB to incorporate the field survey into the design after the 60% submittal</p>	01/22/2019	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
5	<p>Schedule: JH requested that HNTB review the various design packages and develop schedule to accelerate 90% Design so that MGJV can bid out those packages. If possible LAWA would like to go to the 02/21/2019 Board Date with a few early works packages</p> <p>Possible package include the following:</p> <p><u>Early Priority</u></p> <p>Electrical/Duct/Panels/Lights./Loops Canopies Restroom Trailer Signs/wayfinding Demolition Site Furnishings(Furniture)</p> <p><u>Additional Packages</u></p> <p>Striping/Curb Painting Sewer/Water/Storm Drain Fencing Slurry seal Landscape/Irrigation/Tree Wells</p> <p>█ to reviewed design schedule, and noted the 60% submittal would be delivered to LAWA next Wednesday on 1/16.</p> <p>The next progress meeting will focus on the wayfinding effort.</p>	<p>Action Items: █ to develop possible early packing options and schedule for delivering these packages</p>	01/22/2019	

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Minutes of Meeting

Division		Prepared By:	
LAWA PDG		<div></div>	
Subject:	Auxiliary Curb and Bus Drop Off Meeting		
Date	Time	Meeting Location	Meeting No.
01/22/2019	9:00 AM	ADMIN WEST 8 TH Floor	10

Attendees			
Name	Company/LAWA Division	E-mail	Telephone Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Wayne Johnson	HNTB	Wejohnson@hntb.com	213-337-2187
Ryan Damery	HNTB	rdamery@hntb.com	310-846-1832
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
1.	60% Design Comments [REDACTED] noted that comments on the 60% submittal would begin to come in tomorrow from Tenant Improvement Approval Party (TIAP) and others. [REDACTED] questioned what if they would be in a consolidated spreadsheet or on the plans? [REDACTED] noted that his comments were on the actual plans. [REDACTED] noted that the comments could be consolidated into a spreadsheet before sent to HNTB. [REDACTED] noted that if comments were received on plans that HNTB could put them in a spreadsheet to respond to.	[REDACTED] to transmit LAWA's consolidated 60% submittal comments to HNTB.	1/23/2019	
3	Trailers and Kit of Parts. Wayne Johnson (WJ) noted that the lead time on the most to the furniture, equipment for the site would be 6-8 weeks lead time and for the restroom and breakroom trailers lead time	Action Item: HNTB to provide "Kit of Parts" catalog to LAWA.	01/22/2019	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
	<p>would be more like 17 weeks. ■ noted that it would be good for LAWA to provide direction on the trailer floor plans asap.</p> <p>■ noted that the “Kit of Parts” was not included in the 60% submittal, but would be provided today. ■ noted that comments to the trailers would be provided on the 60% review. ■ noted that the trailers provided included a mounted flush with the pavement so that the ADA ramps are not needed.</p> <p>■ to follow up with ■ to confirm that trailer floor plans have been reviewed and approved so that HNTB can move forward with detailed design.</p>	<p>LAWA to provide comments on trailer layouts and “kit of parts”.</p> <p>■ to follow up with ■ on direction and approval on trailer floor plans so the early procurement can begin</p>		
4	<p>Early Packages</p> <p>■ noted that there are some elements/packages that HNTB could accelerate design if necessary. This would allow the CMAR contractor to develop bid pricing so that we could start on some elements after we receive BOAC approval.</p> <p>■ provided a schedule showing an early Packages 1 and 2 being released on 2/12/2019. He proposed the following packages:</p> <p>Package 1: Sewer/Fire water/domestic water/ storm drain</p> <p>Package 2: Restrooms Trailers/Breakroom Trailers</p> <p>Package 3: Pedestrian Walkway (not including wayfinding)</p> <p>Package 4: Demolition/Paving/ Curb & Gutter Sidewalk/Fencing</p>	<p>Action Item:</p> <p>LAWA to review proposed schedule and provide feedback on packages 1 and 2 being released on 2/12/2019.</p> <p>Accelerated design and early packaging for package 2 is contingent on LAWA buy off on floor plans and trailer type.</p>	01/28/2019	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
5	<p>Look and Feel</p> <p>■ questioned the pin inside the tear drop. ■ noted that a 36" diameter foundation was shown in the 60% design as a placeholder, but structural calculations would need to be developed. WJ noted that a sign permit would be needed from LADBS. ■ questioned if there were FAA height restrictions on the pin. ■ noted that 30' height restriction is typical, but if something higher was desired a 7460 could be filled out and submitted to the FAA.</p>	LAWA to provide feedback on "look and feel" including the proposed pin drop inside the teardrop by 1/25/2019.		
6	<p>Outside Coordination</p> <p>■ noted that HNTB sent over 60% plans to Honeywell for the ground water treatment wells for their review and comment.</p>	<p>Action Item:</p> <p>Honeywell to provide comments on 60% submittal to HNTB.</p>	01/28/2019	
7	<p>LADBS Coordination</p> <p>■ noted that HNTB should call Shahram before they go to LADBS for the LID submittal so LAWA can make a phone call and let LADBS know the plans are being submitted. ■ noted that a LAWA Engineer, ■ or ■ would have to go along to sign the IDO for payment. ■ noted that the underground plans were being submitted to LADBS today including water, sewer, grading permit and storm drain. ■ questioned if cultural affairs approval for the restrooms. ■ noted that cultural affairs would likely be needed, but Haroot should be able to sign-off easily based on previous coordination provided by ■.</p>	<p>Action Item:</p> <p>HNTB to call Shahram to notify of intent to submit LID and coordinate for IDO signature.</p>		
8	<p>IT Design</p> <p>■ noted that several versions of the IT scope had been ROM cost estimated by HNTB and questioned if LAWA had decided on the IT package scope. ■ to discuss IT scope with ■. TF questioned if an emergency phone is needed. ■ noted that emergency phone should be provided at the bathrooms.</p>	<p>Action Items:</p> <p>LAWA to provide HNTB direction on IT scope by 1/25/2019.</p> <p>HNTB to add emergency</p>	01/25/2019	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
	<p>■ noted that ■ had requested Birdi to do the LAPR camera layouts.</p>	<p>phone by the bathrooms for 90% submittal.</p>		
9	<p>CTA Curb Width</p> <p>■ questioned the curb width extension at the areas with a proposed handrail in the CTA.</p> <p>■ noted that the extension should be increased to 4'-6".</p>	<p>HNTB to increase sidewalk extension to 4'-6" for 90% submittal.</p>		
10	<p>Next week progress meeting</p> <p>■ noted that LAWA management has decided to utilize the Swinerton contract to build the Aux Curb project. ■ to engage the Swinerton team and have that team review the 60% design and proposed packaging.</p> <p>Next week progress meeting will include a focused page turn of the LAWA's comments on the 60% Submittal</p>	<p>■ to engage the Swinerton Team and review 60% design and proposed packaging</p>		

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Minutes of Meeting

Division		Prepared By:	
LAWA PDG		[REDACTED]	
Subject:	Auxiliary Curb and Bus Drop Off Meeting		
Date	Time	Meeting Location	Meeting No.
03/19/2019	9:00 AM	ADMIN WEST 8 TH Floor	17

Attendees			
Name	Company/LAWA Division	E-mail	Telephone Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Andy Davey	Selbert Perkins	akdavey@selbertperkins.com	
Carl Crooks	Selbert Perkins	ccrooks@selbertperkins.com	
Lance Taylor	Selbert Perkins	ltaylor@selbertperkins.com	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
1.	<p>Wayfinding Status Update</p> <p>a. Wayfinding status was discussed. [REDACTED] mentioned the latest sign quantities from Selbert Perkins (SP) indicated 381 signs, while [REDACTED] indicated there were 871. [REDACTED] will verify the latest list of signs to determine if her number includes signs inside the terminals.</p> <p>b. The latest wayfinding progress plans set was reviewed for outstanding items. [REDACTED] indicated that not all added sheets were included in Addendum 9, only the quantities. SP indicated some sign details changed. [REDACTED] noted these added details are more expensive and might exceed the budget</p>	<p>a. [REDACTED] to verify the sign quantities to ensure Selbert Perkins has not missed any exterior signs.</p> <p>b. See Attachment 1 for action items and decisions made on outstanding items. [REDACTED] to provide ROM</p>	<p>a. 3/20/2019</p> <p>b. 3/22/2019</p>	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
	<p>that has been set aside for the allowance. SP also indicated the quantities may change as well based on the sign detail used.</p> <p>d. ■ discussed creating an "Allowance Set" for the wayfinding plans when the details are finalized. HNTB will work with him to determine the best way to present the information to the Contractor.</p>	<p>cost for column sign frames vs. Vinyl adhesive sign & Bollard cover sign vs. regular sign on perforated post</p> <p>■ to review sign modifications and costs and to provide direction to the design team.</p>		
2.	<p>Plan Check and Permitting</p> <p>■ gave an update on the plan check and permitting status. He indicated there is a four (4) week review time for LABDS approval of the Request for Modification. May need LAWA help to accelerate the review.</p>	<p>LAWA to help accelerate LADBS review for Modification of building ordinance for soils approval.</p>	3/26/2019	
3.	<p>Monument Sign Alternative</p> <p>■ gave an update on the Monument sign concept and cost. Initial concept ROM came in over budget at \$400,000. So alternative sign concept are being developed and will be available Thursday. ■ indicated that billboard alternative will likely be a less costly option. ■ said that there may be permitting requirements since it could be used as a billboard. ■ also stated that design would most likely not be well received by upper management. ■ suggested that ■ show the preferred sign, but with a cost breakdown to show what the minimum cost of infrastructure for any sign would be. ■ noted that if LAWA Management understands the details then that will assist with their evaluation of the various options.</p>	<p>HNTB to put together a cost breakdown for the Monument sign options.</p>	3/21/2019	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
4.	<p>Schedule</p> <p>█ discussed the latest schedule and indicated the early items needed due to long lead times are site furnishings and planter. These need to be released by March 29 to allow for installation end of July</p> <p>HNTB and LAWA discussed creating a conformed plan set. █ noted that different packages would be difficult to track and cross references may be an issue. █</p> <p>█ indicated he would discuss with █.</p>			

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Attachment 1 – Wayfinding Plans – Actions items and Decisions on Outstanding Items
PROGRESS DRAFT SET 3.14.19

Item No.	Sheet	Outstanding Item	Action Item / Decision / Status
1.	SP001	LAWA to provide final color specs for revised and new curb/services	█ to provide this week
2.	SP002	Need decision to add van and car symbols to LAWA symbol set	LAWA decision: No van symbol, will use car symbol
3.	SP050	Will LAWA determine copy and layouts?	LAWA to provide messaging and layouts. █ and █ to confirm project name
4.	SP050	Will collar be used for sign type CID?	LAWA decision: No. direction is to use an alternative material (paint or vinyl) to help reduce project costs
5.	SP050	Will mounted frame be used for sign type CW	LAWA decision: Yes. if ROM costs are in line with the project budget
6.	SP052	Will bollard mount or regular sign on post be used.	█ to provide ROM Bollard cover sign vs. regular sign on perforated post. █ to review sign modifications and costs and to provide direction to the design team.
7.	SP053	LAWA to revise existing sign face or place on bollards? Will access zones be on the terminal sidewalk, roadway island, or both locations?	LAWA decision: Yes, terminal signs will revise existing sign face only. Access zones will be in both locations. New signs are required on the outer curb. █ to send locations. █ to provide ROM Bollard cover sign vs. regular sign on perforated post. █ to review sign modifications and costs and to provide direction to the design team.

Item No.	Sheet	Outstanding Item	Action Item / Decision / Status
8.	SP055 to SP064	Need verbiage and messages for all signs. Need LAWA decision approval for passenger car and van.	LAWA to provide messages. [REDACTED] and [REDACTED] to confirm project name See item 2 for car and van symbol decision.
9.	SP065	Need approved verbiage from LAWA.	LAWA to provide. [REDACTED] and [REDACTED] to confirm project name
10.	SP068 to SP072	Need approved verbiage from LAWA.	LAWA to provide. [REDACTED] and [REDACTED] to confirm project name
11.	SP073	Need decision to add car symbol to LAWA symbol set.	See item 2 for car and van symbol decision.
12.	SP074	Need approved LAWA sample layout and verbiage.	LAWA to provide.
13.	SP077	LAWA to determine verbiage for signs to be replaced and advise Selbert Perkins design. LAWA to determine and advise Selbert Perkins design what to do with overhead door and column direction signs.	LAWA to advise.
14.	SP250	Determine and advise Selbert Perkins design of "Lot A" nomenclature.	LAWA to advise. [REDACTED] and [REDACTED] to confirm project name
15.	SP300 to SP353	LAWA to determine and advise Selbert Perkins design what to do with out-of-scope signs. Leave in signage set or delete?	LAWA decision: Include signs in set. LAWA to determine verbiage. Note these are probably not included in the current bid. [REDACTED] to verify with Swinerton.



Minutes of Meeting

Division		Prepared By:	
ITFW_A - ITF-W_A Interim Ground Access (IGA)		[REDACTED]	
Subject:	Owner, Architect, Contractor		
Date	Time	Location	Meeting No.
5/16/2019	08:00 AM	7301 World Way West, Los Angeles, CA 90045 8th Floor Room 826	8

[illegible]

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
001-001	PROJECT SUMMARY A. KEY DATES: 1. 108 Days remaining.	No		A. KEY DATES: Substantial Completion - All Scope - 11/22/19; Substantial Completion - Auxiliary Curb, Ped Walkway, (between T7 & Aux. Curb - All

Minutes of Meeting

				<p>Scope), CTA Flip Curb Wayfinding (All Scope), CTA Partial Pavement Markings (at outer CTA lanes) - 08/31/2019; Substantial Completion - CTA Curb Improvements 4' Curb Extension & Misc CTA Curb Scope, CTA Remaining Pavement Markings (inner CTA lanes) - 11/22/2019</p> <p>**05/09/2019** Milestone 1 - 115 Days Milestone 2 - Tentative Start 09/02/2019</p>
001-002	SAFETY & SAFETY MOMENT			<p>**05/16/2019** 1. Rear end collisions; safe driving. **05/09/2019** - Safety Moment: Fall Protection/Prevention (presented by Swinerton) - Next weeks Safety Moment will be by LAWA Inspection team. - Safety Orientation: 05/09/19 9am following OAC Meeting. - Regency is proposing to work on site, 30-minutes needed, Regency will provide a schedule. Teams will work collaborative to accommodate Regency. Work crew should be the same members that completed the Swinerton safety orientation.</p>
001-003	CONSTRUCTION SCHEDULE Project 3-Week Look ahead (provided by Swinerton)			<p>**05/16/2019** Aux Curb - T1 Telcomm line in process; RFI submitted for line that goes into Hudson News Store. - Sewer complete. - Elec at Park & Fly on hold. - Mob/De-Mob may affect cost due to loss of productivity. - Light Pole foundations to start next week. - Possible Rain Delay no work on-site 05/16/2019. Pedwalkway - Monday morning walkway opened up. - RFI response on Ramp work. Work may be deleted. - Less impact to Airport. - Steam and Chill water lines to be protected in place and backfilled with slurry. CTA - ASR Coordination Mtg striping was discussed to hold off. - Flip Curb extension at TBIT direction stands to not install. - Outer striping to do work ahead of schedule as long as</p>

Minutes of Meeting

			<p>work does not affect operations.</p> <p>**05/09/2019**</p> <ul style="list-style-type: none"> - Auxiliary Curb: Utility work is ongoing, sewer is anticipated to be complete by end of week. Overall work is on schedule target. - Taft and Murray work is ongoing. - PNF utility work is upcoming. - T1 MPOE work is ongoing. - PW: Area 1 pour on night of 05/09/19. - Auxiliary Curb approach work is ongoing. - Monument sign activity was removed from the schedule, only foundations remain. HNTB and LAWA will look into sign and foundation necessary. Swinerton needs a decision by end of May, in order to keep schedule on track. - Swinerton suggest to install foundations oversize to accommodate future sign. LAWA to provide changes by end of May. - Wayfinding Signs: LAWA issued submittal to Swinerton. - Completion dates: Pedestrian Walkway - 07/18/19. CTA Auxiliary Curb - 08/29/19. - Swinerton to provide lead time for each sign. - Coordination with CALM group is ongoing. - Pedestrian Walkway pylon signs to remain in existing location, sign messages to be updated. - Swinerton to continue to procure signs by 08/31/19.
001-004	PHASING AND LOGISTICS		<p>**05/16/2019**</p> <ul style="list-style-type: none"> - Push button still ongoing discussion to determine a solution. <p>**05/09/2019**</p> <ul style="list-style-type: none"> - Sky Way / Little Century work was moved up 1-week. - Flip Curb ASR ongoing. - Push button may be required by LADOT, signal recalling is being investigated by LADOT.
001-005	PERMITS		<p>**05/16/2019**</p> <ul style="list-style-type: none"> - LAWA and HNTB to meet with LADBS to determine if Field Bulletins and RFI changes need to be plan checked and re-stamped. - Per LAWA Monument Sign and PN&F Sign on hold and is not on schedule.

Minutes of Meeting

				<ul style="list-style-type: none"> - Deferred Permits for signage will be resolved. **05/09/2019** - Monument Sign and PNF Arch Salvage sign permits pending. - Pylon sign RTI was delivered 05/09/2019. - Honeywell work should be completed by 05/10/2019.
001-007	INSPECTION - QA/QC			<ul style="list-style-type: none"> **05/16/2019** -GSD submitted letter to be GEOR. - LAWA inspections are closing inspection requests. - QC Manager has been confirmed that none are available at night, mgmt to rely on superintendent/whoemever available to do QC. LAWA QACID will have QC inspection. **05/09/2019** - Existing Interconnect conduit was hit by Swinerton, wires are live. - Waiting for LADOT to respond. - Night time QC for Swinerton: teams will investigate if (1) QC manager was approved during final negotiations. QC manager during nights will be a superintendent. - Swinerton had originally (2) QC managers, but may have been changed during final negotiations. - LAWA QACID is stating a QC manager is required at night, in order to review and approve material/concrete. - Utility strike in Pedestrian Walkway area, Fiber needs to be repaired per LAWA IT. - Swinerton to meet with their staff to review/discuss as-built information and existing utilities to avoid potential utility strikes. - LAWA QACID is working to close IR's. - T&M are required to be on official forms. - Process: verbal, follow-up email, then T&M sheet will be signed by both Swinerton and LAWA. - Swinerton will add inspections team to daily Priority list distribution. - LAWA team needs to acknowledge list in order for Inspections to track T&M, regardless of merit.

Minutes of Meeting

001-008	REQUESTS FOR INFORMATION (RFI): (Refer to attached open RFI log for current update) Open RFIs: 16 Total RFIs: 109 Hot RFIs:	[REDACTED] [REDACTED] [REDACTED]		*05/16/2019** - Open 16. - Total 109 **05/09/2019** - Open RFI: 7 - Total RFI: 96 - Daily Priority List is ongoing, list now includes CPCNs. - NEMA cabinets: LAWA to provide, Swinerton to install.
001-009	SUBMITTALS: (Refer to attached log for current update) Open Submittals: 26 Total Submittals: 149 HOT Submittals:	[REDACTED] [REDACTED] [REDACTED]		*05/16/2019** - Open Submittals: 26 - Total Submittals: 149 - Request for Submittal response on Hazmat sub 0057. - Submittal 0067 will be revise & resubmit. - MMRP Training to be held for SWBUI for exemptions on hauling of PCC/AC/Soil. - Open Submittals: 8 - Total Submittals: 137 - HOT Submittal: Modular Unit - Equipment List / MMRP: Swinerton has equipment on site that has not been approved. Equipment has not been submitted for approval. Approved equipment not being used. - If equipment isn't submitted within 48-hours, equipment needs to be removed from site. - Swinerton has equipment idling for too long. - MMRP violations were discussed. - No MMRP representative from Swinerton is on site. - Swinerton to provide MMRP representative and submittals. - Swinerton to hold a meeting with LAWA and [REDACTED].
001-010	CHANGE MANAGEMENT (COs and TOs)	[REDACTED] [REDACTED] [REDACTED]		*05/16/2019** - Response to CPCN, CCRs and CDs turn around time 48hrs. **05/09/2019** - Teams will hold weekly Change Management Meeting following the OAC meeting. **05/02/2019** - Reviewed CPCN Log * - FD 0007 BOE Permit, Swinerton has no issue. - FD 0006 is being reviewed by Swinerton.
001-012	NEW ITEMS	No		*05/16/2019** - Meeting Minutes number is incorrect. LAWA to revise to correct and will coordinate via email. **05/09/2019**

Minutes of Meeting

				<p>- Airport Operations was on site on 05/09/2019 for utility strike.</p> <p>**05/08/2019**</p> <ul style="list-style-type: none"> - Damaged line was hit, Wood to direct on solution. - LAWA requested Swinerton schedule. - Teams discussed protocol for LAWA-Swinerton communication. - Inspections requested that HNTB and LAWA visit the site for RFI response discussion/investigation to keep work flowing. - Swinerton to submit Priority List on RFI/Submittals daily. - Teams to have daily phone calls for RFI discussion. - [REDACTED] new team member on LAWA QACID team.
001-013	OPEN DISCUSSION	No		<p>**05/16/2019**</p> <ul style="list-style-type: none"> - Requirement for backfill , 95% compaction 8" of base 2 sack slurry - cslm. - Areas of spoils w/o backfill 95% may not be required LAWA QACID to verify. - SWBUI still owe base section of 95%. - Schedule pre install on scenarios, submittals approved for scarify. - SWBUI still owe base section of 95%. - Clean off subgrade that 90%. - Solid aggregate passing of 8" base for the pumping areas.
001-006	DESIGN	No		<p>**05/09/2019**</p> <ul style="list-style-type: none"> - LADBS stamp transfer on updated plans, Swinerton needs the updated plans to be RTI stamped.
001-014		No		

If no reply or comments are received within 48 hours from receipt, this MOM is considered final and acceptable by all parties.

LOS ANGELES WORLD AIRPORTS MEETING ATTENDANCE SIGN-IN SHEET

PROJECT:	Auxiliary Curb Management
PURPOSE:	ITFW IGA OAC Meeting No. 008
DATE, TIME:	05/16/2019, 8:00AM – 9AM
PLACE:	Admin West 8 th Floor Conference Room 824
COORDINATOR	[REDACTED]

NAME:	Initial	ORGANIZATION:	PHONE:	EMAIL:
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Roland Boboc	RB	Swinerton	213.663.8258	rboboc@swinerton.com
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Daniel Thiesmeyer	DM	Swinerton	9492458163	Daniel.Thiesmeyer@swinerton.com
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

LOS ANGELES WORLD AIRPORTS MEETING ATTENDANCE SIGN-IN SHEET

PROJECT:	Auxiliary Curb Management
PURPOSE:	ITFW IGA OAC Meeting No. 008
DATE, TIME:	05/16/2019, 8:00AM – 9AM
PLACE:	Admin West 8 th Floor Conference Room 824
COORDINATOR	[REDACTED]

NAME:	Initial	ORGANIZATION:	PHONE:	EMAIL:
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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Ernie Torres	[REDACTED]	Swinerton	949.557	etorres@swinerton.com
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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Luis Aguilar	[REDACTED]	Swinerton	949-556-6185	laguilar@swinerton.com
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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Julio Barrios	[REDACTED]	Swinerton	2134448750	jbarrios@swinerton.com
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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George Hanna QC	GH	Swinerton	949.340.4162	george.hanna@swinerton.com
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George Hanna QC	GH	Swinerton	949.340.4162	george.hanna@swinerton.com
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Safety Moment

Rear-End Collision Prevention

To prevent being the victim of a rear-end collision:

- **Preventing these crashes is about ANTICIPATION** – know what's around you and anticipate the possible hazards/risks before they cause a problem.
- **Signal early for turns, stops, and lane changes** – signaling your intentions allows others behind you to know where you are going so they aren't surprised or startled.
- **Brake smoothly and gradually** – ensure the vehicle behind you has enough time/room to stop.
- **Leave extra room in front of you when you come to a stop** – if the vehicle behind you is slowing but you see they are not going to be able to stop in time, you may be able to inch forward and give them extra room.
- **When stopping, keep your wheels straight** – should you be rear-ended, this will keep your vehicle from being pushed into oncoming traffic from the opposite direction.
- **Keep pace with traffic when possible and legal** – keeping pace with traffic, at a legal speed assists with traffic flow as well as avoids sudden stops. Exceeding the speed of traffic and weaving in and out of traffic many times leads to rear-end collisions.
- **Check mirrors for proper adjustment and following distance of other vehicles** – check your mirrors frequently, side and rear view.
- **Before changing lanes, check direction of travel** – before changing lanes, look behind you to ensure the way is clear, and also make sure the lane you are traveling to is clear and moving.
- **After stopping, keep brake pedal depressed** – this keeps your tail lights illuminated thus increasing your visibility to approaching vehicles.
- **Keep rear lights clean and functioning**
- **Avoid the "false start", or hesitation move** – when stopped at a light and anticipating a green or when attempting to make a right turn on red. Don't start then stop. Many times the driver that is sitting behind you is focused on the rear of your car, they see your car move or your brake lights go out, they assume you're proceeding and may hit the back of your car.

To prevent initiating a rear-end collision:

- **Look and plan ahead** – don't focus solely on the vehicle ahead of you; try to see past that car to observe what is happening ahead.
- **Eliminate distractions**
- **Look for escape routes as you drive** – Know where to go if you have to avoid a collision
- **Remember that it takes time to stop** – At 60 mph you will travel 60 feet before you even hit the brake, plus another 180 feet to actually stop.
- **Don't tailgate** – Proper following distance is at least 3 to 4 seconds (in good weather)
- **Stay out of blind spots**
- **Make sure your vehicle is well maintained**

Request for Information
Summary Log - Open

RFI #	Subject	Question	Author Company	Response Company	Date Created	Date Req'd	Date Resp	Cost Impact	Sched Impact	Dwg Impact
		<p>Notification:</p> <p>Upon digging our trench for the proposed water line in Area 3 there were two utilities strikes that occurred: (1) An irrigation line with drip lines inside was struck. (2) There was also a strike of a steam line casing, which did not damage the pipe inside. Both of these strikes were due to unforeseen conditions as neither of these lines were shown on the contract drawings, nor Swinerton underground utility survey. This took place on 4/30 around noon. ARCC was notified. A supervisor for ARCC came out, took pictures, and recorded what happened. ARCC called the plumber for LAWA, and they came out and noted that they weren't sure what the line was, and that they needed to research this, and get back to Swinerton with their findings. Swinerton followed up on 5/7, and the plumbing department came out again. They believe it is an irrigation line that was unknown at the time of the previous visit. ARCC is going to call their landscaper to see if the line is still active, and then contact Swinerton when they have confirmed. Please see attached marked up drawings and images.</p> <p>Proposed Solution:</p> <ul style="list-style-type: none"> • Have our subcontractors fix affected utilities. • Have LAWA Operations fix affected utilities. 								
0096	PW - Sidewalk Approach	[5/13/2019 Swinerton Builders - REDACTED]	Swinerton Builders		5/13/2019	5/20/2019		Yes	Yes	Not Sure

Request for Information
Summary Log - Open

RFI #	Subject	Question	Author Company	Response Company	Date Created	Date Req'd	Date Resp	Cost Impact	Sched Impact	Dwg Impact
0101	G - Closed Submittals Confirmation and Clarification	On Sheet C101 attached, the two sidewalk approaches are not shown to have any slope toward the street. Per site-walk w/ LAWA & HNTB representatives on Fri 05/10/19, it was discussed to leave the two approaches in-place. Please confirm. [5/13/2019 Swinerton Builders - LAWA/HNTB, Please see attached list of submittals and confirm/clarify comments in red.]	Swinerton Builders		5/13/2019	5/20/2019		No	Yes	No
0102	Aux-Curb Project -12 Storm Drain north	[5/13/2019 Swinerton Builders - Reference Sheet C301 Clarification Request: On sheet C301 we are to install a new 12" storm drain; However we encountered an existing 12" storm drain at the same flow line as the proposed location. Proposed Solution: 1. Raise the flow line 12"-18" higher if possible	Swinerton Builders		5/13/2019	5/20/2019		Yes	Yes	Not Sure
0104	Aux Curb- Media Converter Model - Clarification	[5/13/2019 Swinerton Builders - On Sheet CE202 (plan set 209) of the AUX Curb Project Bulletin 2 design drawings, Media Converter model number is stated as AT-MMC2000/SP-60 with AT-SPLX10 SFP module, while in Submittal 000266-SUB-005 Media Converter model specified is AT-IMC2000T/SP-980. Please clarify which model should	Swinerton Builders		5/13/2019	5/20/2019		No	No	Not Sure

Request for Information
Summary Log - Open

RFI #	Subject	Question	Author Company	Response Company	Date Created	Date Req'd	Date Resp	Cost Impact	Sched Impact	Dwg Impact
0105	Aux Curb- Client Workstation Installed at Telecom Building- Clarification	<p>[5/13/2019 Swinerton Builders - [REDACTED] be used.</p> <p>On Sheet CE207 (plan set number 214) of the AUX Curb Project Bulletin 2 design drawings, Client workstation is indicated to be installed at Telecom Building. However, because monitors for the stitched video must be installed in the Program Manager's office, please provide information/clarification on how these monitors will communicate with the workstation.</p>	Swinerton Builders		5/13/2019	5/20/2019		No	No	Not Sure
0108r1	G - Light Pole Foundation Drain	<p>[5/15/2019 Swinerton Builders - [REDACTED]</p> <p>RFI 108 confirmed that the 1" Drain Pipe be constructed per plan. However the plan does not specify the type of pipe. Please confirm 1" Inside Diameter, Schedule 40, PVC pipe is acceptable.</p>	Swinerton Builders		5/15/2019	5/22/2019		Not Sure	Not Sure	Not Sure
0110	AC - Handrail Concrete Reinforcement	<p>[5/15/2019 Swinerton Builders - [REDACTED]</p> <p>Detail 3/C018 shows (3) #4 rebar ties for handrail reinforcement, but does not shown any vertical bars. Please confirm if vertical bars are required, and if so, what size and how many.</p>	Swinerton Builders		5/15/2019	5/22/2019		Not Sure	Not Sure	Not Sure
0111	AC - LADBS Correction Notice	<p>[5/15/2019 Swinerton Builders - [REDACTED]</p> <p>Please update Civil drawings to reflect RFIs 0046 & 0081, per LADBS request attached. The inspector needs printed copies of all LA City Details used in the plans.</p>	Swinerton Builders		5/15/2019	5/22/2019		Not Sure	Not Sure	Not Sure
0112	Auxiliary Curb- Electrical Pedestal Color- Outlet	<p>[5/15/2019 Swinerton Builders - [REDACTED]</p>	Swinerton Builders		5/15/2019	5/22/2019		No	No	Not Sure

Request for Information
Summary Log - Open

RFI #	Subject	Question	Author Company	Response Company	Date Created	Date Req'd	Date Resp	Cost Impact	Sched Impact	Dwg Impact
0113	Configuration	Reference: Wiring Devices Clarifications								
		We received our wiring device Submittal back approved with No Exception taken. Our Vendor has marked up the Submittal with BLUE Comments.								
		Q1: Please Specify Pedestal Color.								
		Q2: Please confirm if outlet configuration is acceptable.								
0113	Aux Curb- Weatherproof 4 Port Charging Station (Clarification)	[5/15/2019 Swinerton Builders - Reference: Sheet E213 Please see attached PDF With BLUE Markups, Taft is Confused on what these items are. Taft submitted on a Charging Station which is a Pedestal with a Duplex receptacle and a 4 port charging station. Are the clouded items any different from what we submitted? Drawings do not show a detail. Please confirm what we must submit for these items. This item might have a long lead time, so it is best if we have an answer by end of the week.	Swinerton Builders		5/15/2019	5/22/2019		No	Yes	Not Sure
0114	Aux Curb-Street Crossing Backfill Requirements	[5/15/2019 Swinerton Builders - Street Crossing Back fill Requirements Please see attached PDF Showing BLUE Markups: Q1 : Taft will begin this scope of work soon. Please confirm that we are to follow the same back fill requirements we've been following	Swinerton Builders		5/15/2019	5/22/2019		No	No	Not Sure

Request for Information
Summary Log - Open

RFI #	Subject	Question	Author Company	Response Company	Date Created	Date Req'd	Date Resp	Cost Impact	Sched Impact	Dwg Impact
0115	Aux Curb- Fixture Type B3 Quantity and Location	<p>on the ITF WEST-IGA Project. If the back fill requirements/concrete mixes changes please provide instruction as to what we need to submit, and follow to perform this work correctly.</p> <p>[5/15/2019 Swinerton Builders - [REDACTED] Corrections to the Lighting Fixture Submittals calls for 10 132/5" bollards and 7 72" Bollards. Plans show a total of 14.</p> <p>(1) Fixture comes in 120" and 72" options. Is 120" acceptable? (2) Where do the additional 3 bollards go? (3) Provide location of 120" and 72" lights.</p>	Swinerton Builders		5/15/2019	5/22/2019	No	No	Not Sure	
0116	Pedestrian Walk Way Area 3 - 12" Water Line	<p>[5/15/2019 Swinerton Builders - [REDACTED] Reference: Pedestrian Walkway Area 3- C112</p> <p>Clarification Request Per Swinerton's site walk and discussion with HNTB and LAWA at Pedestrian Walkway Area 3; we would like to install water pipe up to the existing unforeseen perpendicular steam pipes, then install a 45 down to get elevation of pipe below steam pipes, and 45 to maintain lower elevation to terminate and cap waterline 8'-0" past edge of last steam pipe, as noted in marked up images.</p>	Swinerton Builders		5/15/2019	5/22/2019	Yes	Yes	Not Sure	
0117	PW-Conditions in Conflict with Water Line - RFI 97	<p>[5/15/2019 Swinerton Builders - [REDACTED] In RFI 97, C112 Pedestrian Walkway - Water Line and Profile and filed Investigation, there is an (E) FW line</p>	Swinerton Builders		5/15/2019	5/22/2019	Yes	Yes	Not Sure	

Request for Information
Summary Log - Open

RFI #	Subject	Question	Author Company	Response Company	Date Created	Date Req'd	Date Resp	Cost Impact	Sched Impact	Dwg Impact
		and 4 other pipes running perpendicular to the new Water Line.								
		1. Please confirm is acceptable to run the new Water Line under the Existing Pipes.								
		2. Please confirm is acceptable to place sand in bedding zone and use CLSM to backfill to subgrade.								
		Please see attachment #2 – Standard Plan W-46.								
Total Number of RFIs for this project: 16										0

ITF-W_A Interim Ground Access (IGA)

ITF-W_A Interim Ground Access (IGA)

Project # DA-5305A

Tel: Fax:

Pckg No	Pckg Rev	Pckg Description	Sub Section	Spec Section	Description	Recv'd	Due Date	BIC Company	BIC Contact	BIC Sent Date	BIC Due Date
0066 - - 2 Revised Labor Rates - Murray Company											
0072 - 2	001	PR-05A	N/A		Revised Labor Rates - Murray Company						Open
0067 - - 2 Electrical - LV Cabinets											
0111 - 0	0001	26 27 16	N/A		Electrical - LV Cabinets					5/10/2019	5/15/2019
0071 - - 2 Revised Equipment List - TMI											
0078 - 2	001	PR-18A	N/A		Revised Equipment List - TMI						Open
0098 - - 0 ITFW IGA Procurement Log											
0106 - 0	0001	PR-02A	N/A		ITFW IGA Procurement Log					5/6/2019 1	5/11/2019
0100 - - 0 Construction Schedule Update - April 2019											
0108 - 0	0001	PR-02A	N/A		Construction Schedule Update - April 2019						Open
0107 - - 0 Safety - Revised Code of Safe Work Practices											
0116 - 0	0001	PR-15A	N/A		Safety - Revised Code of Safe Work						Open

Total Package Count: 6

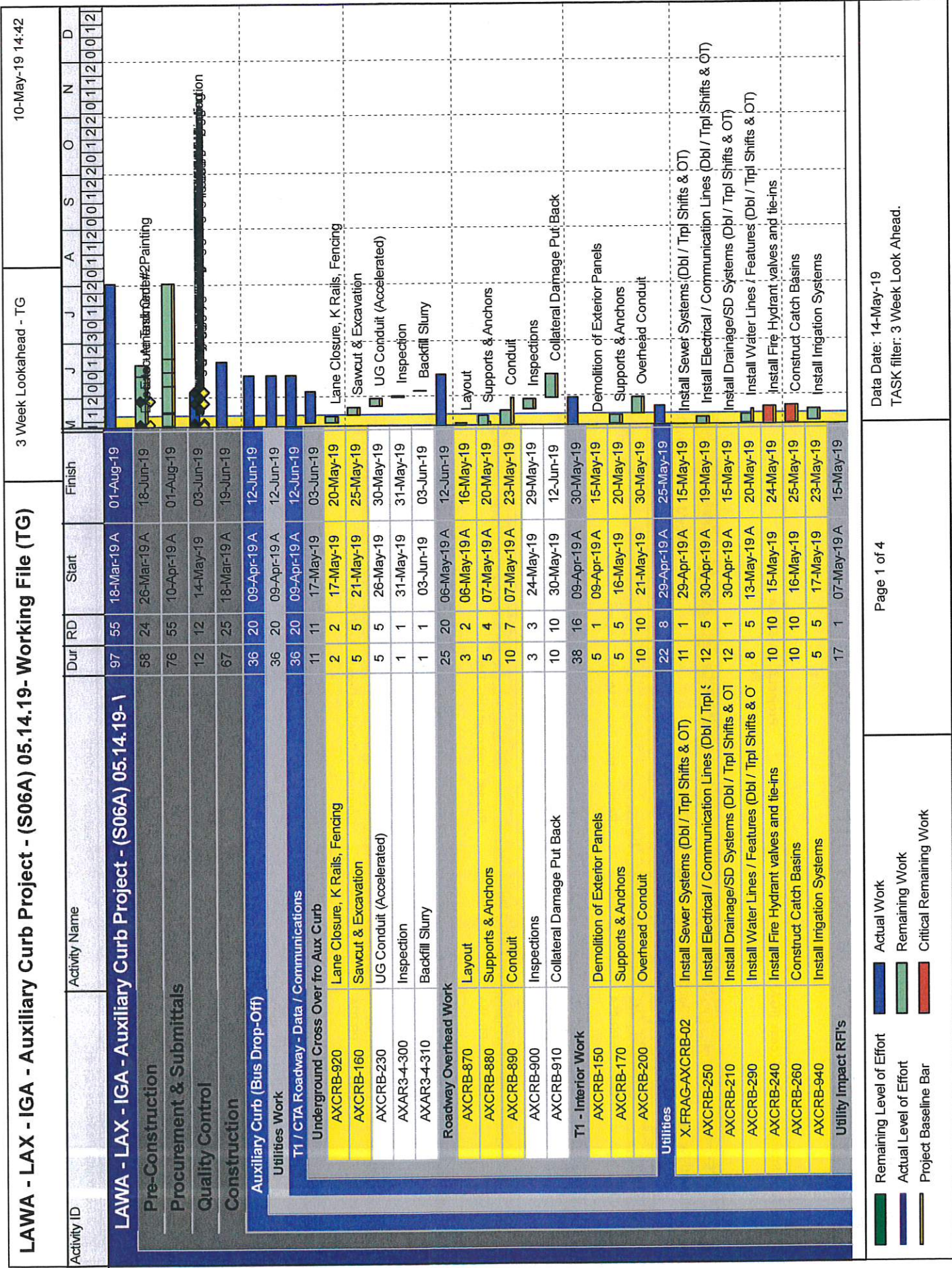
2.0 Submittal Packages - Open

Printed on: 5/15/2019

LAMPDB

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Page 1



LAWA - LAX - IGA - Auxiliary Curb Project - (S06A) 05.14.19- Working File (TG)

3 Week Lookahead - TG

10-May-19 14:42

Activity ID	Activity Name	Dur	RD	Start	Finish	M	T	W	Th	F	S	S	A	S	O	N	D
X.FRAG-AXCRB-14	LADBS Correction Notice for SD	12	1	07-May-19 A	15-May-19	1	1	2	0	0	1	2	3	0	1	2	0
X.FRAG-AXCRB-11	Water Material Substitution (RFI 90)	5	1	09-May-19 A	15-May-19												
X.FRAG-AXCRB-12	Conflict Electrical Line at SD Line 13 Catch Basin (5	1	09-May-19 A	15-May-19												
Systems																	
AXCRB-740	SS Terminal Cabinets	5	5	01-Jun-19	05-Jun-19												
Hardscape, Roadways & Buildings																	
Perimeter Approach / Park & Fly Scope		22	17	26-Apr-19 A	08-Jun-19												
AXAR5-190	Park & Fly Approval	21	16	26-Apr-19 A	06-Jun-19												
AC Area 1		10	8	26-Apr-19 A	24-May-19												
AXAR1-2-305	USR for Safe-Off Light Poles	19	14	09-May-19 A	04-Jun-19												
AXAR1-2-350	Remove Light Poles	5	1	09-May-19 A	15-May-19												
AXAR1-2-310	Safe-Off Light Poles	1	1	15-May-19	15-May-19												
AXAR1-2-320	Shut Down Fire Hydrant	1	1	16-May-19	16-May-19												
AXAR1-2-370	Relocate Fire Hydrant	2	2	17-May-19	20-May-19												
AXAR1-2-380	Survey	4	4	21-May-19	24-May-19												
AXAR1-2-390	Form & Rebar Curb / Gutter	1	1	28-May-19	28-May-19												
AXAR1-2-400	Pour Curb / Gutter	2	2	29-May-19	30-May-19												
AXAR1-2-410	Form / Pour Light Pole Footings	1	1	31-May-19	31-May-19												
AC Area 2		2	2	03-Jun-19	04-Jun-19												
AXAR1-2-130	Safe-Off Security / Cameras	13	13	15-May-19	03-Jun-19												
AXAR1-2-180	Remove Light Poles	1	1	15-May-19	15-May-19												
AXAR1-2-140	Safe-Off Light Poles	1	1	16-May-19	16-May-19												
AXAR1-2-190	Demo Sidewalk	3	3	16-May-19	20-May-19												
AXAR1-2-150	Shut Down Fire Hydrant	2	2	17-May-19	20-May-19												
AXAR1-2-200	Relocate Fire Hydrant	3	3	21-May-19	23-May-19												
AXAR1-2-210	Survey	1	1	24-May-19	24-May-19												
AXAR1-2-220	Form & Rebar Curb / Gutter	2	2	28-May-19	29-May-19												
AXAR1-2-230	Pour Curb / Gutter	1	1	30-May-19	30-May-19												
AXAR1-2-240	Form / Pour Light Pole Footings	2	2	31-May-19	03-Jun-19												
AC Area 3		10	10	16-May-19	30-May-19												
AXAR3-4-350	K-Rail & Fencing	1	1	16-May-19	16-May-19												
AXAR3-4-390	Set Up Traffic Control on Century	1	1	16-May-19	16-May-19												
AXAR3-4-360	Dig Alert	1	1	17-May-19	17-May-19												
AXAR3-4-400	Set Up K-Rails	1	1	17-May-19	17-May-19												

Remaining Level of Effort
Actual Level of Effort
Project Baseline Bar

Actual Work
Remaining Work
Critical Remaining Work

Page 2 of 4

Data Date: 14-May-19
TASK filter: 3 Week Look Ahead.

LAWA - LAX - IGA - Auxiliary Curb Project - (S06A) 05.14.19- Working File (TG)

3 Week Lookahead - TG

10-May-19 14:42

Activity ID	Activity Name	Dur	RD	Start	Finish	M	T	W	Th	F	S	S	A	M	J	J	J	A	S	O	N	D
						1	2	0	0	1	2	3	0	1	2	2	0	1	2	0	1	2
						Safe-Off Light Poles																
AXAR3-4-380	Safe-Off Light Poles	1	1	20-May-19	20-May-19																	
AXAR3-4-420	Demo Sidewalk	2	2	21-May-19	22-May-19																	
AXAR3-4-440	Grade Sidewalk and Curb / Gutter	1	1	23-May-19	23-May-19																	
AXAR3-4-370	Rebar & Form	1	1	24-May-19	24-May-19																	
AXAR3-4-410	Pour	1	1	28-May-19	28-May-19																	
AXAR3-4-340	Asphalt Patch	1	1	29-May-19	29-May-19																	
AXAR3-4-500	Fence & K-Rail Removal	1	1	30-May-19	30-May-19																	
AC Area 4						15	15	15-May-19	05-Jun-19													
AXAR3-4-160	Remove Light Poles	1	1	15-May-19	15-May-19																	
AXAR3-4-170	Demo Sidewalk	2	2	16-May-19	17-May-19																	
AXAR3-4-180	Demo Driveway Approach	2	2	17-May-19	20-May-19																	
AXAR3-4-190	Grade Sidewalk and Curb / Gutter	2	2	21-May-19	22-May-19																	
AXAR3-4-200	Layout Telecom Trench	1	1	23-May-19	23-May-19																	
AXAR3-4-210	Sawcut Trench	2	2	24-May-19	28-May-19																	
AXAR3-4-220	Remove Asphalt	1	1	29-May-19	29-May-19																	
AXAR3-4-230	Excavate Trench	2	2	30-May-19	31-May-19																	
AXAR3-4-240	Install Conduits	3	3	03-Jun-19	05-Jun-19																	
AC Area 5						14	16	13-May-19 A	06-Jun-19													
AXAR5-310	Fence Install	2	2	13-May-19 A	16-May-19																	
AXAR5-200	Dig Alert	1	1	17-May-19	17-May-19																	
AXAR5-210	Safe-Off	1	1	20-May-19	20-May-19																	
AXAR5-220	Sawcut Trench	2	2	21-May-19	22-May-19																	
AXAR5-230	Excavate Trench	5	5	23-May-19	30-May-19																	
AXAR5-240	Install Conduits / Pull Boxes	5	5	31-May-19	06-Jun-19																	
AC Area 6						12	14	13-May-19 A	04-Jun-19													
AXAR5-100	Fence Install	2	2	13-May-19 A	16-May-19																	
AXAR5-110	Dig Alert	1	1	17-May-19	17-May-19																	
AXAR5-120	Safe-Off	1	1	20-May-19	20-May-19																	
AXAR5-130	Sawcut Trench	2	2	21-May-19	22-May-19																	
AXAR5-140	Excavate Trench	3	3	23-May-19	28-May-19																	
AXAR5-150	Install Water Line	5	5	29-May-19	04-Jun-19																	
Roadways						10	10	24-May-19	08-Jun-19													
Curbs / Median / Sidewalk Construction						10	10	24-May-19	08-Jun-19													
AXCRB-750	MEP Pads (Dbl/Trip Shifts & OT)	5	5	24-May-19	31-May-19																	
MEP Pads (Dbl/Trip Shifts & OT)																						

Remaining Level of Effort
 Actual Work
 Actual Level of Effort
 Remaining Work
 Project Baseline Bar
 Critical Remaining Work

Page 3 of 4

Data Date: 14-May-19
TASK filter: 3 Week Look Ahead.

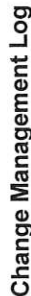
LAWA - LAX - IGA - Auxiliary Curb Project - (S06A) 05.14.19- Working File (TG)

3 Week Lookahead - TG

10-May-19 14:42

Activity ID	Activity Name	Dur	RD	Start	Finish	M	T	W	Th	F	S	Sa	Su	D
AXCRB-320	Form Curbs and Sidewalks & Pads (Dbl / Trpl Shift)	7	7	26-May-19	01-Jun-19	1	2	0	0	1	2	3	0	1
AXCRB-350	Set Signs and Bollards Foundations (Dbl / Trpl Shi	5	5	27-May-19	31-May-19	1	2	0	0	1	2	3	0	1
AXCRB-330	Set Lighting Pole Foundations (Dbl / Trpl Shifts & (5	5	27-May-19	31-May-19	1	2	0	0	1	2	3	0	1
AXCRB-580	Rebar Curbs and Sidewalks (Dbl/Trpl Shifts & OT)	7	7	02-Jun-19	08-Jun-19	1	2	0	0	1	2	3	0	1
AXCRB-770	Electrical Rough & Lights	5	5	02-Jun-19	06-Jun-19	1	2	0	0	1	2	3	0	1
Pedestrian Pathway (Walkway)														
Pedestrian Walkway - PW Area 1														
Improvement/New Construction														
PDSWY-320	Cure Curb	1	1	10-May-19 A	15-May-19	1	2	0	0	1	2	3	0	1
PDSWY-350	Remove Barricades & Fencing	1	1	15-May-19	15-May-19	1	2	0	0	1	2	3	0	1
PDSWY-340	Install New Signs	3	3	16-May-19	20-May-19	1	2	0	0	1	2	3	0	1
PDSWY-250	Install New Pavement Marking	2	2	21-May-19	22-May-19	1	2	0	0	1	2	3	0	1
PDSWY-260	Planting and Landscaping	5	5	23-May-19	30-May-19	1	2	0	0	1	2	3	0	1
PDSWY-380	Barricade Removal and Clean up	2	2	31-May-19	03-Jun-19	1	2	0	0	1	2	3	0	1
Pedestrian Walkway - PW Area 3														
Prep. Work Demolition New Curbs														
PDSWY-120	Excavate & Grade	5	1	28-Apr-19 A	15-May-19	1	2	0	0	1	2	3	0	1
Utilities Work														
PDSWY-240	Water Line	15	11	30-Apr-19 A	30-May-19	1	2	0	0	1	2	3	0	1
PDSWY-130	Storm Drain - Extend and Tie-in Curb Drain	10	5	30-Apr-19 A	21-May-19	1	2	0	0	1	2	3	0	1
Improvement / New Construction														
PDSWY-150	Form New Sidewalk and Curb	10	10	23-May-19	06-Jun-19	1	2	0	0	1	2	3	0	1
PDSWY-140	Form Signs Foundations	5	5	31-May-19	06-Jun-19	1	2	0	0	1	2	3	0	1
CTA Flipped Curb (CTA Auxiliary Curb)														
Striping - Outer Lanes														
STRP-100	LAWA Repaving (Date to be Provided by LAWA)	67	25	18-Mar-19 A	19-Jun-19	1	2	0	0	1	2	3	0	1





Change Management Log

02. Waiting for CCR

CM Log

REF #	CPON #	(RON)	CPON RECEIVED	CRK DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FO #	RD Date	CD #	CD Date	CD \$	RFR #	Auth Doc TYPE	Auth Doc AMOUNT	Notes
0051	1009A	3,265	5/1/19					0 RFI 0024 - Pedestrian Walk Dome Existing Curb	PE -CH						0024			5/1/2019 - SWABUJI submits CFCN 1009A for ROM \$3,265.35 - VM
0052	1010A	4,800	5/1/19					0 RFI 0032 - Aux Curb Damaged Electrical Line	PE -CH						0022			5/1/2019 - SWABUJI submits CFCN 1010A for ROM \$4,800.52 - VM
0053	1011A	1,897	5/1/19					0 RFI 0053 - Aux Curb - Damaged 4" PVC Line Unfenced Condition	PE -CH						0033			5/1/2019 - SWABUJI submits CFCN 1011A for ROM \$1,897.13 - VM
0055	1013A	5,000	5/3/19					0 RFI 0059 - Potholes for Existing 4' Inch Storm Drain	PE -CH						0059			5/3/2019 - SWABUJI submits CFCN 1013A for ROM \$5,000 - VM
0043	1020A	6,000	5/9/19					0 RFI 0032 - Aux Curb Dome Scope Pole Mounted Camera	PE -CH						0032			5/6/2019 - SWABUJI submits CFCN 1020A for ROM \$6,000 - VM
0044	1021A	1,800	5/9/19					0 RFI 0058 - PM Area 3 Existing Storm Drain Line Re-Route	PE -CH						0058			5/9/2019 - SWABUJI submits CFCN 1021A with ROM \$1,800 - VM
0046	1022A	2,500	5/9/19					0 RFI 0079 - Aux Curb Sewer Line Re-Route	PE -CH						0079			5/9/2019 - SWABUJI submits CFCN 1022A for ROM \$2,500 - VM
0046	1023A	5,000	5/13/19					0 RFI 0075 - Aux Curb Storm Drain Rehabilitation	PE -CH						0075			5/13/2019 - SWABUJI submits CFCN for ROM \$5,000 - VM
0047	1024A	3,000	5/13/19					0 RFI 0089 - Pedestrian Walk Area 3 Unfenced Utilities	PE -CH						0083			5/13/2019 - SWABUJI submits CFCN 1024A with ROM \$3,000 - VM
0048	1025A	5,000	5/13/19					0 RFI 0084 - Aux Curb Existing Corridor Billboard Sign	PE -CH						0084			5/13/2019 - SWABUJI submits CFCN 1025A for ROM \$5,000 - VM
0049	1026A	3,000	5/13/19					0 RFI 0093 - Aux Curb Sully Existing Utilities	PE -CH						0093			5/13/2019 - SWABUJI submits CFCN 1026A for ROM \$3,000 - VM
0050	1027A	5,000	5/13/19					0 RFI 0089 - Aux Curb Storm Drain Connection to Existing 54 inch SD	PE -CH						0089			5/13/2019 - SWABUJI submits CFCN 1027A for ROM \$5,000 - VM
0051	1028A	20,000	5/14/19					0 Pkts & Fly Stop Work, Inlets - Figures #6 & #6 - Notice Data 05-10-19	PE -CH									5/14/2019 - SWABUJI submits CFCN 1028A for ROM \$25,000 - VM

05. Under Negotiations

0015	1002A		4/5/19		1002A	5/8/19	\$9,600	Field Bulletin No. 2	E - FC	0001		4/18/19	N/A	CO	5/9/2019 - SWMBU submits CCR for \$29,590.75 - VM 4/18/2019 - LAVA issues CD-0001A to merit CPON 1002A-VM 4/5/2019 - LAVA issues FD 0007 providing direction to SWMBU to incorporate Field Bulletin 1 changes-VM 4/5/2019 - Swemeri submits CPON 1002A for ROM \$TEO - VM
0021	1003A		4/11/19		1003A	5/10/19	0	Field Bulletin No. 3	E - FC	0002	4/8/19	0034A	N/A	CO	5/10/2019 - SWMBU submits CCR 1003A for ROM \$3281.80 - VM 4/10/2019 - LAVA issues CD-0004A to merit CPON 1003A-VM 4/11/2019 - SWMBU submitted CPON for ROM \$TEO, issued as FD 0003-VM
0022	1004A	2.400	4/11/19		1004A	5/8/19	678	RFI 0005 - Denro Existing Electrical Conduit at Auk Curb	E - FC	N/A		4/19/19	0006	CO	5/9/2019 - SWMBU submits CCR for \$678.12 - VM 4/18/2019 - LAVA issues CD-0003A to merit CPON 1004A-VM 4/11/2019 - SWMBU submits CPON 1004A for ROM \$2,400 - VM
0028	1007A	2.500	4/23/19		1007A	5/7/19	3,058	RFI 0010 - Pkx Replace Damaged Utility Boxes	E - FC	N/A		5/1/19	0010	CO	5/7/2019 - Received CCR for ROM \$3058.12 - VM 5/1/2019 - LAVA submits CD 0007 to merit CPON 1007 - VM 04/23/2019 - SWMBU submits CPON 1007A for ROM \$2500 - VM

[illegible]

Q027	1006A	1,500	4/22/19			0	RFI 0013 - Existing CMU Curb Demolition		Swanton	0006	5/1/19	N/A	0013	5/15/2019 - LANA Issues FD-0006 to deny merit. - VM 4/22/2019 - SWMBU submitted CPCN 1006A for ROM \$1500 - VM
Q039	1016A	1,800	5/7/19			0	RFI 0053 - Ped Walk Area 1 Demo & Cap Underscan Irrigation Line		Swanton	0009	5/15/19		0058	5/15/2019 - LANA Issues FD-0009 to deny merit - work is considered part of contract scope - VM 5/7/2019 - SWMBU submits CPCN for ROM \$1600 - VM
Q040	1017A	4,500	5/7/19			0	RFI 0051 - Ped Walk Area 1 Existing Street Light		Swanton	0010	5/15/19		0051	5/15/2019 - LANA Issues FD-0010 to deny merit - work is not considered to be additional and should have zero costs - VM 5/7/2019 - SWMBU submits CPCN for ROM \$500 - VM
Q041	1018A	2,300	5/7/19			0	RFI 0047 - Aux Curb Demo Storage Footing		Swanton	0011	5/15/19		0047	5/15/2019 - LANA Issues FD-0011 to deny merit. scope is part of contract documents - VM 5/7/2019 - SWMBU submits CPCN 1018A for ROM \$2300 - VM
Q042	1019A	1,800	5/9/19			0	RFI 0054 - Pedestrian Walkway Area 1 Curb Modification		Swanton	0012	5/15/19		0054	5/15/2019 - LANA Issues FD-0012 to deny merit. - work is not considered additional scope - VM 5/9/2019 - SWMBU submits CPCN 1019A for ROM \$1600 - VM

[illegible]

REF #	CPCH #	CPCH RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD DATE	CD #	CD DATE	CD \$	PR #	Auth Doc TYPE	Auth Doc #	Auth Doc AMOUNT	Notes
IT-W_A Intern Group Access (13A)																		

	10. Closed
10.1.1.1	
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Funding Source Legend: [A] - Allowances [CC] - Climate Contingency [FP] - Forward Pricing

ITF-W_A Interim Ground Access (IGA)

REF #	CRCH #	CRCH # (ROM)	CRCH RECEIVED	CRCH DATE	CRCH DATE	CRCH	FILE	BIC	TD #	FD Date	CD #	CD Date	CD \$	RFR #	Auth Doc TYPE	Auth Doc #	Auth Doc AMOUNT	Notes
10. Closed																		
0024	0019A	137,777	4/12/19			137,777	Partial Release - Site Furnishings		N/A		N/A			N/A	TO	AD01.09A	137,777	4/12/2019 - Task Order fully executed - cdp 4/16/2019 - Routing to Contractor for signature - VM 4/16/2019 - Routing to LAVA for signature - VM 4/17/2019 - Cases approved, routing for QC review - VM 04/22/2019 - Submission submits RFTD 0019A for ROM \$137,776.97 (partial release of full value, \$376,861.00) - VM 5/10/2019 - Fully executed - VM 5/6/2019 - Routing to SMBU for signature - VM 4/30/2019 - Case agreed upon, full costs agreed upon are \$1,837,454.00, with TO being issued for a partial release at agreed amount \$221,311.03 04/18/19 - Submission submit RFTD 0020A \$221,311.02 - cdp 5/10/2019 - Fully executed - VM 5/6/2019 - Routing to Contractor for signature - VM 4/30/2019 - Case negotiated, full amount approved is \$ 715,040.00 and this TO is being issued for partial release amount of \$165,374.66; pending signed off from sheet - VM 04/18/19 - Submission submit RFTD 0021A for ROM \$165,000.00 - cdp 5/7/2019 - At OAC meeting on 04/02/2019, SMBU stated it was okay to close this item - VM 5/1/2019 - LAVA issues FD-0007A to deny merit, BOE permit no longer required - VM 04/23/19 - SMBU submits CHCN 1009A for ROM \$2500 - VM
0025	0020A	221,311	4/12/19			221,311	Partial Release - Asphalt Paving		N/A		N/A			N/A	TO	AD01.11A	221,311	
0026	0021A	100,000	4/18/19			100,376	Partial Release - Pavement Milling		N/A		N/A			N/A	TO	AD01.12A	100,376	
0028	1009A	2,500	4/23/19			0	RFT 0012 - BOE Permit Sewer Tie-In		0007	5/1/19	N/A			0012, 0042, 0042R1				

CM Log

Printed on: 5/15/2019

Funding Source Legend: [A] - Allowance [CC] - CMAR Contingency [FP] - Forward Pricing
LAMPDB



Minutes of Meeting

Division		Prepared By:	
ITFW_A - ITF-W_A Interim Ground Access (IGA)		[REDACTED]	
Subject:	Owner, Architect, Contractor		
Date	Time	Location	Meeting No.
4/25/2019	08:00 AM	7301 World Way West, Los Angeles, CA 90045 8th Floor Room 826	5

Attendees			
Name	Company/LAWA Division	Email	Telephone
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Barrios, Julio	Swinerton Builders	jbarrios@swinerton.com	
Boboc, Roland	Swinerton Builders	RBoboc@swinerton.com	
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
Lu, Harry	Swinerton Builders	hlu@swinerton.com	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	[REDACTED]	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
001-001	PROJECT SUMMARY A. KEY DATES: On 03/28/19 - LAWA submitted correspondence clarifying Key dates for IGA project	No		A. KEY DATES: Substantial Completion - All Scope - 11/22/19; Substantial Completion - Auxiliary Curb, Ped Walkway, (between T7 & Aux. Curb - All Scope), CTA Flip Curb Wayfinding (All Scope), CTA Partial Pavement Markings (at outer CTA lanes) - 08/31/2019;

Safety Moment

Top 10 Workplace Injuries

The 2014 Liberty Mutual Workplace Safety Index found that the most disabling workplace injuries and illnesses in 2012 amounted to nearly \$60 billion in direct U.S. workers' compensation costs.

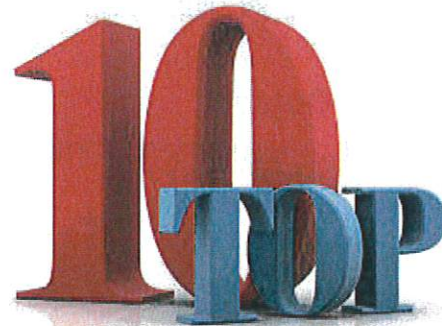
The top five injury causes accounted for 65.4 percent of the total 2012 cost burden. Overall, these top 10 cause categories comprised 83.8 percent of the total cost burden of disabling work-related injuries

1. Overexertion

Overexertion ranked first among the leading causes of disabling injury. This event category, which includes injuries related to lifting, pushing, pulling, holding, carrying or throwing, cost businesses \$15.1 billion in direct costs and accounted for more than one quarter of the overall national burden.

2. Fall on the Same Level

Falls on same level ranked second in the survey. With direct costs of \$9.19 billion, this category accounted for 15.4 percent of the total injury burden.



3. Struck By

Struck by object or equipment ranked third at \$5.3 billion in costs and 8.9 percent of the burden.

4. Falls to Lower Level

Falls to lower level ranked fourth at \$5.12 billion and 8.6 percent.

5. Other Exertions such as Kneeling, Standing, Bending, Twisting

Other exertions or bodily reactions ranked fifth at \$4.27 billion and 7.2 percent of the total injury burden. This category includes injuries resulting from bending, crawling, reaching, twisting, climbing, stepping, kneeling, sitting, standing or walking (and no longer includes slipping or tripping without falling).

Safety Moment

6. Motor Vehicle Accidents

Roadway incidents involving motorized land vehicle came in sixth, representing 5.3 percent of the total injury burden at \$3.18 billion.

7. Slip or Trip Without Fall

Slip or trip without fall accounted for 3.6 percent at \$2.17 billion, giving it the seventh place ranking on the list.

8. Caught in Equipment

Moving up one ranking to No. 8 from last year's index rating of ninth, caught in/compressed by equipment or objects accounted for 3.5 percent of the total injury burden at \$2.1 billion..

9. Repetitive Motions Involving Micro-tasks

Repetitive motions involving micro-tasks accounted for 3.1 percent of the most disabling injuries with a cost of \$1.84 billion, giving them a ninth place ranking.

10. Struck Against Object

Struck against object or equipment came in at No. 10, accounting for 2.9 percent with a cost of \$1.76 billion.

23-Apr-19 11:26

 Remaining Level of Effort
 Actual Work
 Remaining Work
 Critical Remaining Work
 Actual Level of Effort
 Project Baseline Bar

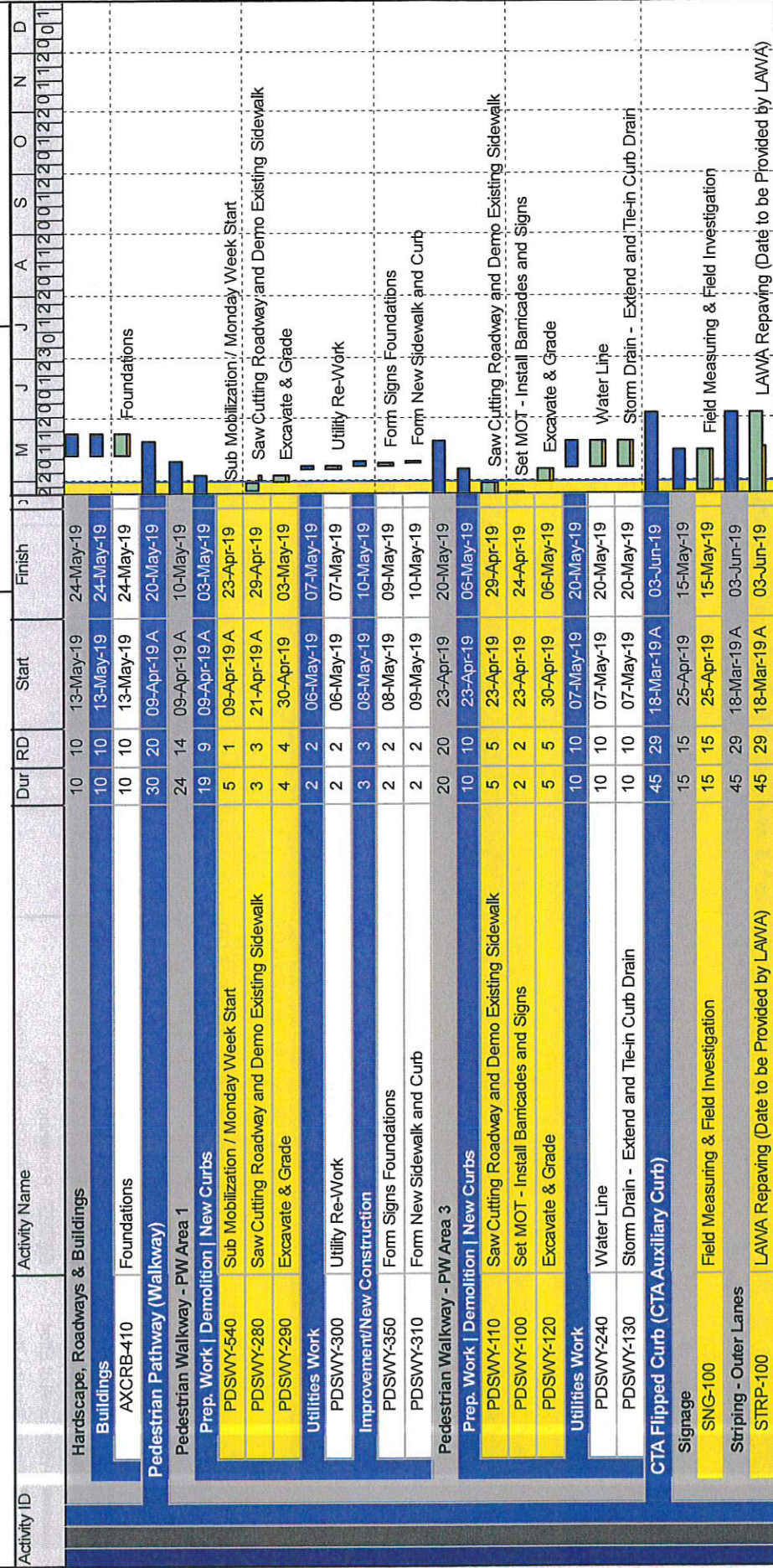
Page 1 of 2

Data Date: 23-Apr-19
TASK filters: 3 Week Look Ahead, Milestone WBS.

LAWA - LAX - IGA - Auxiliary Curb Project - (S03A) 04.23.19

3 Week Lookahead - TG

23-Apr-19 11:26



1.0 Request for Information

Summary Log - WorkFlow BIC

ITF-W_A Interim Ground Access (IGA)

Project # DA-5305A

Tel: Fax:

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
0001	Permit for Signage and Associated Foundations	Swinerton Builders		3/28/2019	4/4/2019	4/3/2019				
0002	Civil Drawing Discrepancy - Curb Underneath Fence	Swinerton Builders		3/29/2019	4/5/2019	4/3/2019				
0003	Electrical, Irrigation and Water Drawings Questions	Swinerton Builders		4/1/2019	4/8/2019	4/5/2019				
0004	IGA - VDC & BIM Model	Swinerton Builders		4/2/2019	4/9/2019	4/2/2019				
0005	Auxiliary Curb Signage Removal	Swinerton Builders		4/9/2019	4/16/2019	4/9/2019				
0006	Demo Electrical Conduit at North West-side of Project	Swinerton Builders		4/9/2019	4/16/2019	4/9/2019				
0007	Fire Hydrant Relocation at Lateral Skyway	Swinerton Builders		4/9/2019	4/9/2019	4/11/2019				
0008	Field Bulletin #3 Narrative Electrical Sheet E213	Swinerton Builders		4/10/2019	4/17/2019	4/11/2019				
0009	Auxiliary Curb - Pulverized Areas	Swinerton Builders		4/10/2019	4/17/2019	4/11/2019				
0010	PW - Existing Utility Boxes	Swinerton Builders		4/10/2019	4/17/2019	4/15/2019				
0011	AC - Pavement Clarification Questions	Swinerton Builders		4/11/2019	4/12/2019	4/12/2019				
0012	AUX Curb- BOE Permit - Sewer Tie-in	Swinerton Builders		4/12/2019	4/19/2019	4/17/2019				
0013	Aux Curb - Existing CMU Curb Demolition Confirmation	Swinerton Builders		4/12/2019	4/19/2019	4/15/2019				
0014	Aux Curb-Trailer Demo Clarification	Swinerton Builders		4/12/2019	4/19/2019	4/15/2019				
0015	Aux Curb- Sewer Pipe Material	Swinerton Builders		4/12/2019	4/19/2019	4/17/2019				

Prolog Converse

Printed on: 4/24/2019

LAMPDB

Page 1



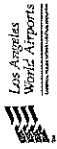
1.0 Request for Information
Summary Log - WorkFlow BIC

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
0016	Aux Curb-Sewer Bedding and Backfill Material	Swinerton Builders		4/12/2019	4/19/2019	4/17/2019				
0017	PW Sign Types B05 and B06 - Repurpose Sign Foundations	Swinerton Builders		4/15/2019	4/22/2019	4/18/2019				
0018	Aux Curb-Concerning Soil-Compacted Backfill	Swinerton Builders		4/15/2019	4/22/2019	4/17/2019				
0019	Aux Curb- Bus Drop off Electrical Layout Plan	Swinerton Builders		4/15/2019	4/22/2019	4/17/2019				
0020	Aux Curb-Catch Basin-Dimensions	Swinerton Builders		4/16/2019	4/23/2019	4/17/2019				
0021	PW-Demolition Clarification-C102 -C106	Swinerton Builders		4/16/2019	4/23/2019	4/17/2019				
0022	Demo Change Clarification in Scope-C102 -C106-	Swinerton Builders		4/18/2019	4/25/2019	4/18/2019				
0023	PR-9 Submittal Procedures for Required Coordination Drawings	Swinerton Builders		4/19/2019	4/26/2019	4/19/2019				
0024	Pedestrian Walk-Change Clarification Demolition Scope	Swinerton Builders		4/19/2019	4/26/2019	4/19/2019				
0025	PW-Confirmation on Removal of Tree Roots	Swinerton Builders		4/19/2019	4/26/2019	4/19/2019				
0026	PW-Clarification Area1 & 2- C101, C107, C108, C105-	Swinerton Builders		4/22/2019	4/29/2019	4/22/2019				
0027	Aux Curb-Electrical Drawing Confirmation for Sheets E211, E212, E213-Fiber Cables	Swinerton Builders		4/22/2019	4/29/2019	4/23/2019				
0028	PW-Confirming-Qualifying LAWA's RFI 25 Response for Tree Root Removal	Swinerton Builders		4/22/2019	4/29/2019	4/22/2019				
0029	Water Distribution System & Sanitary Sewer Shop Drawings	Swinerton Builders		4/22/2019	4/29/2019	4/24/2019	HNTB		2019 12:00:01	2019 12:00:01
0030	Aux Curb-Substitution Request Sewer Cleanout Covers	Swinerton Builders		4/22/2019	4/29/2019	4/22/2019	HNTB		2019 12:00:01	2019 12:00:01



1.0 Request for Information
Summary Log - WorkFlow BIC

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
0031	PW-Notification To LAWA Regarding Demolition Scope Noted in RFI's 24, 22, & 21.	Swinerton Builders		4/22/2019	4/29/2019	4/22/2019				
0032	Flip Curb-Sign Clarification on Signs CID-B15-B17-CX-A11	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0033	Flip Curb-Sign Types C5-011 and C5-012- Sign Scope and Locations	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0034	Flip Curb-Sign Types C5-042 and C5-043- Sign Scope and Locations	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0035	0035 - Flip Curb-Sign Types C3- Sign Scope	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0036	AC - Submittal 0059 - Cantilever Mast Extension Clarification	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0037	Aux Curb-Leaving Gutter in-place at Northeast Curb Ramp	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0038	Aux Curb- New Conduit Run to Terminal 1	Swinerton Builders		4/23/2019	4/30/2019		HNTB LAWA		2019 12:00:01 2019 12:00:01	2019 12:00:01 2019 12:00:01
0039	G-Acceptance Letter from the City of LA for the Soils Report	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0040	Pedestrian Walk Way - C101 C106- Confirmation on Tree Removal	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0041	Nema 3R Pulboxes	Swinerton Builders		4/24/2019	5/1/2019		HNTB		2019 12:00:01	2019 12:00:01
0042	Auxiliary curb - Sewer POC @ Station 20+00	Swinerton Builders		4/24/2019	5/1/2019		HNTB		2019 12:00:01	2019 12:00:01
0043	Aux Curb- Signage Update Various Zones-Confirm Scope	Swinerton Builders		4/24/2019	5/1/2019		LAWA		2019 12:00:01	019 12:00:01
0044	Aux Curb-RFI 0044 -Type C Seating Specification	Swinerton Builders		4/24/2019	5/1/2019		LAWA		2019 12:00:01	019 12:00:01



1.0 Request for Information
Summary Log - WorkFlow BIC

Total Number of RFIs for this project: 44

ITF-W_A Interim Ground Access (IGA)

ITF-W_A Interim Ground Access (IGA)

Project # DA-5305A

Tel: Fax:

Pckg No	Submtl-Rev Nc	Pckg Rev	Item #	Pckg Description	Sub Section	Description	Recv'd	Due Date	BIC Company	BIC Contact	BIC Sent Date	BIC Due Date
0003 - - 1	0003 - 1			Labor Rates REVISED - Crown Fencing	N/A	Labor Rates - Crown Fencing	4/13/2019	5/4/2019	SWIBUI			Revise & Resubmit Due
0004 - - 0	0004 - 0			Labor Rates - Citadel Environmental Services	N/A	Labor Rates - Citadel Environmental Services	3/28/2019	4/18/2019	SWIBUI			Revise & Resubmit Due
0007 - - 1	0009 - 1			Storm Water Pollution Prevention Plan (SWPPP)	N/A	SWPPP	4/4/2019	4/25/2019	SWIBUI			Revise & Resubmit Due
0010 - - 1	0014 - 1			Pre-DEMOLITION Hazardous Material Soil FULL Report	N/A	Pre-DEMOLITION Hazardous Material Soil Report	4/19/2019	5/10/2019	LAWA			Open
0011 - - 1	0015 - 1			Revised Submittal Log	N/A	Revised Submittal Log			LAWA			Open
0013 - - 0	0017 - 0			IGA Amendment 1 - SOV Proposal	N/A	IGA Amendment 01 - SOV Proposal			SWIBUI			Revise & Resubmit Due
0015 - - 1	0019 - 1			Equipment List & Spec - ECG	N/A	ECG Equipment List & Spec Sheets			SWIBUI			Revise & Resubmit Due
0016 - - 0	0020 - 0			Lift Plan - Light Pole Removal	N/A	Lift Plan - Light Pole Removal			HNTB			Revise & Resubmit Due
0019 - - 0	0023 - 0			Site Furnishing Product & Maintenance Data	N/A	Site Furnishing Product & Maintenance Data			HNTB			Revise & Resubmit Due

Pckg No	Pckg Rev	Pckg Description	Submittal-Rev No	Item #	Spec Section	Sub Section	Description	Rec'd	Due Date	BIC Company	BIC Contact	BIC Sent Date	BIC Due Date
0022	- 0	Lighting & Poles Product Data					Lighting & Poles Product Data			HNTB		Revise & Resubmit Due 4/12/2019	4/17/2019
0026	- 0			0001	265613	N/A							
0026	- 1	Site Utilities - Revised Storm Drainage Inlet					Revised Storm Drainage Inlet			HNTB		Revise & Resubmit Due 4/19/2019	4/24/2019
0030	- 1			001	334230	N/A							Open
0028	- 2	Sanitary Sewer Cleanout Substitution - For Record					Sanitary Sewer Cleanout Substitution - For Record			LAWA			
0073	- 1			0001	33 39 00	N/A							
0039	- 0	PW - Signage Shop Drawings					PW - Signage Shop Drawings			HNTB		Revise & Resubmit Due 4/15/2019	4/20/2019
0044	- 0			0001	101400	N/A							Open
0040	- 0	Safety Manager Resume					Safety Manager Resume			LAWA			
0045	- 0			0001	PR-15A	N/A							
0042	- 0	SWPPP Product Data - Straw Roll & Fabric Spec					SWPPP Product Data - Straw Roll & Fabric Spec			SWIBUI		Revise & Resubmit Due 4/19/2019	4/24/2019
0047	- 0			0001	PR-18A	N/A							
0057	- 0	Hazardous Material Management Plan					Hazardous Material Management Plan			LAWA			Open
0063	- 0			0001	PR-19A	N/A							
0058	- 0	IGA Signage Drawings - Complete Set					IGA Signage Drawings - Complete Set			SWIBUI		Revise & Resubmit Due 4/19/2019	4/24/2019
0064	- 0			0001	10 14 00	N/A							
0063	- 0	Expansion Joint Coupling					Expansion Joint Coupling			HNTB			Open
0069	- 0			0001	260533	1.4							
0066	- 0	Labor Rates - Murray Company					Labor Rates - Murray Company			LAWA			Open
0072	- 0			0001	PR-05A	N/A							
0067	- 0	Electrical - LV Cabinets					Electrical - LV Cabinets			HNTB		4/24/2019	4/29/2019
0074	- 0			0001	262716	1.2							Open
0068	- 0	Electrical Metallic Tubing					Electrical Metallic Tubing			HNTB		4/24/2019	4/29/2019
0075	- 0			0001	260533	1.4							

Pckg No	Pckg Rev	Pckg Description					BIC Company	BIC Contact	BIC Sent Date	BIC Due Date
Submtl-Rev Nc	Item #	Spec Section	Sub Section	Description	Recv'd	Due Date				
0069 - 0		Electrical - COC Jensen								Open
0076 - 0	0001	260533	1.4	COC Jensen			LAWA			
0070 - 0		Electrical - Duct Spacer	Product Data							Open
0077 - 0	0001	260544	1.3A.3	Duct Spacer PD			LAWA			

Total Package Count: 23

23

2.0 Submittal Packages - Open

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Change Management Log

ITF-W_A Interim Ground Access (IGA)

REF #	CPCN #	(ROM)	CPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth Doc #	Auth DOC AMOUNT	Notes
02. Waiting for CCR																			
0014	1001A		4/5/19				0	Field Bulletin No. 1	Swireston	0001		0001A	4/18/19		N/A	CO			4/18/2019 - LAVA issues CD-0001 to merit CPCN 1001A-VM 4/5/2019 - LAVA issues FD 0001 providing direction to SWIBUJ to incorporate Field Bulletin 1 changes - VM 4/5/2019 - Swireston issues CPCN 1001 for ROM \$1BD - VM
0015	1002A		4/5/19				0	Field Bulletin No. 2	Swireston	0001		0002A	4/18/19		N/A	CO			4/18/2019 - LAVA issues CD-0001A to merit CPCN 1002A-VM 4/5/2019 - LAVA issues FD 0001 providing direction to SWIBUJ to incorporate Field Bulletin 1 changes - VM 4/5/2019 - Swireston submits CPCN 1002A for ROM \$1BD - VM
0021	1003A		4/11/19				0	Field Bulletin No. 3	Swireston	0002	4/9/19	0004A	4/18/19		N/A	CO			4/18/2019 - LAVA issues CD-0004A to merit CPCN 1003A-VM 4/11/2019 - SWIBUJ submitted CPCN for ROM \$1BD issued against FD 0003 - VM
0022	1004	2,400	4/11/19				0	RFI - 0006 Demo Existing Electrical Conduit at Air Curb	Swireston	N/A		0003A	4/18/19		0006	CO			4/18/2019 - LAVA issues CD-0003A to merit CPCN 1004A-VM 4/11/2019 - SWIBUJ submits CPCN 1004A for ROM \$2,400 - VM
0023	1005A	1,600	4/11/19				0	Fencing Repair Area 3 Ped. Walkway	Swireston	N/A		0005A	4/18/19			CO			4/18/2019 - LAVA issues CD-0005A to merit CPCN 1005A-VM 4/11/2019 - SWIBUJ submits CPCN for ROM \$1,600 - VM

05. Under Negotiations

0025	0020A	221,311	4/18/19				0	Partial Release - Asphalt Paving								TO	AD01.10A		04/18/19 - Swireston submit RFTO 0020A \$221,311.02 - ddp
0026	0021A	100,000	4/18/19				0	Partial Release - Pavement Marking								TO	AD01.11A		04/18/19 - Swireston submit RFTO 0021A for ROM \$100,000 - ddp

CM Log

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Funding Source Legend: [A] - Allowances [CC] - CMAR Contingency [FP] - Forward Pricing
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ITF-W_A Interim Ground Access (IGA)

REF #	CPCN #	(ROM)	CPCN RECEIVED	CRDUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	PD Date	CH #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth Doc #	Auth DOC AMOUNT	Notes
10. Closed																			
0001	0001A	25,211	3/13/19		N/A		25,211	Early Release - Traffic Management		N/A		N/A			N/A	TO	PC04.01A	25,211	3/15/2019 - Routing for signature - VM 3/14/2019 - Under LAVA estimating review - VM 3/13/2019 - Swinerton submits RFTO 0001A for ROM \$25,210.86 - VM
0002	0002A	25,887	3/13/19		N/A		25,887	Early Release - Site Utilities		N/A		N/A			N/A	TO	PC04.02.1A	25,887	3/22/2019 - TO PC04.02.1A fully executed - VM 3/20/2019 - Reconnaled TO Routing for signature - VM 3/19/2019 - Costs negotiated, pending RON - VM 3/18/2019 - LAVA issues TO PC04.002A for ROM with NTE \$10,000 - VM 3/14/2019 - Under LAVA estimating review - VM 3/13/2019 - Swinerton submits RFTO 0002A for ROM \$25,887.25 - VM
0003	0003A	16,516	3/28/19		N/A		16,516	Early Release - Electrical		N/A		N/A			N/A	TO	PC04.03A	16,516	3/15/2019 - Routing for signature - VM 3/14/2019 - Under review with LAVA Estimating - VM 3/13/2019 - Swinerton submits RFTO for ROM \$16,515.57 - VM
0004	0004A	238,021	3/21/19		N/A		238,021	Early Release - Temp Fencing		N/A		N/A			N/A	TO	PC05.01.1A	238,021	3/29/2019 - Fully Executed - VM 3/28/2019 - Routing for signature - VM 3/22/2019 - RON pending, routing for QC review - VM 3/20/2019 - Costs negotiated, writing document - VM
0005	0005A	23,747	3/21/19		N/A		23,747	Early Release - Surveying		N/A		N/A			N/A	TO	PC04.04A	23,747	3/28/2019 - Fully executed - VM 3/26/2019 - Costs reviewed and approved by LAVA Estimating and PM, Pending RON - VM 3/21/2019 - Swinerton submits RFTO for ROM \$23,747.43 - VM
0006	0006A	26,633	3/21/19		N/A		26,633	Early Release - Site Stamping		N/A		N/A			N/A	TO	PC05.03A	26,633	3/29/2019 - Fully Executed - VM 3/28/2019 - Routing for signature - VM 3/28/2019 - Costs agreed upon, RON received, routing for QC - VM 3/21/2019 - Swinerton submits RFTO for ROM \$26,632.73 - VM
0007	0007A	1,641	3/28/19		N/A		1,641	Early Release - SWPPP		N/A		N/A			N/A	TO	PC05.02A	1,641	3/28/2019 - Fully Executed - VM 3/27/2019 - RON received, pending final Swinerton sign off - VM 3/25/2019 - Costs reviewed and approved, pending RON - VM 3/24/2019 - Swinerton submits RFTO for ROM \$1,640.93 - VM
0008	0012A	199,346	3/28/19		N/A		199,346	Early Release - Landscaping and Irrigation		N/A		N/A			N/A	TO	PC05.04A	199,346	3/29/2019 - Fully executed - VM 3/28/2019 - Routing for signature - VM 3/29/2019 - Costs negotiated, pending RON - VM 3/29/2019 - Swinerton submits RFTO 0012A for ROM \$199,346.26 - VM
0009	0013A	5,427	4/1/19		N/A		5,427	Pre-Demolition Hazardous Materials Soil Report		N/A		N/A			N/A	TO	PC05.05A	5,427	4/22/2019 - Fully Executed - VM 4/1/2019 - Costs approved, RON received, Routing for signature - VM 4/1/2019 - Swinerton submits RFTO for ROM \$5,428.82 - VM
0010	0008A	2,174,630	4/1/19		N/A		1,923,234	Full Release - Earthwork and Demolition		N/A		N/A			N/A	TO	AD01.01A	1,923,234	4/6/2019 - Fully executed TO-AD01.01A - VM 4/3/2019 - Costs negotiated, RON received, Routing for signature - VM 4/1/2019 - Swinerton submits RFTO 0008A for ROM \$2,174,630.00 - VM 3/27/2019 - Notes from Swinerton states All Add. Project Expenses Budgeting Asphalt in Place for Re-Use (\$229,849) - VM - VM

CM Log

Funding Source Legend: [A] - Allowances [CC] - CMAR Contingency [FF] - Forward Pricing

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ITF-W_A Interim Ground Access (IGA)

REF #	CRON #	ROOM	CRON RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RH #	Auth Doc TYPE	Auth Doc #	Auth Doc AMOUNT	Notes
10. Closed																			
0011	0008R1 A	2,132,846	4/5/19		N/A		1,066,323	Full Release - Site Utilities		N/A		N/A			N/A	TO	AD01.02A	1,066,323	4/12/2019 - Fully Executed - VM 4/10/2019 - Routing to Contractor for signature - VM 4/6/2019 - Received RFTO 0008R1 with updated costs to reflect early release deductions - VM 4/3/2019 - LAVA approved of 50% release at \$1,079,268.57 - Pending signed face sheet from SWIBUJ - VM 4/1/2019 - LAVA approves partial release of ROM \$1,158,932.02 - VM 4/1/2019 - Swinerton submits RFTO 0008A for ROM \$1,158,932.02 - VM 4/2/2019 - Fully executed TO AD01.04A - VM 4/2/2019 - Task Order fully executed - VM 4/2/2019 - LAVA approved of 50% release on funds \$1,438,087.05 - Pending RFTO face sheet sign off from SWIBUJ - VM 4/2/2019 - Swinerton submits RFTO 0010AR1 for ROM \$2,876,174.02 - Note: ARO Deduction: NEMA 3R in lieu of NEW 4X (\$334,309); Haul Spills to LAVA designated site. (-\$11,797) - VM 4/6/2019 - Fully executed TO-AD01.02A - VM 4/5/2019 - To Swinerton for signature - VM 4/3/2019 - Costs negotiated, pending RFTO face sheet approval from SWIBUJ - VM 4/3/2019 - Swinerton submits RFTO 0014A for ROM \$3,781,521 - VM
0012	0010R1 -A	2,376,174	4/2/19		N/A		1,438,087	Full Release - Electrical		N/A		N/A			N/A	TO	AD01.04A	1,438,087	4/2/2019 - Fully executed TO AD01.04A - VM 4/2/2019 - Task Order fully executed - VM 4/2/2019 - LAVA approved of 50% release on funds \$1,438,087.05 - Pending RFTO face sheet sign off from SWIBUJ - VM 4/2/2019 - Swinerton submits RFTO 0010AR1 for ROM \$2,876,174.02 - Note: ARO Deduction: NEMA 3R in lieu of NEW 4X (\$334,309); Haul Spills to LAVA designated site. (-\$11,797) - VM 4/6/2019 - Fully executed TO-AD01.02A - VM 4/5/2019 - To Swinerton for signature - VM 4/3/2019 - Costs negotiated, pending RFTO face sheet approval from SWIBUJ - VM 4/3/2019 - Swinerton submits RFTO 0014A for ROM \$3,781,521 - VM
0013	0014A	37,182	4/3/19		N/A		37,182	Full Release - Temporary Fencing and Gates		N/A		N/A			N/A	TO	AD01.02A	37,182	4/6/2019 - Fully executed TO-AD01.02A - VM 4/5/2019 - To Swinerton for signature - VM 4/3/2019 - Costs negotiated, pending RFTO face sheet approval from SWIBUJ - VM 4/3/2019 - Swinerton submits RFTO 0014A for ROM \$3,781,521 - VM
0016	0015A	139,688	4/5/19				139,688	Second Release - Traffic Management Package		N/A		N/A			N/A	TO	AD01.05A	139,688	4/12/2019 - Fully Executed - VM 4/10/2019 - Routing to Contractor for signature - VM 4/6/2019 - Costs approved, routing RFTO face sheet for approval - VM 4/6/2019 - Swinerton submits RFTO 0015A for ROM \$139,687.85 - VM
0017	0016A	32,812	4/5/19		N/A		32,812	Full Release - Acoustic Ceiling Removal		N/A		N/A			N/A	TO	AD01.10A	32,812	4/6/2019 - Task Order fully executed - dip 4/6/2019 - Routing to LAVA for signature - VM 4/6/2019 - Routing to LAVA for signature - VM 4/17/2019 - Costs approved pending ROM - VM 4/6/2019 - Swinerton submits RFTO for ROM \$32,812.40 - VM
0018	0017A	1,174,578	4/9/19		N/A		1,174,578	Partial Release - Swinerton G&GR		N/A		N/A			N/A	TO	AD01.07A	1,174,578	4/17/2019 - Task Order fully executed - VM 4/16/2019 - Routing to 583 for signature - VM 4/16/2019 - Routing to LAVA for signature - VM 4/10/2019 - LAVA approves of partial release of \$1,174,578.87, routing face sheet for approval - VM 4/9/2019 - Swinerton submits RFTO 0017A for partial release of G&GR funds at ROM \$1,174,578.87 - VM 4/1/2019 - Task Order fully executed - dip 4/1/2019 - Routing to Contractor for signature - VM 4/1/2019 - Routing to LAVA for signature - VM 4/10/2019 - LAVA approves partial release of \$202,231.86, routing face sheet for approval - VM 4/10/2019 - Swinerton submits RFTO 0011A for Partial Release of Signage budget at ROM \$202,231.86, full release to be approved is for ROM \$1,225,427.78 - VM 4/16/2019 - TO-AD01.06A-Fully executed - VM 4/16/2019 - Routing for signature - VM 4/10/2019 - Swinerton submits RFTO 0018A for Partial Release of Full Value at ROM \$1,124,521.37 - VM
0019	0011A	202,232	4/10/19		N/A		202,232	Partial Release - Signage		N/A		N/A			N/A	TO	AD01.06A	202,232	4/1/2019 - Task Order fully executed - dip 4/1/2019 - Routing to Contractor for signature - VM 4/1/2019 - Routing to LAVA for signature - VM 4/10/2019 - LAVA approves partial release of \$202,231.86, routing face sheet for approval - VM 4/10/2019 - Swinerton submits RFTO 0011A for Partial Release of Signage budget at ROM \$202,231.86, full release to be approved is for ROM \$1,225,427.78 - VM 4/16/2019 - TO-AD01.06A-Fully executed - VM 4/16/2019 - Routing for signature - VM 4/10/2019 - Swinerton submits RFTO 0018A for Partial Release of Full Value at ROM \$1,124,521.37 - VM
0020	0018A	1,124,521	4/10/19		N/A		1,124,521	Partial Release - Site Concrete		N/A		N/A			N/A	TO	AD01.08A	1,124,521	4/16/2019 - TO-AD01.06A-Fully executed - VM 4/16/2019 - Routing for signature - VM 4/10/2019 - Swinerton submits RFTO 0018A for Partial Release of Full Value at ROM \$1,124,521.37 - VM

Funding Sources Legend: [N] - Allowances [C] - CMAR Contingency [FP] - Forward Pricing

LAMPDB

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ITF-W_A Interim Ground Access (IGA)

REF #	GPCN #	(ROI)	GPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	PD #	PD Date	CD #	CD Date	CD \$	RPT #	Auth Dec TYPE	Auth DOC#	Auth DOC AMOUNT	Notes
10. Closed																			
0024	0019A	137,777	4/12/19		N/A		137,777	Partial Release - Site Furnishings		N/A		N/A			N/A	TO	AD0109A	137,777	4/19/2019 - Task Order fully executed - dlp 4/19/2019 - Routing to Contractor for signature - VM 4/18/2019 - Routing to LAMA for signature - VM 4/17/2019 - Cmts approved, routing for QC review - VM 4/16/2019 - Submission submits RPTO 0019A for PD # 0019A 4/15/2019 - Partial release of full value, \$275,551.03 - VM

CM Log

Funding Source Legend: [A] - Allowances [CC] - CMAR Contingency [FF] - Forward Pricing LAMPDB

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Minutes of Meeting

				Substantial Completion - CTA Curb Improvements 4' Curb Extension & Misc CTA Curb Scope, CTA Remaining Pavement Markings (inner CTA lanes) - 11/22/2019 **04/18/2019 Milestone 1 129 Days Milestone 2 Tentative Start 09/02/2019.
001-002	SAFETY & SAFETY MOMENT			**04/25/2019** Top 10 work injuries, incident occurred where a 4" PVC line was found. be vareful while potholing. **04/18/2019** 1) No incidents this week. 2) Regency showed up to perform board updates, they went thru safety orientation. 3) Near miss sent last week to LAWA.
001-003	CONSTRUCTION SCHEDULE Project 3-Week Look ahead (provided by Swinerton)			**04/25/2019** 1. Aux curb grading to be completed end of the week. survey - water) storm drain), electrical - excavation work. Approach work- Skyway on Monday night (4/29). Little Century to follow Monday night (5/6). 2. Ped Walkway - Demo & Grading this week continuing utility work next week. 3. Flip Curb - working on signs, once we receive submittals continue coordination w/ASRs & ops. **04/18/2019** 1) Auxiliary Curb 1) Demo Trailer this weekend. 2) Grading Monday 4/22/2019. 3) Utility Work starting mid week 4/22/2019. 4) Approach Work on Vicksburg-beginning of May. 2) Ped Walkway 1) Demolition beginning. 3) T1 ASR approved for Sunday Night 04/21/2019.
001-004	PHASING AND LOGISTICS			**04/25/2019** Ongoing meetings Tuesday Mornings.
001-005	PERMITS			**04/25/2019** To discuss approach work. Signage Permit Meeting 4/25/2019. Pending: Signage Footings BOE Sewer. **04/18/2019** 1) Sewer footprint is not in BOE right of way. 2) Sign subcontractor needs to obtain permit for signs.
001-006	DESIGN			**04/25/2019** FB# 5 Updates on DAJ/Narrative to be completed

Minutes of Meeting

				<p>04/25/2019. FB # 4 Final Submittal on wayfinding for discussion 4/25/2019.</p> <p>**04/18/2019**</p> <p>1) Monument Sign: Design Criteria Forecasted for week 04/22/2019 2) Field Bulletin 4 Wayfinding 04/26/2019.</p> <p>3) Field Bulletin 5 for IT forecasted 04/22/2019.</p>
001-007	INSPECTION - QA/QC			<p>**04/25/2019**</p> <p>LADBS is buying off on the shoring, bottom of the trench. Let LAWA inspection know so dual testing can be done. LAWA Inspection if tree crossing area to either be disposed or relocate tree. Ask for concurrence from landscape.</p> <p>**04/18/2019**</p> <p>1) [REDACTED] provided IDO for GSD.</p> <p>2) Inspection requests are being submitted.</p>
001-008	<p>REQUESTS FOR INFORMATION (RFI): (Refer to attached open RFI log for current update)</p> <p>Open RFIs: 13</p> <p>Total RFIs: 44 Hot RFI's 38, 40, 42</p>			<p>**04/25/2019**</p> <p>RFI Numbering use R-1 for revisions. Bus lane: Swinerton did not compact sub base (verify compaction) before placing base. Is there a contingency plan if compaction test is not passed? If not Swinerton has to redo and re test. Work plan and submit in small areas. LAWA ask to use NEMA 4x credit for NEMA 3 R pending response.</p> <p>**04/18/2019**</p>
001-009	<p>SUBMITTALS: (Refer to attached log for current update)</p> <p>Open Submittals: 12</p> <p>Total Submittals: 55</p>			<p>**04/25/2019**</p> <p>Submittal - Revise and resubmit make sure to click "Return" box.</p> <p>**04/18/2019**</p> <p>1) Discussed open submittals.</p> <p>2) Hot: Submittal 19, 20, 24-1, 39, 43, 44.</p> <p>3) [REDACTED] will discuss Auxiliary Curb equipment list.</p>
001-010	CHANGE MANAGEMENT (COs and TOs)			<p>**04/25/2019**</p> <p>5 CCRs associated with CPCNs 1-5</p> <p>**04/18/2019**</p> <p>1) [REDACTED] went over Change Management Log:</p> <p>2) CD's will be issued for CPCNs.</p> <p>3) TO's - 3 additional TO's will be submitted for 1st amendment.</p>
001-011	HONEYWELL			<p>**4/25/2019** Starting sewer work on 4/29/2019.</p> <p>Coordinated work with them, Honeywell will have to hold off work for Swinerton to proceed.</p>

Minutes of Meeting

001-012	NEW ITEMS	No		**04/25/2019** New Project Manager was introduced. Regency Billboard to hold off working on - site till 08/28/2019.
001-013	OPEN DISCUSSION	No		**04/25/2019** **04/18/2019** 1) Honeywell/Wood forecast to start work beginning of May 2019.
001-014		No		**04/25/2019** **04/18/2019** 1) Labor rates 2) Meeting today 04/18/2019 to sort out labor rate requirements.

If no reply or comments are received within 48 hours from receipt, this MOM is considered final and acceptable by all parties.

LOS ANGELES WORLD AIRPORTS MEETING ATTENDANCE SIGN-IN SHEET

PROJECT:	ITF-W Interim Ground Access
PURPOSE:	Weekly OAC Meeting
DATE, TIME:	04/25/2019, 8AM-9AM
PLACE:	Conference Room 824 - 7301 World Way West, 8th Floor Los Angeles, CA 90045
COORDINATOR	[REDACTED]

NAME:	ORGANIZATION:	PHONE:	EMAIL:
[REDACTED]			
Roland Boboc	Swinerton	213 663 8258	rboboc@swinerton.com
[REDACTED]			



PROJECT:	ITF-W Interim Ground Access
PURPOSE:	Weekly OAC Meeting
DATE, TIME:	04/25/2019, 8AM-9AM
PLACE:	Conference Room 824 - 7301 World Way West, 8th Floor Los Angeles, CA 90045
COORDINATOR	[REDACTED]

NAME:	ORGANIZATION:	PHONE:	EMAIL:
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[illegible]

Minutes of Meeting

Division		Prepared By:	
ITFW_A - ITF-W_A Interim Ground Access (IGA)			
Subject:	Owner, Architect, Contractor		
Date	Time	Location	Meeting No.
5/2/2019	8:00 AM	7301 World Way West, Los Angeles, CA 90045 8th Floor Room 826	6

Attendees			
Name	Company/LAWA Division	Email	Telephone
Boboc, Roland	Swinerton Builders	RBoboc@swinerton.com	
Lu, Harry	Swinerton Builders	hlu@swinerton.com	
Barrios, Julio	Swinerton Builders	jbarrios@swinerton.com	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
001	PROJECT SUMMARY A. KEY DATES: On 03/28/19 - LAWA submitted correspondence clarifying Key dates for IGA project	No		A. KEY DATES: Substantial Completion - All Scope - 11/22/19; Substantial Completion - Auxiliary Curb, Ped Walkway, (between T7 & Aux. Curb - All

Minutes of Meeting

			<p>Scope), CTA Flip Curb Wayfinding (All Scope), CTA Partial Pavement Markings (at outer CTA lanes) - 08/31/2019; Substantial Completion - CTA Curb Improvements 4' Curb Extension & Misc CTA Curb Scope, CTA Remaining Pavement Markings (inner CTA lanes) - 11/22/2019</p> <p>**05/02/2019** Milestone 1 - 122 Days Milestone 2 - Tentative Start 09/02/2019</p> <p>**04/18/2019** Milestone 1 - 129 Days Milestone 2 Tentative Start 09/02/2019.</p>
002	SAFETY & SAFETY MOMENT		<p>**05/02/2019**</p> <ul style="list-style-type: none"> - Safety Moment: PG Bridge safety incident with concrete debris, be mindful of debris management, spotters on sight. - Swinerton will hold Safety Orientation for Job Site at 05/09/19 after the OAC Meeting. - No Incidents to report. - Regency notified about restricted access to site. Swinerton to re-daisy chain the gate. LAWA Operations to coordinate future visits. ASR Amendment may be required. - Swinerton to provide next Safety Moment, followed by LAWA QACID. - NOTE: PPE Necessary onsite, be mindful there are a lot of open trenches onsite. <p>**04/25/2019** Top 10 work injuries, incident occurred where a 4" PVC line was found. be careful while potholing.</p>
003	CONSTRUCTION SCHEDULE Project 3-Week Look ahead (provided by Swinerton)		<p>**05/02/2019**</p> <ul style="list-style-type: none"> - Auxiliary Curb: Underground Utility work ongoing. Anticipated to be complete on 05/25/19. - Auxiliary Curb: Sewer and Electrical work ongoing. - Auxiliary Curb: T1 MPOE Conduit to begin 05/06/19. ASR has been approved. - Auxiliary Curb Area 1 & 2 ongoing. - Auxiliary Curb Area 3 & 4 to begin by 05/06/19. - Auxiliary Curb Area 5 & 6 coordination meeting with PNF on 05/02/19.

Minutes of Meeting

			<ul style="list-style-type: none"> - Pedestrian Walkway Area 1 ongoing. Pour scheduled for 05/10/19. - Pedestrian Walkway Area 3 - Unforeseen - Work ongoing. - CTA Flip Curb: Field Investigation in process. - Coordination work with LAWA MSD for their CTA paving work, schedule is delayed. May affect Swinerton Phasing/Schedule for striping. <p>**04/25/2019**</p> <ol style="list-style-type: none"> 1. Aux curb grading to be completed end of the week. survey - water) storm drain), electrical - excavation work. Approach work- Skyway on Monday night (4/29). Little Century to follow Monday night (5/6). 2. Ped Walkway - Demo & Grading this week continuing utility work next week. 3. Flip Curb - working on signs, once we receive submittals continue coordination w/ASRs & ops.
004	PHASING AND LOGISTICS		<p>**05/02/2019**</p> <ul style="list-style-type: none"> - Phasing for inner roadway striping may need a revision. - ASR for corner approach will be revised. - TMI Flip Curb workshop ongoing. <p>**04/25/2019**</p> <p>Ongoing meetings Tuesday Mornings.</p>
005	PERMITS		<p>**05/02**2019**</p> <ul style="list-style-type: none"> - LAWA, Swinerton and Sign Industries met with LADBS to coordinate Signage permits needed. - Pylon Sign RTI is being coordinated. - Field Bulletin #4 submitted. - Honeywell: LADBS Inspector stopped original design. Express permit obtained. Murray is working on chimney for Honeywell. Murray to install wye on T&M basis. <p>**04/25/2019**</p> <p>To discuss approach work. Signage Permit Meeting 4/25/2019. Pending: Signage Footings BOE Sewer.</p>
007	INSPECTION - QA/QC		<p>**05/02/2019**</p> <ul style="list-style-type: none"> - IR to be submitted for T1 MPOE work, Monday night into Tuesday Morning. (DIA/Torque) - RFI 18R1 and RFI 0049 Soil

Minutes of Meeting

			<p>RFI's, clarification needed.</p> <ul style="list-style-type: none"> - NOTE: LAWA QACID is strictly tracking ASR's campus wide, please continue to follow ASR. - QC reports have been submitted. - Trench bottom testing to be performed by Standards. - Swinerton received Fabrication note for Jensen Box, note will be submitted to Inspection. -SCST to prepare soils report. <p>**04/25/2019**</p> <p>LADBS is buying off on the shoring, bottom of the trench. Let LAWA inspection know so dual testing can be done. LAWA Inspection if tree crossing area to either be disposed or relocate tree. Ask for concurrence from landscape.</p>
008	<p>REQUESTS FOR INFORMATION (RFI): (Refer to attached open RFI log for current update)</p> <p>Open RFIs: 10</p> <p>Total RFIs: 73 Hot RFI's:</p>		<p>**05/02/2019**</p> <ul style="list-style-type: none"> - RFI Priority List - Nema 4X - Comm. ; NEMA3R - Electrical - Field Walks with LAWA, Swinerton and HNTB to discuss and resolve issues onsite. <p>**04/25/2019**</p> <p>RFI Numbering use R-1 for revisions. Bus lane: Swinerton did not compact sub base (verify compaction) before placing base. Is there a contingency plan if compaction test is not passed? If not Swinerton has to redo and re test. Work plan and submit in small areas. LAWA ask to use NEMA 4x credit for NEMA 3 R pending response.</p>
009	<p>SUBMITTALS: (Refer to attached log for current update)</p> <p>Open Submittals: 26</p> <p>Total Submittals: 123</p> <p>HOT Submittals:</p>		<p>**05/02/2019**</p> <ul style="list-style-type: none"> - Seating Type C submittal review is ongoing. - Modular Unit submittal response anticipated for early next week. - Submittal 0092 CMB Aggregate Product Data - HOT <p>**04/25/2019**</p> <p>Submittal - Revise and resubmit make sure to click "Return" box.</p>
010	CHANGE MANAGEMENT (COs and TOs)		<p>**05/02/2019**</p> <ul style="list-style-type: none"> - Reviewed CPCN Log * - FD 0007 BOE Permit, Swinerton has no issue.

Minutes of Meeting

				<p>- FD 0006 is being reviewed by Swinerton.</p> <p>**04/25/2019**</p> <p>- 5 CCRs associated with CPCNs 1-5</p>
012	NEW ITEMS	No		<p>**05/08/2019**</p> <p>- Damaged line was hit, Wood to direct on solution.</p> <p>- LAWA requested Swinerton schedule.</p> <p>- Teams discussed protocol for LAWA-Swinerton communication.</p> <p>- Inspections requested that HNTB and LAWA visit the site for RFI response discussion/investigation to keep work flowing.</p> <p>- Swinerton to submit Priority List on RFI/Submittals daily.</p> <p>- Teams to have daily phone calls for RFI discussion.</p> <p>- [REDACTED] new team member on LAWA QACID team.</p> <p>**04/25/2019** New Project Manager was introduced. Regency Billboard to hold off working on - site till 08/28/2019.</p>
013	OPEN DISCUSSION	No		<p>**04/25/2019**</p> <p>**04/18/2019**</p> <p>1) Honeywell/Wood forecast to start work beginning of May 2019.</p>
006	DESIGN	No		<p>**05/02/2019**</p> <p>- Monument Sign deferral, just install foundation per 08/31/19.</p> <p>- FB #6 forthcoming, for Foundation/Site Furnishing</p> <p>- Teams to have field walks/site visits for prompt RFI responses.</p> <p>- Morning Huddle to be set up.</p> <p>- FB #4 and #5 complete.</p> <p>**04/25/2019**</p> <p>- FB#5 update on DAS, narrative to be completed 04/25/2019.</p> <p>- FB#4 final submittal on Wayfinding for discussion on 04/25/2019.</p>
014	LABOR RATES	No		

If no reply or comments are received within 48 hours from receipt, this MOM is considered final and acceptable by all parties.

LOS ANGELES WORLD AIRPORTS MEETING ATTENDANCE SIGN-IN SHEET

PROJECT:	Auxiliary Curb Management
PURPOSE:	ITFW IGA OAC Meeting No. 006
DATE, TIME:	05/02/2019, 8:00AM – 9AM
PLACE:	Admin West 8 th Floor Conference Room 824
COORDINATOR	[REDACTED]

NAME:	Initial	ORGANIZATION:	PHONE:	EMAIL:
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Safety Moment

NO SHORTCUT TO SAFETY

Everyone takes a shortcut at one time or another. You cross the street between intersections instead of using the crosswalk or jump a fence instead of using the gate. But in many cases, a shortcut can involve danger.

If you have the habit of taking dangerous shortcuts, break it. If you are told to go to a particular work area, your employer expects you to take the safe route, not the shorter, hazardous one. If there isn't a safe way to get where you need to go, let your supervisor know. The supervisor will see to it that you are provided a safe means of access. It's your responsibility to avoid dangerous shortcuts and to warn against anyone else you see taking them.

Even if the job will only take a few minutes, it isn't worth risking your safety and health for those few minutes. Wear personal protection to safeguard your body parts. Use proper, well-maintained equipment. Don't improvise to save time. Ladders, steps, and walkways are built to insure your safety, as well as for your convenience. Use them. Don't go from one elevation to another by climbing a column or sliding down a rope. The safest way isn't always the shortest way, but it's the surest way.



1.0 Request for Information
Summary Log - WorkFlow BIC

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
Drawings										
0030	Aux Curb-Substitution Request Sewer Cleanout Covers	Swinerton Builders		4/22/2019	4/29/2019	4/22/2019	HNTB		2019 12:00:01	2019 12:00:01
0031	PW-Notification To LAWA Regarding Demolition Scope Noted in RFI's 24, 22, & 21.	Swinerton Builders		4/22/2019	4/29/2019	4/22/2019				
0032	Flip Curb-Sign Clarification on Signs CID-B15-B17-CX-A11	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0033	Flip Curb-Sign Types C5-011 and C5-012- Sign Scope and Locations	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0034	Flip Curb-Sign Types C5-042 and C5-043- Sign Scope and Locations	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0035	0035 - Flip Curb-Sign Types C3- Sign Scope	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0036	Cantilever Umbrella Mast Extension Clarification (Submittal 0059) -	Swinerton Builders		4/23/2019	4/30/2019	4/30/2019	HNTB		2019 12:00:01	2019 12:00:01
0037	Aux Curb-Leaving Gutter in-place at Northeast Curb Ramp	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0038	Aux Curb- New Conduit Run to Terminal 1	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0039	G-Acceptance Letter from the City of LA for the Soils Report	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:01	2019 12:00:01
0040	Pedestrian Walk Way - C101 C106- Confirmation on Tree Removal	Swinerton Builders		4/23/2019	4/30/2019	4/24/2019				
0041	Nema 3R Pullboxes	Swinerton Builders		4/24/2019	5/1/2019	4/26/2019				
0042	Auxiliary curb - Sewer POC @ Station 20+00	Swinerton Builders		4/24/2019	5/1/2019	4/25/2019	HNTB		2019 12:00:01	2019 12:00:01
0042R 1.	Auxiliary Curb RFI 42-Sewer POC @ Station 20+00/ BOE Permit	Swinerton Builders		4/25/2019	5/2/2019	4/25/2019	LAWA		2019 12:00:01	019 12:00:01



1.0 Request for Information
Summary Log - WorkFlow BIC

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
0043	Aux Curb- Signage Update Various Zones-Confirm Scope	Swinerton Builders		4/24/2019	5/1/2019	4/26/2019				
0044	Aux Curb - Type C Seating Specification	Swinerton Builders		4/24/2019	5/1/2019	4/30/2019	HNTB		2019 12:00:01	2019 12:00:01
0045	Aux Curb-Gutter Flow line Issue	Swinerton Builders		4/25/2019	5/2/2019	4/26/2019				
0046	Aux Curb-Catch Basin Substitution	Swinerton Builders		4/25/2019	5/2/2019	4/30/2019	HNTB		2019 12:00:01	2019 12:00:01
0047	Aux-Curb Demo Scope (Signage Footing)	Swinerton Builders		4/25/2019	5/2/2019	5/1/2019	HNTB		2019 12:00:01	2019 12:00:01
0048	Aux Curb - Billboard Conduit Demo Scope	Swinerton Builders		4/25/2019	5/2/2019	4/30/2019	HNTB		2019 12:00:01	2019 12:00:01
0049	Aux Curb-Storm Drain Bedding and Backfill	Swinerton Builders		4/25/2019	5/2/2019	4/30/2019				
0049R	Aux Curb-Storm Drain Bedding and Backfill	Swinerton Builders		4/30/2019	5/7/2019	4/30/2019				
0050	Aux Curb-DIP in lieu of HDPE Material for Future Water Connections	Swinerton Builders		4/25/2019	5/2/2019	5/1/2019	HNTB		2019 12:00:01	2019 12:00:01
0051	Pedestrian Walk Way Area 1 (Existing Street Lighting Conduit Sheet C103, C246	Swinerton Builders		4/26/2019	5/3/2019	5/1/2019	HNTB		2019 12:00:01	2019 12:00:01
0052	Aux Curb-Damaged Electrical Line - Unforeseen Condition	Swinerton Builders		4/26/2019	5/3/2019	5/1/2019	HNTB		2019 12:00:01	2019 12:00:01
0053	Aux Curb- Damaged 4"PVC Line- Unforeseen Condition	Swinerton Builders		4/26/2019	5/3/2019	5/1/2019	HNTB		2019 12:00:01	2019 12:00:01
0054	Pedestrian Walk Way Area 1 -Curb Modification due to Survey	Swinerton Builders		4/29/2019	5/6/2019		HNTB		2019 12:00:01	2019 12:00:01
0055	Pumping Soil Site Plan	Swinerton Builders		4/29/2019	5/6/2019	5/1/2019	HNTB		2019 12:00:01	2019 12:00:01
0055-1	In Reference to RFI 55- Aux Curb-Pumping Plot Plan	Swinerton Builders		5/1/2019	5/8/2019		HNTB		019 12:00:01	019 12:00:01
0056	PW Area # 3 - Existing Storm Drain New Location	Swinerton Builders		4/29/2019	5/6/2019		HNTB		2019 12:00:01	2019 12:00:01
Prolog Converge										Page 4



1.0 Request for Information
Summary Log - WorkFlow BIC

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
0057	Pedestrian Walk Way Area 3-Unforeseen Condition-Asphalt	Swinerton Builders		4/29/2019	5/6/2019	4/30/2019	HNTB		2019 12:00:01	2019 12:00:01
0058	Pedestrian Walk Way- Area 1 - Unforeseen Condition-Irrigation Line	Swinerton Builders		4/29/2019	5/6/2019		LAWA		2019 12:00:01	2019 12:00:01
0059	Aux-Curb/ Storm Drain Demo Clarification	Swinerton Builders		4/29/2019	5/6/2019	4/30/2019				
0060	Existing SD Pipe Material Clarification and Connection.SDR 35 vs SCD 40	Swinerton Builders		4/30/2019	5/7/2019		HNTB		2019 12:00:01	2019 12:00:01
0061	Pedestrian Walkway -15" SDR 35 in Lieu of 15" RCP	Swinerton Builders		4/30/2019	5/7/2019		HNTB		2019 12:00:01	2019 12:00:01
0062	Aux Curb Demo Scope- Pole Mounted Camera	Swinerton Builders		4/30/2019	5/7/2019		HNTB		2019 12:00:01	2019 12:00:01
0063	Aux Curb- Bollard Plate As Built Locations for the Following Sign Types	Swinerton Builders		4/30/2019	5/7/2019		HNTB		019 12:00:01	019 12:00:01
0064	Aux-Curb /Electrical Demo Clarification	Swinerton Builders		4/30/2019	5/7/2019		HNTB		2019 12:00:01	2019 12:00:01
0065	Aux Curb-Electrical Conduit Reroute at Pedestrian Walkway	Swinerton Builders		4/30/2019	5/7/2019		HNTB		2019 12:00:01	2019 12:00:01
0066	Clarification on E221, Detail 1-Shows a Typical Duct Bank Detail for Conduit Spacing	Swinerton Builders		5/1/2019	5/8/2019		HNTB		019 12:00:01	019 12:00:01
0067	Aux-Curb Project/Electrical Conduit Deletion	Swinerton Builders		5/1/2019	5/8/2019		HNTB		019 12:00:01	019 12:00:01
0068	Pedestrian Walk Way Sidewalk Detail (No Scarifying)	Swinerton Builders		5/1/2019	5/8/2019		LAWA		019 12:00:01	019 12:00:01
0069	Aux Curb-Wood Environmental Sewer Design Tie-in to New Sewer Line	Swinerton Builders		5/1/2019	5/8/2019		LAWA		019 12:00:01	019 12:00:01

Total Number of RFIs for this project: 73

ITF-W_A Interim Ground Access (IGA)

ITF-W_A Interim Ground Access (IGA)

Project # DA-5305A

Tel: Fax:

Pckg No	Pckg Rev	Pckg Description	Submtl-Rev Nc	Item #	Spec Section	Sub Section	Description	Recv'd	Due Date	BIC Company	BIC Contact	BIC Sent Date	BIC Due Date
0003 - - 2		Revised Labor Rates - Crown Fencing		001	32 31 13	N/A	Labor Rates - Crown Fencing			LAWA			Open
0004 - - 1		Labor Rates - Citadel Environmental Services		001	PR-05A	N/A	Labor Rates - Citadel Environmental			LAWA			Open
0010 - - 1		Pre-Demolition Hazardous Material Soil FULL Report		001	N/A	N/A	Pre-Demo Hazardous Material Soil Report	4/19/2019	5/10/2019	LAWA			Open
0011 - - 1		Revised Submittal Log		0001	PR-9A	N/A	Revised Submittal Log			LAWA			Open
0015 - - 2		Revised Equipment List - ECG		001	PR-18A	N/A	ECG Revised Equipment List			LAWA			Open
0019 - - 1		Site Furnishing - Type C Seating Product Data		001	32 33 00	N/A	Site Furnishing - Type C Seating Product			HNTB		5/1/2019 1	Open
0066 - - 1		Revised Labor Rates - Murray Company		001	PR-05A	N/A	Revised Labor Rates - Murray Company			LAWA			Open
0071 - - 1		Revised Equipment List - TMI		001	PR-18A	N/A	Revised Equipment List - TMI			LAWA			Open

2.0 Submittal Packages - Open

Printed on: 5/1/2019

LAMPDB

Page 1

Pckg No	Pckg Rev	Pckg Description	Submtl-Rev Nc	Item #	Spec Section	Sub Section	Description	Rev'd	Due Date	BIC Company	BIC Contact	BIC Sent Date	BIC Due Date
0075 - - 0		Pedestrian Walkway & CTA - Handrails		0001	32 31 13	N/A	Pedestrian Walkway & CTA - Handrails			HNTB		4/26/2019	5/1/2019 1
0082 - 0													Open
0077 - - 0		Electrical - Media Converter PD		0001	270500	N/A	Media Converter PD			HNTB		4/29/2019	5/4/2019 1
0084 - 0													Open
0079 - - 0		Sanitary Sewer Spill Prevention & Response Plan		0001	33 39 00	N/A	Sanitary Sewer Spill Prevention &			LAWA			Open
0086 - 0													
0080 - - 0		IGA Demolition Work Plan		0001	PR-02A	N/A	IGA Demolition Work Plan			HNTB		4/30/2019	5/5/2019 1
0087 - 0													Open
0081 - - 0		IGA Wayfinding Signs		0001	10 14 00	N/A	IGA Wayfinding Signs			HNTB		4/30/2019	5/5/2019 1
0088 - 0													Open
0082 - - 0		Landscaping Dry Goods Product Data		0001	32 90 00	N/A	Landscaping Dry Goods Product Data			HNTB		4/30/2019	5/5/2019 1
0089 - 0													Open
0083 - - 0		Irrigation - Product Data		0001	32 84 00	N/A	Irrigation - Product Data			HNTB		4/30/2019	5/5/2019 1
0090 - 0													Open
0084 - - 0		Site Furnishing Planters - Compressive Strength & Guarantee		0001	32 33 33	N/A	Site Furnishing Planters - Compressive			HNTB		4/30/2019	5/5/2019 1
0091 - 0													Open
0085 - - 0		IGA Baseline Cost Reports		0001	PR-02A	N/A	Baseline Cost Reports			LAWA			Open
0092 - 0													
0086 - - 0		Permanent Chain-Link Fencing Drawings		0001	32 31 13	N/A	Permanent Chain-Link Fencing Drawings			HNTB		4/30/2019	5/5/2019 1
0093 - 0													Open
0087 - - 0		Asphalt Pavement Subbase Material		0001	32 11 20	N/A	Asphalt Pavement Subbase Material			HNTB		5/1/2019 1	5/6/2019 1
0094 - 0													Open
2.0 Submittal Packages - Open										LAMPDB			
										Printed on: 5/1/2019			
										Page 2			

Pkg No	Pkg Rev	Pkg Description	Submtl-Rev	Item #	Spec Section	Sub Section	Description	Rev'd	Due Date	BIC Company	BIC Contact	BIC Sent Date	BIC Due Date
0088	- 0	Asphalt Paving - Tack Oil Products											
0095	- 0	0001	32 12 16	N/A			Asphalt Paving - Tack Oil Products			HNTB		5/1/2019 1	5/6/2019 1
0089	- 0	Earthwork - Fabric & Base - RFI-0035											
0096	- 0	0001	31 00 00	N/A			Earthwork - Fabric & Base			HNTB		5/1/2019 1	5/6/2019 1
0090	- 0	Caltrans Asphalt Mix Product Data											
0097	- 0	0001	32 12 16	N/A			Caltrans Asphalt Mix Product Data			HNTB		5/1/2019 1	5/6/2019 1
0091	- 0	Electrical - Strut Detail Package											
0098	- 0	0001	260530	N/A			Strut Detail			HNTB		5/1/2019 1	5/6/2019 1

27-Apr-19 13:27


<div> <div>Remaining Level of Effort</div> <div>Actual Level of Effort</div> <div>Project Baseline Bar</div> </div> <div> <div>Actual Work</div> <div>Remaining Work</div> <div>Critical Remaining Work</div> </div>	Page 1 of 4	Data Date: 30-Apr-19 TASK filter: 3 Week Look Ahead.
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LAWA - LAX - IGA - Auxiliary Curb Project - (S04A) 04.30.19- Working File (TG)

3 Week Lookahead - TG

27-Apr-19 13:27

Activity ID	Activity Name	Dur	RD	Start	Finish	M J J A S O N D																												
						2	0	1	1	2	0	0	1	2	3	0	1	2	2	0	1	1	2	0	0	1	2	2	0	1	1	2	0	0
	AXAR1-2-270	ASR	1	0	30-Apr-19 A	30-Apr-19 A	ASR																											
	AXAR1-2-440	K-Rail & Fencing	2	1	30-Apr-19 A	01-May-19	K-Rail & Fencing																											
	AXAR1-2-280	Dig Alert	1	1	02-May-19	02-May-19	Dig Alert																											
	AXAR1-2-290	Safe-Off Irrigation	1	1	03-May-19	03-May-19	Safe-Off Irrigation																											
	AXAR1-2-300	Safe-Off Security / Cameras	1	1	06-May-19	06-May-19	Safe-Off Security / Cameras																											
	AXAR1-2-310	Safe-Off Light Poles	1	1	07-May-19	07-May-19	Safe-Off Light Poles																											
	AXAR1-2-320	Shut Down Fire Hydrant	2	2	08-May-19	09-May-19	Shut Down Fire Hydrant																											
	AXAR1-2-330	Set Up Traffic Control on Vicksburg	1	1	10-May-19	10-May-19	Set Up Traffic Control on Vicksburg																											
	AXAR1-2-340	Set Up K-Rails	1	1	13-May-19	13-May-19	Set Up K-Rails																											
	AXAR1-2-350	Remove Light Poles	1	1	14-May-19	14-May-19	Remove Light Poles																											
	AXAR1-2-360	Demo Sidewalk	3	3	15-May-19	17-May-19	Demo Sidewalk																											
	AXAR1-2-370	Relocate Fire Hydrant	4	4	20-May-19	23-May-19	Relocate Fire Hydrant																											
AC Area 2		14	14	01-May-19	20-May-19																													
	AXAR1-2-100	K-Rail & Fencing	2	2	01-May-19	02-May-19	K-Rail & Fencing																											
	AXAR1-2-110	Dig Alert	1	1	03-May-19	03-May-19	Dig Alert																											
	AXAR1-2-120	Safe-Off Irrigation	1	1	06-May-19	06-May-19	Safe-Off Irrigation																											
	AXAR1-2-130	Safe-Off Security / Cameras	1	1	07-May-19	07-May-19	Safe-Off Security / Cameras																											
	AXAR1-2-140	Safe-Off Light Poles	1	1	08-May-19	08-May-19	Safe-Off Light Poles																											
	AXAR1-2-150	Shut Down Fire Hydrant	2	2	09-May-19	10-May-19	Shut Down Fire Hydrant																											
	AXAR1-2-160	Set Up Traffic Control on Vicksburg	1	1	13-May-19	13-May-19	Set Up Traffic Control on Vicksburg																											
	AXAR1-2-170	Set Up K-Rails	1	1	14-May-19	14-May-19	Set Up K-Rails																											
	AXAR1-2-180	Remove Light Poles	1	1	15-May-19	15-May-19	Remove Light Poles																											
	AXAR1-2-190	Demo Sidewalk	3	3	16-May-19	20-May-19	Demo Sidewalk																											
	AC Area 3		5	5	14-May-19	20-May-19																												
		AXAR3-4-350	K-Rail & Fencing	1	1	14-May-19	14-May-19	K-Rail & Fencing																										
AXAR3-4-390		Set Up Traffic Control on Century	1	1	14-May-19	14-May-19	Set Up Traffic Control on Century																											
AXAR3-4-400		Set Up K-Rails	1	1	15-May-19	15-May-19	Set Up K-Rails																											
AXAR3-4-360		Dig Alert	1	1	15-May-19	15-May-19	Dig Alert																											
AXAR3-4-380		Safe-Off Light Poles	1	1	16-May-19	16-May-19	Safe-Off Light Poles																											
AXAR3-4-420		Demo Sidewalk	2	2	16-May-19	17-May-19	Demo Sidewalk																											
AXAR3-4-440		Grade Sidewalk and Curb / Gutter	1	1	20-May-19	20-May-19	Grade Sidewalk and Curb / Gutter																											
AC Area 4		11	11	07-May-19	21-May-19																													
	AXAR3-4-100	ASR Approval	1	1	07-May-19	07-May-19	ASR Approval																											
	AXAR3-4-110	Dig Alert	1	1	07-May-19	07-May-19	Dig Alert																											

 Remaining Level of Effort
  Actual Work
  Actual Level of Effort
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  Project Baseline Bar
  Critical Remaining Work

Page 2 of 4

Data Date: 30-Apr-19
TASK filter: 3 Week Look Ahead.

LAWA - LAX - IGA - Auxiliary Curb Project - (S04A) 04.30.19- Working File (TG)

3 Week Lookahead - TG

27-Apr-19 13:27

Activity ID	Activity Name	Dur	RD	Start	Finish	M	J	J	A	S	O	N	D													
						2	0	1	1	2	0	0	1	2	3	0	1	2	2	0	1	1	2	0	0	1
	AXAR3-4-120	Safe-Off Irrigation	1	1	07-May-19	07-May-19																				
	AXAR3-4-130	Safe-Off Light Poles	1	1	07-May-19	07-May-19																				
	AXAR3-4-140	Set Up Traffic Control on Century	1	1	07-May-19	07-May-19																				
	AXAR3-4-150	Set Up K-Rails	2	2	07-May-19	08-May-19																				
	AXAR3-4-160	Remove Light Poles	1	1	09-May-19	09-May-19																				
	AXAR3-4-170	Demo Sidewalk	2	2	10-May-19	13-May-19																				
	AXAR3-4-180	Demo Driveway Approach	2	2	13-May-19	14-May-19																				
	AXAR3-4-190	Grade Sidewalk and Curb / Gutter	2	2	15-May-19	16-May-19																				
	AXAR3-4-200	Layout Telecom Trench	1	1	17-May-19	17-May-19																				
	AXAR3-4-210	Sawcut Trench	2	2	20-May-19	21-May-19																				
	AC Area 5		6	6	13-May-19	20-May-19																				
	AXAR5-310	Fence Install	2	2	13-May-19	14-May-19																				
	AXAR5-200	Dig Alert	1	1	15-May-19	15-May-19																				
	AXAR5-210	Safe-Off	1	1	16-May-19	16-May-19																				
	AXAR5-220	Sawcut Trench	2	2	17-May-19	20-May-19																				
	AC Area 6		6	6	13-May-19	20-May-19																				
	AXAR5-100	Fence Install	2	2	13-May-19	14-May-19																				
	AXAR5-110	Dig Alert	1	1	15-May-19	15-May-19																				
	AXAR5-120	Safe-Off	1	1	16-May-19	16-May-19																				
	AXAR5-130	Sawcut Trench	2	2	17-May-19	20-May-19																				
	Hardscape, Roadways & Buildings		5	5	20-May-19	24-May-19																				
	Roadways		5	5	20-May-19	24-May-19																				
	Curbs / Median / Sidewalk Construction		5	5	20-May-19	24-May-19																				
	AXCRB-750	MEP Pads (Dbl/Trpl Shifts & OT)	5	5	20-May-19	24-May-19																				
	Pedestrian Pathway (Walkway)		18	18	23-Apr-19 A	24-May-19																				
	Pedestrian Walkway - PW Area 1		17	18	23-Apr-19 A	24-May-19																				
	Prep. Work Demolition New Curbs		4	1	25-Apr-19 A	01-May-19																				
	PDSWY-290	Excavate & Grade *PF IS 5/2	4	1	25-Apr-19 A	01-May-19																				
	Improvement/New Construction		17	18	23-Apr-19 A	24-May-19																				
	X.PDSWY-02	Procure New Utility Boxes (RFI #10)	3	1	23-Apr-19 A	01-May-19																				
	PDSWY-310	Form New Sidewalk and Curb	2	2	02-May-19	03-May-19																				
	PDSWY-360	Rebar New Sidewalk and Curb	2	2	06-May-19	07-May-19																				
	PDSWY-370	Pour New Sidewalk and Curb	1	1	08-May-19	08-May-19																				
	PDSWY-320	Cure Curb	1	1	09-May-19	09-May-19																				

 Remaining Level of Effort
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Page 3 of 4

Data Date: 30-Apr-19
TASK filter: 3 Week Look Ahead.

LAWA - LAX - IGA - Auxiliary Curb Project - (S04A) 04.30.19- Working File (TG)

3 Week Lookahead - TG

27-Apr-19 13:27

Activity ID		Activity Name	Dur	RD	Start	Finish	<div><div></div><div>M</div><div>J</div><div>J</div><div>A</div><div>S</div><div>O</div><div>N</div><div>D</div></div>																													
							2	0	1	1	2	0	0	1	2	3	0	1	2	2	0	1	1	2	0	0	1	2	2	0	1	2	2	0	0	1
		PDSWY-330	Strip Curb	1	1	10-May-19	10-May-19	<div><div></div><div>Strip Curb</div></div>																												
		PDSWY-350	Remove Barricades & Fencing	1	1	13-May-19	13-May-19	<div><div></div><div>Remove Barricades & Fencing</div></div>																												
		PDSWY-340	Install New Signs	3	3	13-May-19	15-May-19	<div><div></div><div>Install New Signs</div></div>																												
		PDSWY-250	Install New Pavement Marking	2	2	16-May-19	17-May-19	<div><div></div><div>Install New Pavement Marking</div></div>																												
		PDSWY-260	Planting and Landscaping	5	5	20-May-19	24-May-19	<div><div></div><div>Planting and Landscaping</div></div>																												
	Pedestrian Walkway - PW Area 3			15	15	01-May-19	21-May-19	<div><div></div></div>																												
	Prep. Work Demolition New Curbs			5	5	01-May-19	07-May-19	<div><div></div></div>																												
	PDSWY-120	Excavate & Grade	5	5	01-May-19	07-May-19	<div><div></div><div>Excavate & Grade</div></div>																													
	Utilities Work			10	10	08-May-19	21-May-19	<div><div></div></div>																												
	PDSWY-240	Water Line	10	10	08-May-19	21-May-19	<div><div></div><div>Water Line</div></div>																													
	PDSWY-130	Storm Drain - Extend and Tie-in Curb Drain	10	10	08-May-19	21-May-19	<div><div></div><div>Storm Drain - Extend and Tie-in Curb Drain</div></div>																													
	CTA Flipped Curb (CTA Auxiliary Curb)			49	29	18-Mar-19 A	11-Jun-19	<div><div></div></div>																												
	Signage			15	15	03-May-19	23-May-19	<div><div></div></div>																												
	SNG-100	Field Measuring & Field Investigation	15	15	03-May-19	23-May-19	<div><div></div><div>Field Measuring & Field Investigation</div></div>																													
	Striping - Outer Lanes			45	29	18-Mar-19 A	11-Jun-19	<div><div></div></div>																												
STRP-100	LAWA Repaving (Date to be Provided by LAWA)	45	29	18-Mar-19 A	11-Jun-19	<div><div></div><div>LAWA Repaving (Date to be Provided by LAWA)</div></div>																														

Remaining Level of Effort
Actual Work
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Project Baseline Bar
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Change Management Log

ITF-W_A Interim Ground Access (IGA)

REF #	CPCN #	(ROM)	CPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth DOC #	Auth DOC AMOUNT	Notes
02. Waiting for CCR																			
0014	1001A		4/5/19				0	Field Bulletin No. 1	Swinerton	0001		0001A	4/18/19		N/A	CO			4/18/2019 - LAWA issues CD-0001 to merit CPCN 1001A-VM 4/5/2019 - LAWA issues FD 0001 providing direction to SWIBUI to incorporate Field Bulletin 1 changes - VM 4/5/2019 - Swinerton issues CPCN 1001 for ROM \$TBD - VM
0015	1002A		4/5/19				0	Field Bulletin No. 2	Swinerton	0001		0002A	4/18/19		N/A	CO			4/18/2019 - LAWA issues CD-0001A to merit CPCN 1002A - VM 4/5/2019 - LAWA issues FD 0001 providing direction to SWIBUI to incorporate Field Bulletin 1 changes - VM 4/5/2019 - Swinerton submits CPCN 1002A for ROM \$TBD - VM
0021	1003A		4/11/19				0	Field Bulletin No.3	Swinerton	0002	4/9/19	0004A	4/18/19		N/A	CO			4/18/2019 - LAWA issues CD-0004A to merit CPCN 1003A - VM 4/11/2019 - SWIBUI submitted CPCN for ROM \$TBD, issued against FD 0003 - VM
0022	1004	2,400	4/11/19				0	RFI 0006 Demo Existing Electrical Conduit at Aux Curb	Swinerton	N/A		0003A	4/18/19		0006	CO			4/18/2019 - LAWA issues CD-0003A to merit CPCN 1004A - VM 4/11/2019 - SWIBUI submits CPCN 1004A for ROM \$2,400 - VM
0023	1005A	1,600	4/11/19				0	Fencing Repair Area 3 Ped. Walkway	Swinerton	N/A		0005A	4/18/19			CO			4/18/2019 - LAWA issues CD-0005A to merit CPCN 1005A - VM 4/11/2019 - SWIBUI submits CPCN for ROM \$1,600 - VM
0028	1007A	2,500	4/23/19				0	RFI 10010 PW; Replace Damaged Utility Boxes	Swinerton	N/A		0007	5/1/19		0010	CO			5/1/2019 - LAWA submits CD 0007 to merit CPCN 1007 - VM 04/23/2019 - SWIBUI submits CPCN 1007A for ROM \$2500 - VM
0030							0	Verify New Sewer Tie In Point	Swinerton			0006	4/23/19	5,000	N/A	CO			04/24/19 - LAWA issued CD-0006 for NTE \$5000 - VM
03. Under Merit Review																			
0031	1009A	3,266	5/1/19				0	RFI 0024 Pedestrian Walk Demo Existing Curb							0024				5/1/2019 - SWIBUI submits CPCN 1009A for ROM \$3,266.35 - VM
0032	1010A	4,900	5/1/19				0	RFI 0052 Aux Curb - Damaged Electrical Line							0052				5/1/2019 - SWIBUI submits CPCN 1010A for ROM \$4,899.52 - VM
0033	1011A	1,607	5/1/19				0	RFI 0053 - Aux Curb - Damaged 4" PVC Line Unforeseen Condition							0052				5/1/2019 - SWIBUI submits CPCN 1011A for ROM \$1607.13 - VM
07. Denied																			
0027	1006A	1,500	4/23/19				0	RFI 0013 Existing CMU Curb Demolition	Swinerton	0006	5/1/19	N/A			0013				5/1/2019 - LAWA issues FD-0006 to deny merit. - VM 4/23/2019 - SWIBUI submitted CPCN 1006A for ROM \$1500 - VM
0029	1008A	2,500	4/23/19				0	RFI 0012 BOE Permit Sewer Tie-In	Swinerton	0007	5/1/19	N/A			0012, 0042, 0042R1				5/1/2019 - LAWA issues FD-0007A to deny merit, BOE permit no longer required - VM 04/23/19 - SWIBUI submits CPCN 1008A for ROM \$2500 - VM

CM Log

Funding Source Legend: [A] - Allowances [CC] - CMAR Contingency [FP] - Forward Pricing

Printed on: 5/1/2019

LAMPDB

PAGE 1 OF 5

ITF-W_A Interim Ground Access (IGA)

[illegible]

LOS ANGELES WORLD AIRPORTS
MEETING AGENDA
ITF-W IGA Progress Wayfinding Meeting
(2:00PM – 4:00PM)

Location: Conference Room 824 – 7301 World Way West, 8th Floor

Date: June 6, 2019

Meeting Minutes in RED (6.7.19)

I. Phasing & Logistics

- Hours: Night Shift
- Locations: Terminal 1-6 (sequential order)
- Traffic Control: Barricades (CTA Flip Curb ASR)
- Equipment: A Frame Ladders

II. Messages for Sign Types

- **C5 – Front Side are ready / Back Side to Confirm 5/31. Sign Industries Confirmed Back Side of C5 Signs are ready 6/6.**
- **CX – Due 6/6/19 (per RFI 127). Potential sign messaging change.**
- ***B17 – See notes in B15.**
- ***R01 – Potential Sign Change.**
- ***R02 – No new message. Sign to remain as is.**
- ***R03 – Replace with solid background without seams. Refresh with new coat of paint.**
- **B09 – Sign Industries working on revision #2. Completed 6/6**
- **B15 – Change 3 B15 signs to B17 sign near Sky Way per sheet SP201. B15 & B17 Signs are to remain as is per sheet SP201. Due to sidewalk clearances, install signs 9' from original ground to bottom of sign per MUTCD. Use single post support system in lieu of double posts.**

*Per RFI 154 (due 6/12/19)

- **B06 – Top Pylon has potential Sign Change. Use appropriate material-vynal.**

III. Open Discussion

- Schedule next meeting: June 13th

IV. Action Items (5/30/19)

- Swinerton to provide RFI addressing B15 to B17 sign messaging font size & layout change. **See II notes in B15.**
- Sign Type RS: Confirm locations (PT) per sheet SP019. **Sign Industries suggested 24" from bollards. LAWA-PDG to confirm.**
- Sign Industries will provide 2 sets of Plans for LAWA: (1) Temporary Existing Sign Messages & Overlay, and (2) Permanent Sign Messages. **No update.**

V. Adjourn

LOS ANGELES WORLD AIRPORTS
MEETING AGENDA
ITF-W IGA Progress Wayfinding Meeting
(2:00PM – 4:00PM)

Location: Conference Room 824 – 7301 World Way West, 8th Floor

Date: June 6, 2019

ACTION ITEMS (6/6/19)

- Walk through on sign locations with Sign Industries (SI), Swinerton (SWIBUI), LAWA CALM & Airport Ops scheduled 6/11/9.
- Deferred Permit Sign Structures Approval anticipated by 6/20/19.
- SWIBUI / SI to provide Phasing & Logistics schedule/Gant Chart by end of this week (6/8).
- LAWA-PDG to provide to SI / SWIBUI latest As-Built in the CTA Area (refer to Bollard Project).
- LAWA-PDG to provide to SI / SWIBUI paint spec used in previous Wayfinding Project(s).
- LAWA-PDG to confirm with LAWA Maintenance on removal of Taxi Cab Signs in the CTA Area.
- SI to provide samples / visual mock-ups for LAWA Team to review & approve by next meeting (6/13).
- SWIBUI to provide latest Plan Set Submittal to LAWA Team by end of this week (6/8).

PERCENT COMPLETE

- Sign Types: 100%
- **Signs Locations: 90%**
- Sign Messaging: Ongoing
- Fabrication: Started
- Field Inspection: Ongoing

Minutes of Meeting

Division		Prepared By:	
ITFW_A - ITF-W_A Interim Ground Access (IGA)			
Subject:	Owner, Architect, Contractor		
Date	Time	Location	Meeting No.
4/18/2019	08:00 AM	7301 World Way West, Los Angeles, CA 90045 8th Floor Room 826	3

Attendees			
Name	Company/LAWA Division	Email	Telephone
Barrios, Julio	Swinerton Builders	jbarrios@swinerton.com	
Boboc, Roland	Swinerton Builders	RBoboc@swinerton.com	
Lu, Harry	Swinerton Builders	hlu@swinerton.com	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
001-001	PROJECT SUMMARY A. KEY DATES: On 03/28/19 - LAWA submitted correspondence clarifying Key dates for IGA project	No		A. KEY DATES: Substantial Completion - All Scope - 11/22/19; Substantial Completion - Auxiliary Curb, Ped Walkway, (between T7 & Aux. Curb - All Scope), CTA Flip Curb Wayfinding (All Scope), CTA Partial Pavement Markings (at outer CTA lanes) - 08/31/2019;

Minutes of Meeting

				Substantial Completion - CTA Curb Improvements 4' Curb Extension & Misc CTA Curb Scope, CTA Remaining Pavement Markings (inner CTA lanes) - 11/22/2019 **04/18/2019 Milestone 1 136 Days Milestone 2 Tentative Start 09/02/2019.
001-002	SAFETY & SAFETY MOMENT			**04/18/2019 1) No incidents this week. 2) Regency showed up to perform board updates, they went thru safety orientation. 3) Near miss sent last week to LAWA. **04/11/2019** Crown Fence Incident - worker is back on site, Swinerton Safety Report submitted to LAWA for review/response; Near Miss on 04/10/19 - Swinerton submitted preliminary report, will issue official report through document control;
001-003	CONSTRUCTION SCHEDULE Project 3-Week Look ahead (provided by Swinerton)			**04/18/2019** 1) Auxiliary Curb 1) Demo Trailer this weekend. 2) Grading Monday 4/22/2019. 3) Utility Work starting mid week 4/22/2019. 4) Approach Work on Vicksburg-beginning of May. 2) Ped Walkway 1) Demolition beginning. 3) T1 ASR approved for Sunday Night 04/21/2019. **04/11/2019** Fencing complete; surveying complete; demolition began on 04/08/19 and is in process; SWPPP submitted and pending LAWA approval.
001-004	PHASING AND LOGISTICS			
001-005	PERMITS			**04/18/2019** 1) Sewer footprint is not in BOE right of way. 2) Sign subcontractor needs to obtain permit for signs. **04/11/2019** BOE Permit - for Sewer is under investigation per LADBS; Light Pole Foundation does not require a permit; LAWA directed Swinerton to submit a 7460; Wayfinding Foundation submitted, manufacturer to submit signage calculations and shop drawings to HNTB;
001-006	DESIGN			**04/18/2019** 1) Monument Sign: Design Criteria Forecasted for week 04/22/2019 2) Field Bulletin

Minutes of Meeting

				<p>4 Wayfinding 04/26/2019.</p> <p>3) Field Bulletin 5 for IT forecasted 04/22/2019.</p> <p>**04/11/2019** Conformed Front End documents & technical specs issued to Swinerton (closed); Monument sign criteria from LAWA pending; Per LADBS, signage is to be a separate permit for Pedestrian Walkway, pending; Turnkey process under Swinerton review, will be a deferred submittal with focus on structural foundation (ongoing), Monument Sign design criteria (progress ongoing); Wayfinding to be issued week of 04/15;</p>
001-007	INSPECTION - QA/QC			<p>**04/18/2019**</p> <p>1) [REDACTED] provided IDO for GSD.</p> <p>2) Inspection requests are being submitted.</p> <p>**04/11/2019** Revised plan submitted by Swinerton on 04/09, currently under LAWA review;</p>
001-008	<p>REQUESTS FOR INFORMATION (RFI): (Refer to attached open RFI log for current update)</p> <p>Open RFIs: 1</p> <p>Total RFIs: 21</p>			<p>**04/18/2019**</p> <p>**04/11/2019** RFI for electrical vault substitution pending, to be submitted on 04/12;</p>
001-009	<p>SUBMITTALS: (Refer to attached log for current update)</p> <p>Open Submittals: 14</p> <p>Total Submittals: 55</p>			<p>**04/18/2019**</p> <p>1) Discussed open submittals.</p> <p>2) Hot: Submittal 19, 20, 24-1, 39, 43, 44.</p> <p>3) [REDACTED] will discuss Auxiliary Curb equipment list.</p> <p>**04/11/2019** Submittal numbering was clarified, Swinerton will number their submittals according to Prolog auto-generated number; Swinerton will note any "HOT" RFIs or Submittals as high priority;</p>
001-010	CHANGE MANAGEMENT (COs and TOs)			<p>**04/18/2019**</p> <p>1) [REDACTED] went over Change Management Log;</p> <p>2) CD's will be issued for CPCNs.</p> <p>3) TO's - 3 additional TO's will be submitted for 1st amendment.</p> <p>**04/11/2019** Modular Unit TO pending; LAWA issued FD 01 for Bulletin 1 & 2, on 04/05 Swinerton submitted CPCN 1001A for Bulletin 1 and CPCN 1002A for Bulletin 2. Both CPCNs are under merit review; LAWA issued FD 02 on 04/09 for Bulletin 3, Swinerton responded with CPCN 1003A on 04/11,</p>

Minutes of Meeting

				currently under review. Swinerton submits CPCN for Fence Repair at Area 3 & CPCN for RFI 0006, both are under merit review; Monthly billing for April is due on 25th, Swinerton SOV for Amendment 1 pending;
001-011	HONEYWELL	<div style="background-color: black; width: 100px; height: 15px;"></div> <div style="background-color: black; width: 50px; height: 15px;"></div>		
001-012	NEW ITEMS	No		**04/11/2019** Contact list issued on 04/09; Monument sign pending issuance by LAWA (closed); CSBP Plan Pending.
001-013	OPEN DISCUSSION	No		**04/18/2019** 1) Honeywell/Wood forecast to start work beginning of May 2019.
001-014		No		**04/18/2019** 1) Labor rates 2) Meeting today 04/18/2019 to sort out labor rate requirements.

If no reply or comments are received within 48 hours from receipt, this MOM is considered final and acceptable by all parties.



ITF-W_A Interim Ground Access (IGA)

Project # DA-5305A

Tel: Fax:

RFI #	Subject	Question	Author Company	Response Company	Date Created	Date Req'd	Date Resp	Cost Impact	Sched Impact	Dwg Impact
0017	PW Sign Types B05 and B06 – Repurpose Sign Foundations	<p>[4/15/2019 Swinerton Builders - REDACTED</p> <p>Signage drawing No. 20180516 (Sheet SP018) calls for the installation of three (3) B-06 and one (1) B-05 type signs. Currently, there are existing signs located at the exact same location where the new signs will need to be installed. The existing signs are comparable in size with the new signs called to be installed per plan. See attached photos of existing signs. The contractor is proposing to remove the existing signs and install new signs on the existing sign foundation/locations. Please confirm if this is acceptable.</p>	Swinerton Builders		4/15/2019	4/22/2019		No	No	Not Sure

Total Number of RFIs for this project: 1

Final Totals for this project:

0

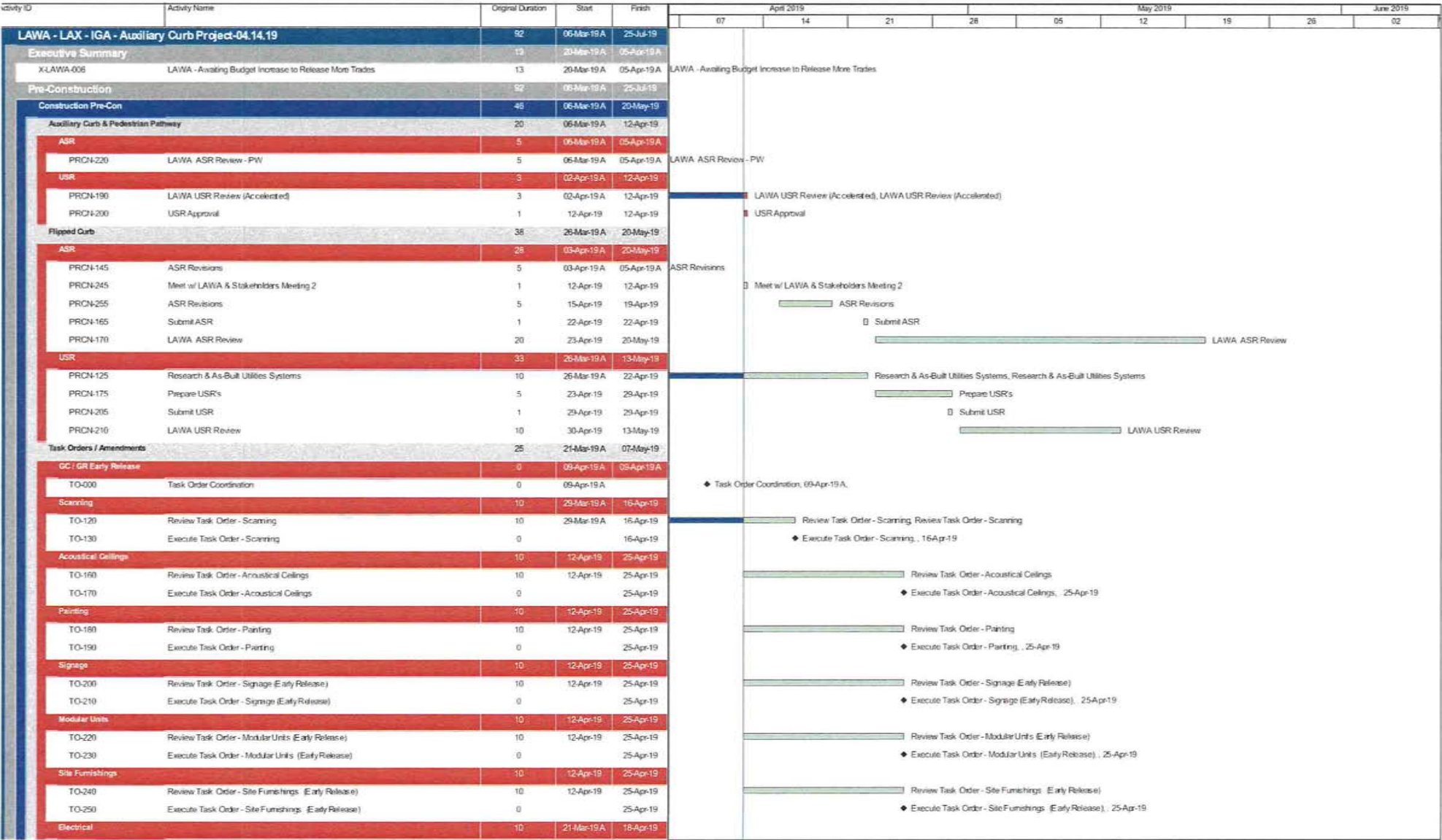
ITF-W_A Interim Ground Access (IGA)

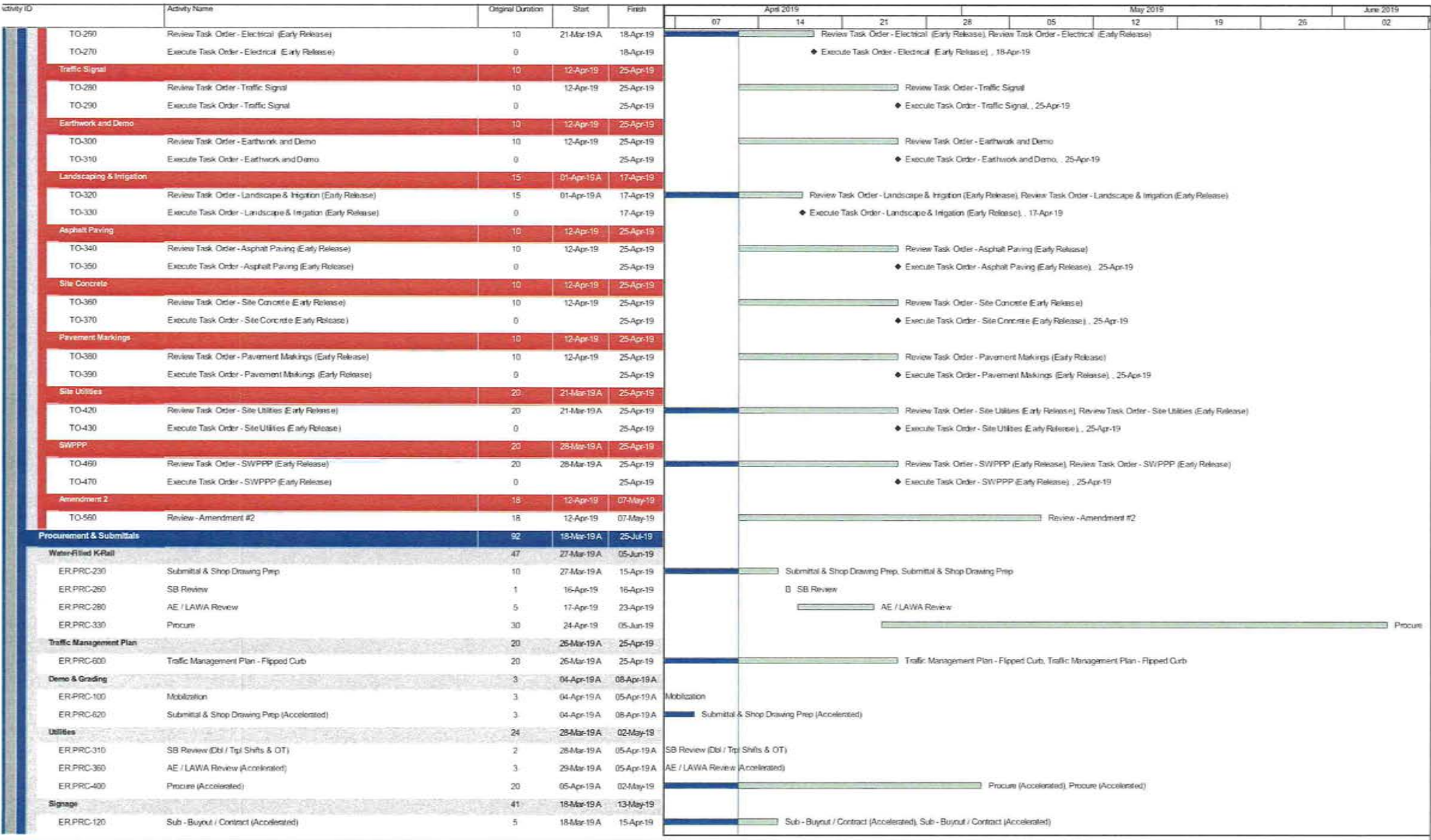
Project # DA-5305A

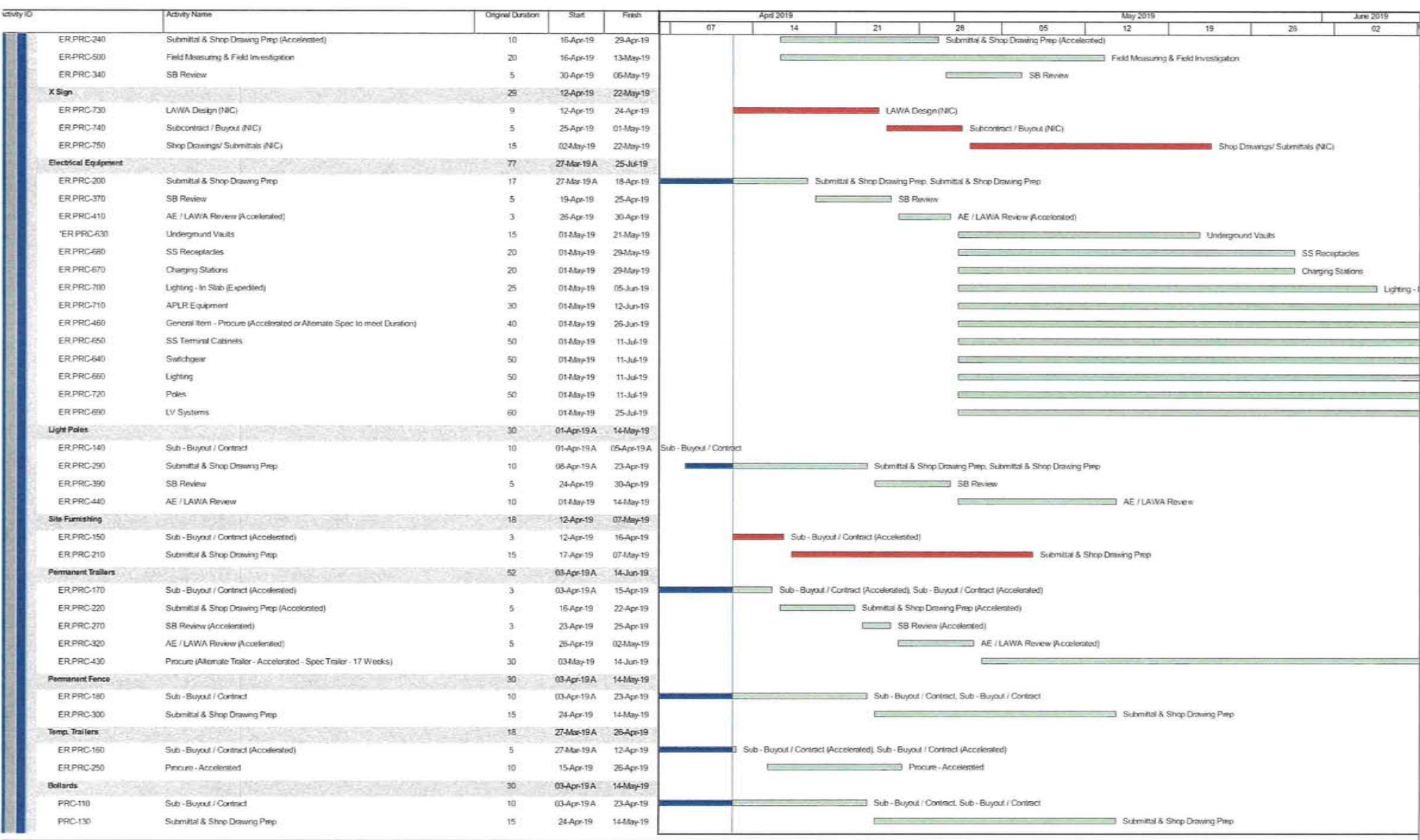
Tel: Fax:

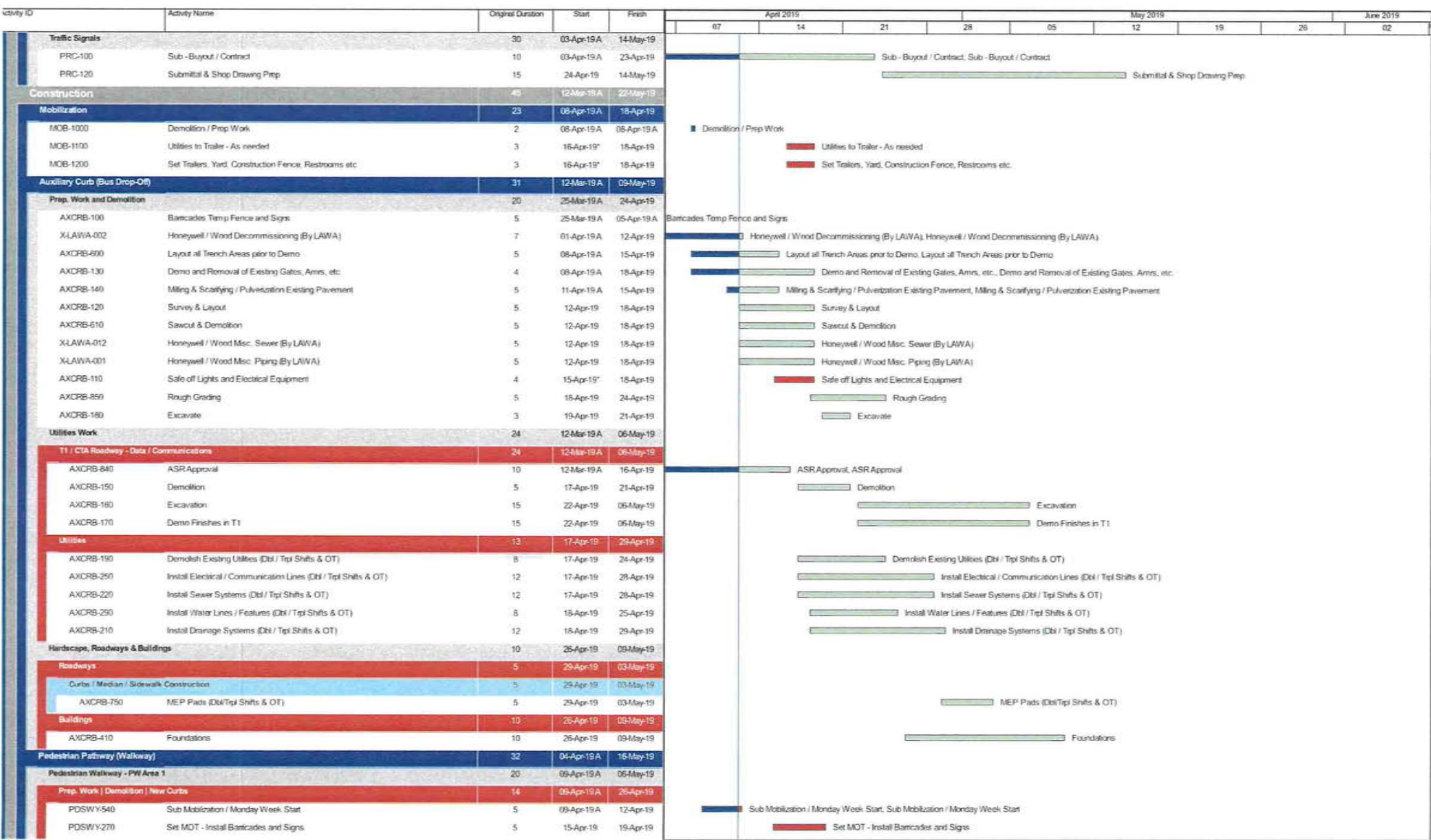
Number-Rev	From Company	Description	To Company	Status
0001--1		Swinerton-LAX ITF-IGA SSSP-CSWP-IIPP - (REVISED)		Open
0011--1		Revised Submittal Log		Open
0013--0		IGA Amendment 1 - SOV Proposal		Open
0019--0		Site Furnishing Product & Maintenance Data		Open
0020--0		Data Sheets - Pre-Cast Concrete Planters		Open
0024--1		Electrical - PVC Conduit & Fittings Resubmittal		Open
0032--0		Incident Prevention Plan (IPP)		Open
0033--0		Incident Response Plan (IRP)		Open
0036--0		Safety Orientation		Open
0039--0		PW - Signage Shop Drawings		Open
0040--0		Safety Manager Resume		Open
0042--0		SWPPP Product Data - Straw Roll & Fabric Spec		Open
0043--0		Site Utilities - Concrete Mix Design, Slurry & Admixtures		Open
0044--0		Water Distribution System - Pipe & Fittings		Open

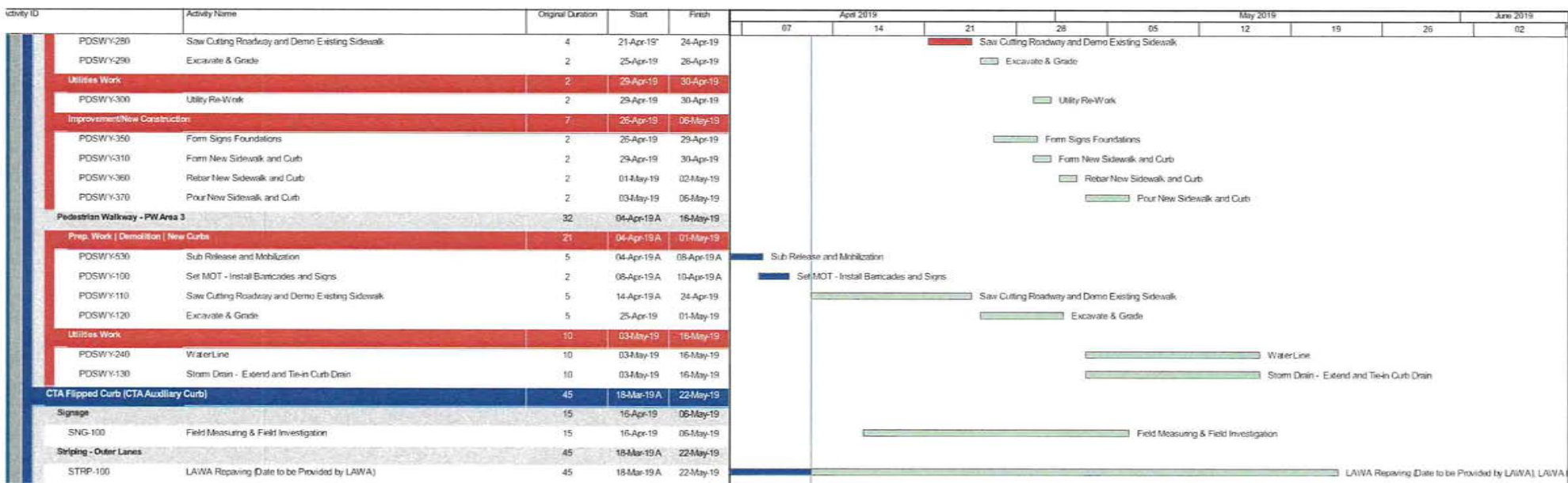
Number of Submittal Packages in this Project: 14











■ Actual Work
■ Remaining Work
■ Critical Remaining Work

◆ Milestone

DD: 12-Apr-19
 RD: 15-Apr-19

LAWA - LAX - IGA - Auxiliary Curb Project-04.14.19
 04.15.19 Schedule - 3 Week Look Ahead

5 of 5

SWINERTON 

Safety Moment

Tips For Managing Life's Stress

Stress is a fact of life. Although some stress, in certain situations, can lead to accomplishments; too much stress is a big negative. In today's society, stress is the leading cause of many health problems such as heart disease, obesity, and in some cases, depression. While the number of people suffering with stress continues to rise, there are many ways to ensure this epidemic does not spiral out of control.

Here are a few healthy ways to cope with stress:

- Identify sources of stress: Once you are aware of a stressful situation, develop ways to adapt and find solutions to take control
- Eat well: Consuming the right foods at the right time can help you start your day. Eating a healthy breakfast can help stabilize blood sugar level which can help to reduce stress
- Take breaks at work: Short breaks between tasks are essential to increase energy levels and maintain focus
- Exercise: Regular exercise can help your body ward off anxiety and negative feelings
- Consult a physician: He/she can help you determine the best way to handle stress

Unhealthy ways to deal with stress:

- Drinking excessively
- Taking out your stress on others (angry outbursts, physical violence, etc.).





PROJECT:	ITF-W Interim Ground Access
PURPOSE:	Weekly OAC Meeting
DATE, TIME:	04/18/2019, 8AM-9AM
PLACE:	Conference Room 824 - 7301 World Way West, 8th Floor Los Angeles, CA 90045
COORDINATOR	<div style="background-color: black; width: 100px; height: 1.2em; display: inline-block;"></div>

NAME:	ORGANIZATION:	PHONE:	EMAIL:
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Roland Boboc	Swinerton	213 663 8258	rboboceswinerton.com
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Change Management Log

ITF-W_A Interim Ground Access (IGA)

[illegible]

ITF-W_A Interim Ground Access (IGA)

REF #	CPCN #	(ROM)	CPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth DOC #	Auth DOC AMOUNT	Notes
10. Closed																			
0001	0001A	25,211	3/13/19		N/A		25,211	Early Release - Traffic Management		N/A		N/A			N/A	TO	PC04.01A	25,211	3/15/2019 - Routing for signature - VM 3/14/2019 - Under LAWA estimating review - VM 3/13/2019 - Swinerton submits RFTO 0001A for ROM \$25,210.86 - VM
0002	0002A	29,357	3/13/19		N/A		25,887	Early Release - Site Utilities		N/A		N/A			N/A	TO	PC04.02.1A	25,887	3/22/2019 - TO PC04.02.1A fully executed - VM 3/20/2019 - Reconciled TO Routing for signature - VM 3/19/2019 - Costs negotiated, pending RON - VM 3/19/2019 - LAWA issues TO PC04.002A for T&M with NTE \$10,000 - VM 3/14/2019 - Under LAWA estimating review - VM 3/13/2019 - Swinerton submits RFTO 0002A for ROM \$29,357.25 - VM
0003	0003A	16,516	3/28/19		N/A		16,516	Early Release - Electrical		N/A		N/A			N/A	TO	PC04.03A	16,516	3/15/2019 - Routing for signature - VM 3/14/2019 - Under review with LAWA Estimating - VM 3/13/2019 - Swinerton submits RFTO for ROM \$16,515.57 - VM
0004	0004A	249,571	3/21/19		N/A		238,021	Early Release - Temp Fencing		N/A		N/A			N/A	TO	PC05.01.1A	238,021	3/29/2019 - Fully Executed - VM 3/29/2019 - Routing for signature - vm 3/28/2019 - RON pending, routing for QC review - vm 3/28/2019 - Costs negotiated, writing document - VM 3/22/2019 - TO PC05.01A for T&M with NTE \$50,000 - Fully Executed - VM 3/21/2019 - LAWA to issue TO for T&M with NTE \$50,000 - VM 03/21/2019 - Swinerton submits RFTO 0004A for ROM
0005	0005A	23,747	3/21/19		N/A		23,747	Early Release - Surveying		N/A		N/A			N/A	TO	PC04.04A	23,747	3/28/2019 - Fully executed - VM 3/26/2019 - Costs reviewed and approved by LAWA Estimating and PM. Pending RON - VM 3/21/2019 - Swinerton submits RFTO for ROM \$23,747.43 - VM
0006	0006A	26,633	3/21/19		N/A		26,633	Early Release - Site Scanning		N/A		N/A			N/A	TO	PC05.03A	26,633	3/29/2019 - Fully Executed - VM 3/29/2019 - Routing for signature - vm 3/28/2019 - Costs agreed upon, RON received, routing for QC - VM 3/21/2019 - Swinerton submits RFTO for ROM \$26,632.73 - VM
0007	0007A	1,641	3/28/19		N/A		1,641	Early Release - SWPPP		N/A		N/A			N/A	TO	PC05.02A	1,641	3/28/2019 - Fully Executed - VM 3/26/2019 - RON received, pending final Swinerton sign off. - VM 3/25/2019 - Costs reviewed and approved. Pending RON - VM 3/22/2019 - Swinerton submits RFTO for ROM \$1,640.62 - VM
0008	0012A	199,346	3/29/19		N/A		199,346	Early Release - Landscaping and Irrigation		N/A		N/A			N/A	TO	PC05.04A	199,346	3/29/2019 - Fully executed - VM 3/29/2019 - Routing for signature - VM 3/29/2019 - Costs negotiated, pending RON - vm 3/29/2019 - Swinerton submits RFTO 0012A for ROM \$199,346.26 - VM
0009	0013A	5,427	4/1/19		N/A		5,427	Pre-Demolition Hazardous Materials Soil Report		N/A		N/A			N/A	TO	PC05.05A	5,427	4/2/2019 - Fully Executed - VM 4/1/2019 - Costs approved, RON received. Routing for signature - VM 4/1/2019 - Swinerton submits RFTO for ROM \$5,426.82 - VM
0010	0008A	2,174,630	4/1/19		N/A		1,923,234	Full Release - Earthwork and Demolition		N/A		N/A			N/A	TO	AD01.01A	1,923,234	4/8/2019 - Fully executed TO-AD01.01A - VM 4/5/2019 - Routing to Contractor for signature - VM 4/3/2019 - Costs negotiated, RON received. Routing for signature - VM 4/1/2019 - Swinerton submits RFTO 0008A for ROM \$2,174,629.69; Note from Swinerton states Alt. Add: Pulverize Existing Asphalt in Place for Re-Use (-\$229,848) - VM - VM

ITF-W_A Interim Ground Access (IGA)

REF #	CPCN #	(ROM)	CPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth DOC #	Auth DOC AMOUNT	Notes
10. Closed																			
0011	0009R1 A	2,132,646	4/5/19		N/A		1,066,323	Full Release - Site Utilities		N/A		N/A			N/A	TO	AD01.03A	1,066,323	4/12/2019 - Fully Executed - VM 4/10/2019 - Routing to Contractor for signature - VM 4/5/2019 - Received RFTO 0009R1 with updated costs to reflect early release deductions - VM 4/3/2019 - LAWA approved of 50% release at \$1,079,266.51. Pending signed face sheet from SWIBUI. - VM 4/1/2019 - Swinerton submits RFTO 0009A for ROM \$2,158,533.02. -VM
0012	0010R1 -A	2,876,174	4/2/19		N/A		1,438,087	Full Release - Electrical		N/A		N/A			N/A	TO	AD01.04A	1,438,087	4/8/2019 - Fully executed TO AD01.04A- VM 4/5/2019 - To Swinerton for signature - VM 4/3/2019 - LAWA approved of 50% release on funds, \$1,438,087.05. Pending RFTO face sheet sign off from SWIBUI - VM 4/2/2019 - Swinerton submits RFTO 0010AR1 for ROM \$2,876,174.09. Note: AII/Deduction: NEMA 3R in lieu of NEW 4X: (-\$34,309); Haul Spoils to LAWA designated site: (-\$11,797) - VM
0013	0014A	37,182	4/3/19		N/A		37,182	Full Release - Temporary Fencing and Gates		N/A		N/A			N/A	TO	AD01.02A	37,182	4/8/2019 - Fully executed TO-AD01.02A - VM 4/5/2019 - To Swinerton for signature - VM 4/3/2019 - Costs negotiated, pending RFTO face sheet approval from SWIBUI - VM 4/3/2019 - Swinerton submits RFTO 0014A for ROM \$37,181.92 - VM
0016	0015A	139,688	4/5/19				139,688	Second Release - Traffic Management Package		N/A		N/A			N/A	TO	AD01.05A	139,688	4/12/2019 - Fully Executed - VM 4/10/2019 - Routing to Contractor for signature - VM 4/5/2019 - Costs approved, routing RFTO face sheet for approval - VM 4/5/2019 - Swinerton submits RFTO 0015A for ROM \$139,687.85 - VM
0018	0017A	1,174,579	4/9/19		N/A		1,174,579	Partial Release - Swinerton GC/GR		N/A		N/A			N/A	TO	AD01.07A	1,174,579	4/17/2019 - Task Order fully executed - VM 4/16/2019 - Routing to SB for signature - VM 4/16/2019 - Routing to LAWA for signature - VM 4/10/2019 - LAWA approves of partial release of \$1,174,578.87 , routing face sheet for approval - VM 4/9/2019 - Swinerton submits RFTO 0017A for partial release of GC/GR funds at ROM \$1,174,578.87 - VM

Minutes of Meeting

Division		Prepared By:	
ITFW_A - ITF-W_A Interim Ground Access (IGA)			
Subject:	Owner, Architect, Contractor		
Date	Time	Location	Meeting No.
5/9/2019	8:00 AM	7301 World Way West, Los Angeles, CA 90045 8th Floor Room 826	7

Attendees			
Name	Company/LAWA Division	Email	Telephone
Boboc, Roland	Swinerton Builders	RBoboc@swinerton.com	
Lu, Harry	Swinerton Builders	hlu@swinerton.com	
Barrios, Julio	Swinerton Builders	jbarrios@swinerton.com	

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
001	PROJECT SUMMARY A. KEY DATES: On 03/28/19 - LAWA submitted correspondence clarifying Key dates for IGA project	No		A. KEY DATES: Substantial Completion - All Scope - 11/22/19; Substantial Completion - Auxiliary Curb, Ped Walkway, (between T7 & Aux. Curb - All

Minutes of Meeting

			<p>Scope), CTA Flip Curb Wayfinding (All Scope), CTA Partial Pavement Markings (at outer CTA lanes) - 08/31/2019; Substantial Completion - CTA Curb Improvements 4' Curb Extension & Misc CTA Curb Scope, CTA Remaining Pavement Markings (inner CTA lanes) - 11/22/2019</p> <p>**05/09/2019** Milestone 1 - 115 Days Milestone 2 - Tentative Start 09/02/2019</p> <p>**05/02/2019** Milestone 1 - 122 Days Milestone 2 - Tentative Start 09/02/2019</p>
002	SAFETY & SAFETY MOMENT		<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Safety Moment: Fall Protection/Prevention (presented by Swinerton) - Next weeks Safety Moment will be by LAWA Inspection team. - Safety Orientation: 05/09/19 9am following OAC Meeting. - Regency is proposing to work on site, 30-minutes needed, Regency will provide a schedule. Teams will work collaborative to accommodate Regency. Work crew should be the same members that completed the Swinerton safety orientation. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - Safety Moment: PG Bridge safety incident with concrete debris, be mindful of debris management, spotters on sight. - Swinerton will hold Safety Orientation for Job Site at 05/09/19 after the OAC Meeting. - No Incidents to report. - Regency notified about restricted access to site. Swinerton to re-daisy chain the gate. LAWA Operations to coordinate future visits. ASR Amendment may be required. - Swinerton to provide next Safety Moment, followed by LAWA QACID. - NOTE: PPE Necessary onsite, be mindful there are a lot of open trenches onsite.
003	CONSTRUCTION SCHEDULE Project 3-Week Look ahead (provided by Swinerton)		<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Auxiliary Curb: Utility work is ongoing, sewer is anticipated to be complete by end of

Minutes of Meeting

				<p>week. Overall work is on schedule target.</p> <ul style="list-style-type: none"> - Taft and Murray work is ongoing. - PNF utility work is upcoming. - T1 MPOE work is ongoing. - PW: Area 1 pour on night of 05/09/19. - Auxiliary Curb approach work is ongoing. - Monument sign activity was removed from the schedule, only foundations remain. HNTB and LAWA will look into sign and foundation necessary. Swinerton needs a decision by end of May, in order to keep schedule on track. - Swinerton suggest to install foundations oversize to accommodate future sign. LAWA to provide changes by end of May. - Wayfinding Signs: LAWA issued submittal to Swinerton. - Completion dates: Pedestrian Walkway - 07/18/19. CTA Auxiliary Curb - 08/29/19. - Swinerton to provide lead time for each sign. - Coordination with CALM group is ongoing. - Pedestrian Walkway pylon signs to remain in existing location, sign messages to be updated. - Swinerton to continue to procure signs by 08/31/19. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - Auxiliary Curb: Underground Utility work ongoing. Anticipated to be complete on 05/25/19. - Auxiliary Curb: Sewer and Electrical work ongoing. - Auxiliary Curb: T1 MPOE Conduit to begin 05/06/19. ASR has been approved. - Auxiliary Curb Area 1 & 2 ongoing. - Auxiliary Curb Area 3 & 4 to begin by 05/06/19. - Auxiliary Curb 5 & 6 coordination meeting with PNF on 05/02/19. - Pedestrian Walkway Area 1 ongoing. Pour schedules for 05/10/19. - Pedestrian Walkway Area 3 - Unforeseen - Work ongoing. - CTA Flip Curb: Field Investigation in process. - Coordination work with
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Minutes of Meeting

				LAWA MSD for their CTA paving work, schedule is delayed. May affect Swinerton Phasing/Schedule for striping.
004	PHASING AND LOGISTICS			<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Sky Way / Little Century work was moved up 1-week. - Flip Curb ASR ongoing. - Push button may be required by LADOT, signal recalling is being investigated by LADOT. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - Phasing for inner roadway striping may need a revision. - ASR for corner approach will be revised. - TMI Flip Curb workshop ongoing.
005	PERMITS			<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Monument Sign and PNF Arch Salvage sign permits pending. - Pylon sign RTI was delivered 05/09/2019. - Honeywell work should be completed by 05/10/2019. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - LAWA, Swinerton and Sign Industries met with LADBS to coordinate Signage permits needed. - Pylon Sign RTI is being coordinated. - Field Bulletin #4 submitted. - Honeywell: LADBS Inspector stopped original design. Express permit obtained. Murray is working on chimney for Honeywell. Murray to install wye on T&M basis.
007	INSPECTION - QA/QC			<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Existing Interconnect conduit was hit by Swinerton, wires are live. - Waiting for LADOT to respond. - Night time QC for Swinerton: teams will investigate if (1) QC manager was approved during final negotiations. QC manager during nights will be a superintendent. - Swinerton had originally (2) QC managers, but may have been changed during final negotiations. - LAWA QACID is stating a QC manager is required at night, in order to review and approve material/concrete. - Utility strike in Pedestrian Walkway area, Fiber needs to be repaired per LAWA IT. - Swinerton to meet with their

Minutes of Meeting

			<p>staff to review/discuss as-built information and existing utilities to avoid potential utility strikes.</p> <ul style="list-style-type: none"> - LAWA QACID is working to close IR's. - T&M are required to be on official forms. - Process: verbal, follow-up email, then T&M sheet will be signed by both Swinerton and LAWA. - Swinerton will add inspections team to daily Priority list distribution. - LAWA team needs to acknowledge list in order for Inspections to track T&M, regardless of merit. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - IR to be submitted for T1 MPOE work, Monday night into Tuesday Morning. (DIA/Torque) - RFI 18R1 and RFI 0049 Soil RFI's, clarification needed. - NOTE: LAWA QACID is strictly tracking ASR's campus wide, please continue to follow ASR. - QC reports have been submitted. - Trench bottom testing to be performed by Standards. - Swinerton received Fabrication note for Jensen Box, note will be submitted to Inspection. -SCST to prepare soils report.
008	<p>REQUESTS FOR INFORMATION (RFI): (Refer to attached open RFI log for current update)</p> <p>Open RFIs: 10</p> <p>Total RFIs: 73 Hot RFI's:</p>		<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Open RFI: 7 - Total RFI: 96 - Daily Priority List is ongoing, list now includes CPCNs. - NEMA cabinets: LAWA to provide, Swinerton to install. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - RFI Priority List - Nema 4X - Comm. ; - NEMA3R - Electrical - Field Walks with LAWA, Swinerton and HNTB to discuss and resolve issues onsite.
009	<p>SUBMITTALS: (Refer to attached log for current update)</p> <p>Open Submittals: 26</p> <p>Total Submittals: 123</p> <p>HOT Submittals:</p>		<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Open Submittals: 8 - Total Submittals: 137 - HOT Submittal: Modular Unit - Equipment List / MMRP: Swinerton has equipment on site that has not been approved. Equipment has not been submitted for approval. Approved equipment not

Minutes of Meeting

				<p>being used.</p> <ul style="list-style-type: none"> - If equipment isn't submitted within 48-hours, equipment needs to be removed from site. - Swinerton has equipment idling for too long. - MMRP violations were discussed. - No MMRP representative from Swinerton is on site. - Swinerton to provide MMRP representative and submittals. - Swinerton to hold a meeting with LAWA and Steve Woods. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - Seating Type C submittal review is ongoing. - Modular Unit submittal response anticipated for early next week. - Submittal 0092 CMB Aggregate Product Data - HOT
010	CHANGE MANAGEMENT (COs and TOs)			<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Teams will hold weekly Change Management Meeting following the OAC meeting. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - Reviewed CPCN Log * - FD 0007 BOE Permit, Swinerton has no issue. - FD 0006 is being reviewed by Swinerton.
012	NEW ITEMS	No		<p>**05/09/2019**</p> <ul style="list-style-type: none"> - Airport Operations was on site on 05/09/2019 for utility strike. <p>**05/08/2019**</p> <ul style="list-style-type: none"> - Damaged line was hit, [REDACTED] to direct on solution. - LAWA requested Swinerton schedule. - Teams discussed protocol for LAWA-Swinerton communication. - Inspections requested that HNTB and LAWA visit the site for RFI response discussion/investigation to keep work flowing. - Swinerton to submit Priority List on RFI/Submittals daily. - Teams to have daily phone calls for RFI discussion. - [REDACTED] new team member on LAWA QACID team.
013	OPEN DISCUSSION	No		

Minutes of Meeting

006	DESIGN	No		<p>**05/09/2019**</p> <ul style="list-style-type: none"> - LADBS stamp transfer on updated plans, Swinerton needs the updated plans to be RTI stamped. <p>**05/02/2019**</p> <ul style="list-style-type: none"> - Monument Sign deferral, just install foundation per 08/31/19. - FB #6 forthcoming, for Foundation/Site Furnishing - Teams to have field walks/site visits for prompt RFI responses. - Morning Huddle to be set up. - FB #4 and #5 complete.
014		No		

If no reply or comments are received within 48 hours from receipt, this MOM is considered final and acceptable by all parties.



ITF-W_A Interim Ground Access (IGA)

ITF-W_A Interim Ground Access (IGA)

Project # DA-5305A
Tel: Fax:

Pckg No	Pckg Rev	Pckg Description	Rec'd	Due Date	BIC Company	BIC Contact	BIC Sent Date	BIC Due Date
0064 - - 1	001	Sanitary Sewer Revised Manholes & Accessories			HNTB		5/7/2019 1	5/12/2019
0070 - 1	001	Sanitary Sewer Revised Manholes & Accessories						
0066 - - 1	001	Revised Labor Rates - Murray Company			LAWA			Open
0072 - 1	001	Revised Labor Rates - Murray Company Item Disposition: - Revise & Resubmit						
0079 - - 0	0001	Sanitary Sewer Spill Prevention & Response Plan			LAWA			Open
0086 - 0	0001	Sanitary Sewer Spill Prevention & Response Plan						
0080 - - 0	0001	IGA Demolition Work Plan			HNTB		4/30/2019	5/5/2019 1
0087 - 0	0001	IGA Demolition Work Plan						
0083 - - 1	001	Irrigation - Revised Product Data			HNTB		5/7/2019 1	5/12/2019
0090 - 1	001	Irrigation - Revised Product Data						
0093 - - 1	001	ITF-W IGA Project Budget Revised SOV			LAWA			Open
0100 - 1	001	ITF-W IGA Project Budget Revised SOV						
0097 - - 0	0001	Modular Unit Submittal Package			HNTB		5/6/2019 1	5/11/2019
0105 - 0	0001	Modular Unit Submittal Package						
0098 - - 0	0001	ITFW IGA Procurement Log			HNTB		5/6/2019 1	5/11/2019
0106 - 0	0001	ITFW IGA Procurement Log						

1.0 Request for Information
Summary Log - WorkFlow BIC

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
Conduit-Billboard Sign										
0085	Aux Curb Project/ Existing Conduits found under sidewalk	Swinerton Builders	[REDACTED]	5/6/2019	5/13/2019		HNTB	[REDACTED]	019 12:00:C	019 12:00:C
0086	IGA Message Schedule Data for the Following Sign Types.	Swinerton Builders		5/7/2019	5/14/2019		HNTB		019 12:00:C	019 12:00:C
0087	Pedestrian Walk Stop Sign Scope Clarification	Swinerton Builders		5/7/2019	5/14/2019	5/8/2019				
0088	Pedestrian Walk-Area 3, Utility Strikes (Unforeseen Condition)	Swinerton Builders		5/8/2019	5/15/2019		HNTB		019 12:00:C	019 12:00:C
0089	Aux Curb-Storm Drain Connection to (E) 54" Storm Drain	Swinerton Builders		5/8/2019	5/15/2019		LAWA		019 12:00:C	2019 12:00:C

Total Number of RFIs for this project: 96

1.0 Request for Information
Summary Log - Workflow BIC

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
Sewer Line										
0070	Aux Curb Light Pole Foundation	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0071	RFI 0071 - Aux Curb-3x5' Vault Reconfiguration-	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0072	Aux Curb Street Lights Relocation	Swirerton Builders		5/2/2019	5/9/2019	5/6/2019	HNTB		019 12:00:00	019 12:00:00
0073	Aux Curb-Unnecessary Feed Of Lighting Poles	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0074	Aux Curb-Sewer Manhole - Ladder	Swirerton Builders		5/2/2019	5/9/2019	5/6/2019	HNTB		019 12:00:00	019 12:00:00
0074R	Aux Curb-RFI 74, Sewer Manhole Ladder, LA City Code/Standard S-142-0	Swirerton Builders		5/6/2019	5/13/2019	5/7/2019	LAWA		019 12:00:00	2019 12:00:00
0074R	Aux Curb-RFI 74R1, Sewer Manhole with Ladder	Swirerton Builders		5/8/2019	5/15/2019		HNTB		019 12:00:00	019 12:00:00
0075	Aux -Curb Project/Storm Drain Relocation	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0076	Pedestrian Walk Way Area 1 - Sidewalk Grade Clarification	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0077	Auxiliary-Curb-Electrical Switch Gear Relocation	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0078	Aux-Curb Project/ Unforeseen Waterline	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0079	Aux-Curb Project/ Sewer Line Re-route	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0080	AC - BCR 40 Trash Receptacles	Swirerton Builders		5/2/2019	5/9/2019	5/3/2019	HNTB		019 12:00:00	019 12:00:00
0081	Aux Curb -Storm Drain Connection to (E) 4' x 5' RCB	Swirerton Builders		5/3/2019	5/10/2019	5/3/2019	LAWA		019 12:00:00	2019 12:00:00
0082	GA Specifications/ Project Requirements for "Samples"	Swirerton Builders		5/3/2019	5/10/2019	5/3/2019	LAWA		019 12:00:00	2019 12:00:00
0083	Pedestrian Walkway #1 Stop sign Locations	Swirerton Builders		5/6/2019	5/13/2019	5/7/2019				
0084	Aux Curb Project/ Existing	Swirerton Builders		5/6/2019	5/13/2019		HNTB		019 12:00:00	019 12:00:00

RFI #	Subject	Author Company	Author Contact	Date Created	Date Req'd	Date Resp	BIC Company	BIC Name	BIC Sent Date	BIC Due Date
Drawings										
0030	Aux Curb-Substitution Request Sewer Cleanout Covers	Swinerton Builders		4/22/2019	4/29/2019	4/22/2019	HNTB		2019 12:00:00	2019 12:00:00
0031	P/W-Notification To LAWA Regarding Demolition Scope Noted in RFI's 24, 22, & 21.	Swinerton Builders		4/22/2019	4/29/2019	4/22/2019				
0032	Flip Curb-Sign Clarification on Signs CID-B15-B17-CX-A11	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0033	Flip Curb-Sign Types C5-011 and C5-012- Sign Scope and Locations	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0034	Flip Curb-Sign Types C5-042 and C5-043- Sign Scope and Locations	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0035	0035 - Flip Curb-Sign Types C3- Sign Scope	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0036	Canilever Umbrella Mast Extension Clarification (Submittal 0059) -	Swinerton Builders		4/23/2019	4/30/2019	4/30/2019	HNTB		2019 12:00:00	2019 12:00:00
0037	Aux Curb-Leaving Gutter In-Place at Northeast Curb Ramp	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0038	Aux Curb- New Conduit Run to Terminal 1	Swinerton Builders		4/23/2019	4/30/2019	4/26/2019				
0039	G-Acceptance Letter from the City of LA for the Soils Report	Swinerton Builders		4/23/2019	4/30/2019		HNTB		2019 12:00:00	2019 12:00:00
0040	Pedestrian Walk Way - C101 C106- Confirmation on Tree Removal	Swinerton Builders		4/23/2019	4/30/2019	4/24/2019				
0041	Nema 3R Pullboxes	Swinerton Builders		4/24/2019	5/1/2019	4/26/2019				
0042	Auxiliary curb - Sewer POC @ Station 20+00	Swinerton Builders		4/24/2019	5/1/2019	4/25/2019	HNTB		2019 12:00:00	2019 12:00:00
0042R	Auxiliary Curb RFI 42-Sewer POC @ Station 20+00/ BOE Permit	Swinerton Builders		4/25/2019	5/2/2019	4/25/2019	LAWA		2019 12:00:00	019 12:00:00

Safety Moment

Distracted Driving Checklist

The checklist below is general for most industries and can be used as a starting point to develop your own, specific to your working environment..

Before You Drive

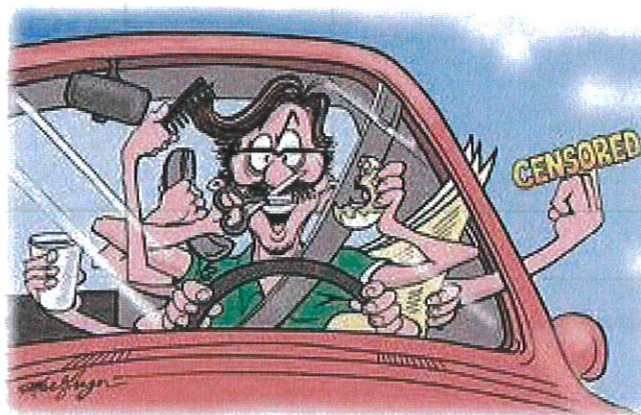
- Develop a habit of turning off your cell phone when you get in your vehicle, and turning it back on when you are done driving –if you can't turn your phone off, put it on vibrate or silent mode
- Put your cell phone in your trunk to avoid temptation
- Record a voice mail greeting telling callers it is not safe to make calls while driving, and you will return their call as soon as you are able
- If you spend a lot of time on the road, organize your route and schedule to allow time to make and return phone calls from the parking lot of one location before leaving to drive to the next one

While You Drive

- Do not make or answer cell phone calls, even with hands-free or dashboard infotainment systems
- If you must make an emergency call, leave the road and park in a safe area
- Do not send or read text messages or e-mail
- If you are driving with a passenger, allow them to operate the phone –if you must make calls, let someone else drive
- Focus on the road and enjoy cell phone-free driving

Remember

Keeping your eyes on the road, your hands on the wheel and your mind on the task of driving are all needed to be a focused driver.



LOS ANGELES WORLD AIRPORTS MEETING ATTENDANCE SIGN-IN SHEET

PROJECT:	Auxiliary Curb Management
PURPOSE:	ITFW IGA OAC Meeting No. 007
DATE, TIME:	05/08/2019, 8:00AM – 9AM
PLACE:	Admin West 8 th Floor Conference Room 824
COORDINATOR	<div style="background-color: black; width: 200px; height: 20px;"></div>

NAME:	Initial	ORGANIZATION:	PHONE:	EMAIL:
Roland Boboc		Swinerton	213.663.8258	rboboc@swinerton.com

LOS ANGELES WORLD AIRPORTS MEETING ATTENDANCE SIGN-IN SHEET

PROJECT:	Auxiliary Curb Management
PURPOSE:	ITFW IGA OAC Meeting No. 007
DATE, TIME:	05/08/2019, 8:00AM – 9AM
PLACE:	Admin West 8 th Floor Conference Room 824
COORDINATOR	[REDACTED]

NAME:	Initial	ORGANIZATION:	PHONE:	EMAIL:
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Roland Bobac	RB	Swinerton	213.663.8258	rbobac@swinerton.com
J/lo Barnes	JB	Swinerton	212-444-8750	jbarnes@swinerton.com

LAWA - LAX - IGA - Auxiliary Curb Project - (S05A) 05.07.19- Working File (TG)

3 Week Lookahead - TG

05-May-19 10:38

Activity ID	Activity Name	Dur	RD	Start	Finish	M	J	J	A	S	O	N	D																				
						0	1	1	2	0	0	1	2	3	0	1	2	2	0	1	1	2	0	1	2	2	0	1	1	2	0	0	1
LAWA - LAX - IGA - Auxiliary Curb Project - (S05A) 05.07.19- Worki		97	60	18-Mar-19 A	01-Aug-19																												
Pre-Construction		53	24	26-Mar-19 A	11-Jun-19																												
Construction Pre-Con		53	24	26-Mar-19 A	11-Jun-19																												
Procurement & Submittals		97	60	18-Mar-19 A	01-Aug-19																												
Quality Control		0	0	07-May-19	08-May-19																												
Construction		57	29	18-Mar-19 A	18-Jun-19																												
Auxiliary Curb (Bus Drop-Off)		31	20	09-Apr-19 A	05-Jun-19																												
Prep. Work and Demolition		10	5	29-Apr-19 A	14-May-19																												
AXCRB-180	Excavate	3	3	29-Apr-19 A	10-May-19	Excavate																											
X-LAWA-012	Honeywell / Wood Misc. Sewer (By LAWA)	5	5	08-May-19	14-May-19	Honeywell / Wood Misc. Sewer (By LAWA)																											
X-LAWA-001	Honeywell / Wood Misc. Piping (By LAWA)	5	5	08-May-19	14-May-19	Honeywell / Wood Misc. Piping (By LAWA)																											
Utilities Work		27	16	09-Apr-19 A	30-May-19																												
T1 / CTA Roadway - Data / Communications		27	16	09-Apr-19 A	30-May-19																												
Underground Cross Over fro Aux Curb		7	7	16-May-19	27-May-19																												
AXCRB-920	Lane Closure, K Rails, Fencing	2	2	16-May-19	17-May-19	Lane Closure, K Rails, Fencing																											
AXCRB-160	Sawcut & Excavation	5	5	18-May-19	22-May-19	Sawcut & Excavation																											
AXCRB-230	UG Conduit (Accelerated)	5	5	23-May-19	27-May-19	UG Conduit (Accelerated)																											
Roadway Overhead Work		16	16	06-May-19 A	30-May-19																												
AXCRB-870	Layout	3	2	06-May-19 A	09-May-19	Layout																											
AXCRB-880	Supports & Anchors	5	4	07-May-19 A	15-May-19	Supports & Anchors																											
AXCRB-890	Conduit	10	10	16-May-19	30-May-19	Conduit																											
T1 - Interior Work		30	15	09-Apr-19 A	22-May-19																												
AXCRB-150	Demolition of Exterior Panels	5	0	09-Apr-19 A	08-May-19	Demolition of Exterior Panels																											
AXCRB-170	Supports & Anchors	5	5	08-May-19	12-May-19	Supports & Anchors																											
AXCRB-200	Overhead Conduit	10	10	13-May-19	22-May-19	Overhead Conduit																											
Utilities		15	10	29-Apr-19 A	21-May-19																												
X.FRAG-AXCRB-02	Install Sewer Systems (Dbl / Trpl Shifts & OT)	11	4	29-Apr-19 A	13-May-19	Install Sewer Systems (Dbl / Trpl Shifts & OT)																											
AXCRB-210	Install Drainage/SD Systems (Dbl / Trpl Shifts & OT)	12	3	30-Apr-19 A	10-May-19	Install Drainage/SD Systems (Dbl / Trpl Shifts & OT)																											
AXCRB-250	Install Electrical / Communication Lines (Dbl / Trpl Shifts & C	12	5	30-Apr-19 A	19-May-19	Install Electrical / Communication Lines (Dbl / Trpl Shifts & C																											
AXCRB-940	Install Irrigation Systems	5	5	08-May-19	14-May-19	Install Irrigation Systems																											
AXCRB-260	Construct Catch Basins	10	10	09-May-19*	18-May-19	Construct Catch Basins																											
AXCRB-240	Install Fire Hydrant valves and tie-ins	10	10	12-May-19	21-May-19	Install Fire Hydrant valves and tie-ins																											
AXCRB-290	Install Water Lines / Features (Dbl / Trpl Shifts & OT)	8	8	14-May-19	21-May-19	Install Water Lines / Features (Dbl / Trpl Shifts & OT)																											

Remaining Level of Effort
 Actual Work
 Critical Remaining Work

Actual Level of Effort
 Remaining Work

Project Baseline Bar

Page 1 of 4

Data Date: 07-May-19

TASK filter: 3 Week Look Ahead.

LAWA - LAX - IGA - Auxiliary Curb Project - (S05A) 05.07.19- Working File (TG)

3 Week Lookahead - TG

05-May-19 10:38

Activity ID	Activity Name	Dur	RD	Start	Finish	M	J	J	A	S	O	N	D
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 Remaining Level of Effort
  Actual Work
  Actual Level of Effort
  Remaining Work
  Project Baseline Bar
  Critical Remaining Work

Page 2 of 4

Data Date: 07-May-19
TASK filter: 3 Week Look Ahead.

LAWA - LAX - IGA - Auxiliary Curb Project - (S05A) 05.07.19- Working File (TG)

3 Week Lookahead - TG

05-May-19 10:38

Activity ID	Activity Name	Dur	RD	Start	Finish	M	J	J	A	S	O	N	D
		0	1	1	2	0	0	1	2	3	0	1	2
	AXAR3-4-380	Safe-Off Light Poles	1	1	17-May-19	17-May-19							
	AXAR3-4-420	Demo Sidewalk	2	2	17-May-19	20-May-19							
	AXAR3-4-440	Grade Sidewalk and Curb / Gutter	1	1	21-May-19	21-May-19							
	AXAR3-4-370	Rebar & Form	1	1	22-May-19	22-May-19							
	AXAR3-4-410	Pour	1	1	23-May-19	23-May-19							
	AXAR3-4-340	Asphalt Patch	1	1	24-May-19	24-May-19							
	AC Area 4		13	13	07-May-19 A	24-May-19							
	AXAR3-4-150	Set Up K-Rails	2	1	07-May-19 A	08-May-19							
	AXAR3-4-110	Dig Alert	1	1	08-May-19	08-May-19							
	AXAR3-4-120	Safe-Off Irrigation	1	1	08-May-19	08-May-19							
	AXAR3-4-130	Safe-Off Light Poles	1	1	08-May-19	08-May-19							
	AXAR3-4-140	Set Up Traffic Control on Century	1	1	08-May-19	08-May-19							
	AXAR3-4-160	Remove Light Poles	1	1	09-May-19	09-May-19							
	AXAR3-4-170	Demo Sidewalk	2	2	10-May-19	13-May-19							
	AXAR3-4-180	Demo Driveway Approach	2	2	13-May-19	14-May-19							
	AXAR3-4-190	Grade Sidewalk and Curb / Gutter	2	2	15-May-19	16-May-19							
	AXAR3-4-200	Layout Telecom Trench	1	1	17-May-19	17-May-19							
	AXAR3-4-210	Sawcut Trench	2	2	20-May-19	21-May-19							
	AXAR3-4-220	Remove Asphalt	1	1	22-May-19	22-May-19							
	AXAR3-4-230	Excavate Trench	2	2	23-May-19	24-May-19							
	AC Area 5		6	6	20-May-19	28-May-19							
	AXAR5-310	Fence Install	2	2	20-May-19	21-May-19							
	AXAR5-200	Dig Alert	1	1	22-May-19	22-May-19							
	AXAR5-210	Safe-Off	1	1	23-May-19	23-May-19							
	AXAR5-220	Sawcut Trench	2	2	24-May-19	28-May-19							
	AC Area 6		6	6	20-May-19	28-May-19							
	AXAR5-100	Fence Install	2	2	20-May-19	21-May-19							
	AXAR5-110	Dig Alert	1	1	22-May-19	22-May-19							
	AXAR5-120	Safe-Off	1	1	23-May-19	23-May-19							
	AXAR5-130	Sawcut Trench	2	2	24-May-19	28-May-19							
	Roadways		6	6	20-May-19	28-May-19							
	Curbs / Median / Sidewalk Construction		6	6	20-May-19	28-May-19							
	AXCRB-750	MEP Pads (Dbl/Trpl Shifts & OT)	5	5	20-May-19	24-May-19							
	AXCRB-320	Form Curbs and Sidewalks & Pads (Dbl / Trpl Shifts & OT)	7	7	22-May-19	28-May-19							

 Remaining Level of Effort
  Actual Work
  Actual Level of Effort
  Remaining Work
  Project Baseline Bar
  Critical Remaining Work

Page 3 of 4

Data Date: 07-May-19
TASK filter: 3 Week Look Ahead.

LAWA - LAX - IGA - Auxiliary Curb Project - (S05A) 05.07.19- Working File (TG)

3 Week Lookahead - TG

05-May-19 10:38

Activity ID	Activity Name	Dur	RD	Start	Finish	M	J	J	A	S	O	N	D																
						0	1	1	2	0	0	1	2	3	0	1	2	2	0	1	1	2	0	0	1	2	0	0	1
	AXCRB-350	Set Signs and Bollards Foundations (Dbl / Trpl Shifts & OT)	5	5	23-May-19	27-May-19																							
	AXCRB-330	Set Lighting Pole Foundations (Dbl / Trpl Shifts & OT)	5	5	23-May-19	27-May-19																							
	Buildings		10	10	22-May-19	05-Jun-19																							
	AXCRB-410	Foundations	10	10	22-May-19	05-Jun-19																							
	Pedestrian Pathway (Walkway)		16	16	28-Apr-19 A	30-May-19																							
	Pedestrian Walkway - PW Area 1		14	14	06-May-19 A	28-May-19																							
	Improvement/New Construction		14	14	06-May-19 A	28-May-19																							
	PDSWY-310	Form New Sidewalk and Curb	2	1	06-May-19 A	08-May-19																							
	PDSWY-360	Rebar New Sidewalk and Curb	2	1	07-May-19 A	09-May-19																							
	PDSWY-370	Pour New Sidewalk and Curb	1	1	10-May-19	10-May-19																							
	PDSWY-320	Cure Curb	1	1	11-May-19	11-May-19																							
	PDSWY-330	Strip Curb	1	1	13-May-19	13-May-19																							
	PDSWY-350	Remove Barricades & Fencing	1	1	14-May-19	14-May-19																							
	PDSWY-340	Install New Signs	3	3	14-May-19	16-May-19																							
	PDSWY-250	Install New Pavement Marking	2	2	17-May-19	20-May-19																							
	PDSWY-260	Planting and Landscaping	5	5	21-May-19	28-May-19																							
	Pedestrian Walkway - PW Area 3		16	16	28-Apr-19 A	30-May-19																							
	Prep. Work Demolition New Curbs		5	1	28-Apr-19 A	08-May-19																							
	PDSWY-120	Excavate & Grade	5	1	28-Apr-19 A	08-May-19																							
	Utilities Work		10	11	30-Apr-19 A	22-May-19																							
	PDSWY-240	Water Line	10	5	30-Apr-19 A	14-May-19																							
	PDSWY-130	Storm Drain - Extend and Tie-in Curb Drain	10	10	09-May-19	22-May-19																							
	Improvement / New Construction		10	10	16-May-19	30-May-19																							
	PDSWY-150	Form New Sidewalk and Curb	10	10	16-May-19	30-May-19																							
	PDSWY-140	Form Signs Foundations	5	5	23-May-19	30-May-19																							
	CTA Flipped Curb (CTA Auxiliary Curb)		45	29	18-Mar-19 A	18-Jun-19																							
	Striping - Outer Lanes		45	29	18-Mar-19 A	18-Jun-19																							
	STRP-100	LAWA Repaving (Date to be Provided by LAWA)	45	29	18-Mar-19 A	18-Jun-19																							

■ Remaining Level of Effort ■ Actual Work
■ Actual Level of Effort ■ Remaining Work
■ Project Baseline Bar ■ Critical Remaining Work

Change Management Log

ITF-W_A Interim Ground Access (IGA)

REF #	CPCN #	(ROM)	CPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth DOC #	Auth DOC AMOUNT	Notes
02. Waiting for CCR																			
0014	1001A		4/5/19				0	Field Bulletin No. 1	Swinerton	0001		0001A	4/18/19		N/A	CO			4/18/2019 - LAWA issues CD-0001 to merit CPCN 1001A-VM 4/5/2019 - LAWA issues FD 0001 providing direction to SWIBUI to incorporate Field Bulletin 1 changes - VM 4/5/2019 - Swinerton issues CPCN 1001 for ROM \$TBD - VM
0021	1003A		4/11/19				0	Field Bulletin No. 3	Swinerton	0002	4/9/19	0004A	4/18/19		N/A	CO			4/18/2019 - LAWA issues CD-0004A to merit CPCN 1003A - VM 4/11/2019 - SWIBUI submitted CPCN for ROM \$TBD, issued against FD 0003 - VM
0023	1005A	1,600	4/11/19				0	Fencing Repair Area 3 Ped. Walkway	Swinerton	N/A		0005A	4/18/19			CO			4/18/2019 - LAWA issues CD-0005A to merit CPCN 1005A - VM 4/11/2019 - SWIBUI submits CPCN for ROM \$1,600 - VM
0030							0	Verify New Sewer Tie In Point	Swinerton			0006	4/23/19	5,000	N/A	CO			04/24/19 - LAWA issued CD-0006 for NTE \$5000 - VM
03. Under Merit Review																			
0031	1009A	3,266	5/1/19				0	RFI 0024 Pedestrian Walk Demo Existing Curb	████						0024				5/1/2019 - SWIBUI submits CPCN 1009A for ROM \$3,266.35 - VM
0032	1010A	4,900	5/1/19				0	RFI 0052 Aux Curb - Damaged Electrical Line	████						0052				5/1/2019 - SWIBUI submits CPCN 1010A for ROM \$4,899.52 - VM
0033	1011A	1,607	5/1/19				0	RFI 0053 - Aux Curb - Damaged 4" PVC Line Unforeseen Condition	████						0053				5/1/2019 - SWIBUI submits CPCN 1011A for ROM \$1607.13 - VM
0034	1012A		5/3/19				0	Field Bulletin No. 4 - Signage Changes	████	0005	4/26/19								5/3/2019 - SWIBUI submits CPCN 1012A for ROM TBD - VM 04/26/2019 - LAWA issues FD-0005 for Field Bulletin No. 4 - VM
0035	1011A	5,000	5/3/19				0	RFI 0059 Potholes for Existing 4 Inch Storm Drain	████						0059				5/3/2019 - SWIBUI submits CPCN 1011A for ROM \$5,000 - VM
0037	1014A	15,000	5/7/19				0	Field Bulletin No. 5	████	0004	4/25/19				0027	CO			5/7/2019 - SWIBUI submits CPCN 1014A for ROM \$15,000 - VM
0038	1015A	30,000	5/7/19				0	RFI 0055 - Aux Curb Pumping Soil Site Plan	████						0055				5/7/2019 - SWIBUI submits CPCN for ROM \$30,000 - VM
0039	1016A	1,600	5/7/19				0	RFI 0058 - Ped Walk Area 1 Demo & Cap Unforeseen Irrigation Line	████						0058				5/7/2019 - SWIBUI submits CPCN for ROM \$1600 - VM
0040	1017A	4,500	5/7/19				0	RFI 0051 - Ped Walk Area 1 Existing Street light	████						0051				5/7/2019 - SWIBUI submits CPCN for ROM \$4500 - VM
0041	1018A	2,300	5/7/19				0	RFI 0047 - Aux Curb Demo Signage Footing	████						0047				5/7/2019 - SWIBUI submits CPCN 1018A for ROM \$2300 - VM
0042	1019A	1,600	5/8/19				0	RFI 0054 - Pedestrian Walkway Area 1 Curb Modification	████						0054				5/8/2019 - SWIBUI submits CPCN 1019A for ROM \$1600 - VM
0043	1020A	5,000	5/8/19				0	RFI 0062 - Aux Curb Demo Scope Pole Mounted Camera	████						0062				5/8/2019 - SWIBUI submits CPCN 1020A for ROM \$5000 - VM
0044	1021A	1,800	5/8/19				0	RFI 0056 - PW Area 3 Existing Storm Drain Line Re-Route	████						0056				5/8/2019 - SWIBUI submits CPCN 1021A with ROM \$1800 - VM
0045	1022A	2,500	5/8/19				0	RFI 0079 - Aux Curb Sewer Line Re-Route	████						0079				5/8/2019 - SWIBUI submits CPCN 1022A for ROM \$2500 - VM

ITF-W_A Interim Ground Access (IGA)

REF #	CPCN #	(ROM)	CPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth DOC #	Auth DOC AMOUNT	Notes
05. Under Negotiations																			
0015	1002A		4/5/19		1002A	5/8/19	93,600	Field Bulletin No. 2	E - FC	0001		0002A	4/18/19		N/A	CO			5/8/2019 - SWIBUI submits CCR for \$93,599.75 - VM 4/18/2019 - LAWA issues CD-0001A to meriti CPCN1002A - VM 4/5/2019 - LAWA issues FD 0001 providing direction to SWIBUI to incorporate Field Bulletin 1 changes - VM 4/5/2019 - Swinerton submits CPCN 1002A for ROM \$2,400 - VM
0022	1004A	2,400	4/11/19		1004A	5/8/19	678	RFI 0006 Demo Existing Electrical Conduit at Aux Curb	E - FC	N/A		0003A	4/18/19		0006	CO			5/8/2019 - SWIBUI submits CCR for \$678.12 - VM 4/18/2019 - LAWA issues CD-0003A to meriti CPCN 1004A - VM 4/11/2019 - SWIBUI submits CPCN 1004A for ROM \$2,400 - VM
0028	1007A	2,500	4/23/19		1007A	5/7/19	3,058	RFI 0010 PW; Replace Damaged Utility Boxes	E - FC	N/A		0007	5/1/19		0010	CO			5/7/2019 - Received CCR for ROM \$3058.12 - VM 5/1/2019 - LAWA submits CD 0007 to merit CPCN 1007 - VM 04/23/2019 - SWIBUI submits CPCN 1007A for ROM \$2500 - VM
07. Denied																			
0027	1006A	1,500	4/23/19				0	RFI 0013 Existing CMU Curb Demolition	Swinerton	0006	5/1/19	N/A			0013				5/1/2019 - LAWA issues FD-0006 to deny merit. - VM 4/23/2019 - SWIBUI submitted CPCN 1006A for ROM \$1500 - VM
0029	1008A	2,500	4/23/19				0	RFI 0012 BOE Permit Sewer Tie-In		0007	5/1/19	N/A			0012, 0042, 0042R1				5/7/2019 - At OAC meeting on 05.02.2019, SWIBUI stated it was okay to close this item. VM 5/1/2019 - LAWA issues FD-0007A to deny merit, BOE permit no longer required - VM 04/23/19 - SWIBUI submits CPCN 1008A for ROM \$2500 - VM
09. Waiting for Authorization																			
0025	0020A	221,311	4/18/19		N/A		221,311	Partial Release - Asphalt Paving	Swinerton	N/A		N/A			N/A	TO	AD01.11A	221,311	5/8/2019 - Routing to SWIBUI for signature - VM 4/30/2019 - Costs agreed upon, full costs agreed upon are \$1,937,454.00, with TO being issued for a partial release at agreed amount \$221,311.03 04/18/19 - Swinerton submit RFTO 0020A \$221,311.02 - dkp
0026	0021A	100,000	4/18/19		N/A		109,375	Partial Release - Pavement Marking	Swinerton	N/A		N/A			N/A	TO	AD01.12A	109,375	5/8/2019 - Routing to Contractor for signature - VM 4/30/2019 - Costs negotiated, full amount approved is \$ 675,040.00 and this TO is being issued for partial release amount of \$109,374.66; pending signed off Face sheet - vm 04/18/19 - Swinerton submit RFTO 0021A for ROM \$100,000 - dkp
0036	0022A	29,227	5/3/19				29,227	Hazardous Soils Monitoring		N/A		N/A			N/A	TO	A03-001		5/8/2019 - Costs approved, pending RON - VM 5/3/2019 - SWIBUI submits RFTO 0022A for ROM \$29,227.10 - VM

ITF-W_A Interim Ground Access (IGA)

REF #	CPCN#	(ROM)	CPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth DOC #	Auth DOC AMOUNT	Notes
10. Closed																			
0001	0001A	25,211	3/13/19		N/A		25,211	Early Release - Traffic Management		N/A		N/A			N/A	TO	PC04.01A	25,211	3/15/2019 - Routing for signature - VM 3/14/2019 - Under LAWA estimating review - VM 3/13/2019 - Swinerton submits RFTO 0001A for ROM \$25,210.86 - VM
0002	0002A	29,357	3/13/19		N/A		25,887	Early Release - Site Utilities		N/A		N/A			N/A	TO	PC04.02.1A	25,887	3/22/2019 - TO PC04.02.1A fully executed - VM 3/20/2019 - Reconciled TO Routing for signature - VM 3/19/2019 - Costs negotiated, pending RON - VM 3/19/2019 - LAWA issues TO PC04.002A for T&M with NTE \$10,000 - VM 3/14/2019 - Under LAWA estimating review - VM 3/13/2019 - Swinerton submits RFTO 0002A for ROM \$29,357.25 - VM
0003	0003A	16,516	3/28/19		N/A		16,516	Early Release - Electrical		N/A		N/A			N/A	TO	PC04.03A	16,516	3/15/2019 - Routing for signature - VM 3/14/2019 - Under review with LAWA Estimating - VM 3/13/2019 - Swinerton submits RFTO for ROM \$16,515.57 - VM
0004	0004A	249,571	3/21/19		N/A		238,021	Early Release - Temp Fencing		N/A		N/A			N/A	TO	PC05.01.1A	238,021	3/29/2019 - Fully Executed - VM 3/29/2019 - Routing for signature - vm 3/28/2019 - RON pending, routing for QC review - vm 3/28/2019 - Costs negotiated, writing document - VM 3/22/2019 - TO PC05.01A for T&M with NTE \$50,000 - Fully Executed - VM 3/21/2019 - LAWA to issue TO for T&M with NTE \$50,000 - VM 03/21/2019 - Swinerton submits RFTO 0004A for ROM
0005	0005A	23,747	3/21/19		N/A		23,747	Early Release - Surveying		N/A		N/A			N/A	TO	PC04.04A	23,747	3/28/2019 - Fully executed - VM 3/26/2019 - Costs reviewed and approved by LAWA Estimating and PM. Pending RON - VM 3/21/2019 - Swinerton submits RFTO for ROM \$23,747.43 - VM
0006	0006A	26,633	3/21/19		N/A		26,633	Early Release - Site Scanning		N/A		N/A			N/A	TO	PC05.03A	26,633	3/29/2019 - Fully Executed - VM 3/29/2019 - Routing for signature - vm 3/28/2019 - Costs agreed upon, RON received, routing for QC - VM 3/21/2019 - Swinerton submits RFTO for ROM \$26,632.73 - VM
0007	0007A	1,641	3/28/19		N/A		1,641	Early Release - SWPPP		N/A		N/A			N/A	TO	PC05.02A	1,641	3/28/2019 - Fully Executed - VM 3/26/2019 - RON received, pending final Swinerton sign off. - VM 3/25/2019 - Costs reviewed and approved. Pending RON - VM 3/22/2019 - Swinerton submits RFTO for ROM \$1,640.62 - VM
0008	0012A	199,346	3/29/19		N/A		199,346	Early Release - Landscaping and Irrigation		N/A		N/A			N/A	TO	PC05.04A	199,346	3/29/2019 - Fully executed - VM 3/29/2019 - Routing for signature - VM 3/29/2019 - Costs negotiated, pending RON - vm 3/29/2019 - Swinerton submits RFTO 0012A for ROM \$199,346.26 - VM
0009	0013A	5,427	4/1/19		N/A		5,427	Pre-Demolition Hazardous Materials Soil Report		N/A		N/A			N/A	TO	PC05.05A	5,427	4/2/2019 - Fully Executed - VM 4/1/2019 - Costs approved, RON received. Routing for signature - VM 4/1/2019 - Swinerton submits RFTO for ROM \$5,426.82 - VM
0010	0008A	2,174,630	4/1/19		N/A		1,923,234	Full Release - Earthwork and Demolition		N/A		N/A			N/A	TO	AD01.01A	1,923,234	4/8/2019 - Fully executed TO-AD01.01A - VM 4/5/2019 - Routing to Contractor for signature - VM 4/3/2019 - Costs negotiated, RON received. Routing for signature - VM 4/1/2019 - Swinerton submits RFTO 0008A for ROM \$2,174,629.69; Note from Swinerton states Alt. Add: Pulverize Existing Asphalt in Place for Re-Use (-\$229,848) - VM - VM

ITF-W_A Interim Ground Access (IGA)

REF #	CPCN #	(ROM)	CPCN RECEIVED	CCR DUE DATE	CCR #	CCR DATE	CCR \$	TITLE	BIC	FD #	FD Date	CD #	CD Date	CD \$	RFI #	Auth Doc TYPE	Auth DOC #	Auth DOC AMOUNT	Notes
10. Closed																			
0011	0009R1 A	2,132,646	4/5/19		N/A		1,066,323	Full Release - Site Utilities		N/A		N/A			N/A	TO	AD01.03A	1,066,323	4/12/2019 - Fully Executed - VM 4/10/2019 - Routing to Contractor for signature - VM 4/5/2019 - Received RFTO 0009R1 with updated costs to reflect early release deductions - VM 4/3/2019 - LAWA approved of 50% release at \$1,079,266.51. Pending signed face sheet from SWIBUL - VM 4/1/2019 - Swinerton submits RFTO 0009A for ROM \$2,158,533.02 - VM
0012	0010R1 -A	2,876,174	4/2/19		N/A		1,438,087	Full Release - Electrical		N/A		N/A			N/A	TO	AD01.04A	1,438,087	4/8/2019 - Fully executed TO AD01.04A- VM 4/5/2019 - To Swinerton for signature - VM 4/3/2019 - LAWA approved of 50% release on funds, \$1,438,087.05. Pending RFTO face sheet sign off from SWIBUI - VM 4/2/2019 - Swinerton submits RFTO 0010AR1 for ROM \$2,876,174.09. Note: At/Deduction: NEMA 3R in lieu of NEW 4X: (-\$34,309); Haul Spoils to LAWA designated site: (-\$11,797) - VM
0013	0014A	37,182	4/3/19		N/A		37,182	Full Release - Temporary Fencing and Gates		N/A		N/A			N/A	TO	AD01.02A	37,182	4/8/2019 - Fully executed TO-AD01.02A - VM 4/5/2019 - To Swinerton for signature - VM 4/3/2019 - Costs negotiated, pending RFTO face sheet approval from SWIBUI - VM 4/3/2019 - Swinerton submits RFTO 0014A for ROM \$37,181.92 - VM
0016	0015A	139,688	4/5/19				139,688	Second Release - Traffic Management Package		N/A		N/A			N/A	TO	AD01.05A	139,688	4/12/2019 - Fully Executed - VM 4/10/2019 - Routing to Contractor for signature - VM 4/5/2019 - Costs approved, routing RFTO face sheet for approval - VM 4/5/2019 - Swinerton submits RFTO 0015A for ROM \$139,687.85 - VM
0017	0016A	32,812	4/9/19		N/A		32,812	Full Release - Acoustic Ceiling Removal		N/A		N/A			N/A	TO	AD01.10A	32,812	4/19/2019 - Task Order fully executed - dkp 4/18/2019 - Routing to LAWA for signature - VM 4/18/2019 - Routing to LAWA for signature - VM 4/17/2019 - Costs approved; pending ROM - VM 4/9/2019 - Swinerton submits RFTO for ROM \$32,812.40 - VM
0018	0017A	1,174,579	4/9/19		N/A		1,174,579	Partial Release - Swinerton GC/GR		N/A		N/A			N/A	TO	AD01.07A	1,174,579	4/17/2019 - Task Order fully executed - VM 4/16/2019 - Routing to SB for signature - VM 4/16/2019 - Routing to LAWA for signature - VM 4/10/2019 - LAWA approves of partial release of \$1,174,578.87 , routing face sheet for approval - VM 4/9/2019 - Swinerton submits RFTO 0017A for partial release of GC/GR funds at ROM \$1,174,578.87 - VM
0019	0011A	202,232	4/10/19		N/A		202,232	Partial Release - Signage		N/A					N/A	TO	AD01.06A	202,232	4/19/2019 - Task Order fully executed - dkp 4/18/2019 - Routing to Contractor for signature - VM 4/18/2019 - Routing to LAWA for signature - VM 4/10/2019 - LAWA approves partial release of \$202,231.86, routing face sheet for approval - VM 4/10/2019 - Swinerton submits RFTO 0011A for Partial Release of Signage budget at ROM \$202,231.86, full release to be approved is for ROM \$1223427.78 - VM
0020	0018A	1,124,521	4/10/19		N/A		1,124,521	Partial Release - Site Concrete		N/A		N/A			N/A	TO	AD01.08A	1,124,521	4/18/2019 - TO-AD01.08A-Fully executed - VM 4/16/2019 - Routing for signature - VM 4/10/2019 - Swinerton submits RFTO 0018A for Partial Release of Full Value at ROM \$1,124,521.37 - VM

ITF-W_A Interim Ground Access (IGA)

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10. Closed																			
0024	0019A	137,777	4/12/19		N/A		137,777	Partial Release - Site Furnishings		N/A		N/A			N/A	TO	AD01.09A	137,777	4/19/2019 - Task Order fully executed - dkp 4/18/2019 - Routing to Contractor for signature - VM 4/18/2019 - Routing to LAWA for signature - VM 4/17/2019 - Costs approved, routing for QC review - VM 04/12/2019 - Swinerton submits RFTO 0019A for ROM \$137,776.97 (partial release of full value, \$376,561.00) - vm

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
	<ul style="list-style-type: none"> - LAWA and HNTB explained the amenities to be included in the auxiliary curb and pedestrian plaza. - Teams discussed the IT scope, duct bank, security cameras, and cell phone chargers. HNTB explained that the existing light poles will be reused. LAWA Airport Police Department CCTV will be a security sensitive document. - HNTB explained the LID requirements for the Auxiliary Curb. 	LAWA to send MGJV Non-Disclosure Agreements for submittal.		
2.	<p>Project Schedule: The LAWA PM team explained the Auxiliary Curb has a 4-year temporary use and will have to be complete by 07/01/2019. LAWA and HNTB explained to MGJV a brief overview of the project schedule key dates.</p> <ul style="list-style-type: none"> - Bid documents are anticipated for 1st Quarter 2019. - HNTB will deliver 60% design submittal on 01/2019. - Auxiliary Curb area of the Park 'N Fly lease will be turned over to LAWA on 02/2019. - Teams discussed anticipating the CGMP board date of 01/17/19. It was informed that board approval may not be required. - LAWA is anticipating for construction to begin 03/2019. 			
3.	<p>Coordination: LAWA, HNTB and Myers – Griffith JV (MGJV) discussed expectations, lessons learned and coordination from all teams to achieve the 07/01/2019 completion date.</p> <ul style="list-style-type: none"> - MGJV discussed their vision on constructability review, project delivery and prioritizing design packages. MGJV discussed possible phasing and workability in CTA. - Teams discussed Guest Experience and Coordination with stakeholders in the CTA. - Teams discussed coordination to start a priority list 	MGJV to send a priority list for phasing packages.		

Item No.	Summary of Discussion	Action Required? By Whom?	Action Due Date	Comments
	<p>for long lead item procurement, early work packages and phasing. MGJV discussed identifying work packages to be self-performed and packages to go out for bid, specialty trades will be subbed.</p> <p>- There was a discussion on whether using the LULEP contract will require a Board Report. The team will verify. If needed MGJV can initiate the report.</p>			
4.	<p>Miscellaneous:</p> <p>- MGJV pointed out that there is a possibility of using a refurbished modular restroom.</p> <p>- MGJV requested any soils report and utility location information available to review.</p> <p>- MGJV inquired about LADWP involvement, electrical panel upgrades, minority percentages, rapid flashing beacons at pedestrian pathway crosswalk.</p> <p>- MGJV pointed out they are in the process of completing a similar drop-off lot near the LAWA campus if the team would like to visit for an idea of the finished product.</p> <p>- Teams discussed the protocol for inspections division, QA/QC and LADBS.</p> <p>- MGJV discussed the submittals of safety plans and traffic plans.</p>	<p>LAWA, HNTB and MGJV to have a follow up meeting on 12/11/18 for coordination on phasing and best delivery method.</p>		

If no reply or comments are received within 48 hours from receipt, this MOM is considered final and acceptable by all parties.

LAX Taxi and Ride Share

Guest Experience Subgroup Meeting – 2/20/19 1530

Attendees

Mike Molina – Taxi

[REDACTED]

Wai On Man – Uber

[REDACTED]

Danielle Lindsey – Uber

[REDACTED]

Mike Iswalt – Lyft

[REDACTED]

John Rowley – Opoli

Notes

- Taxi and Ride App Pickup Lot renderings were presented.
 - Concern expressed about the possibility of eliminating raised curbs
- Discussed Guest Experience “surprise and delight” elements at entrance to pedestrian walkway
 - Concern expressed about placing guest experience elements on the bus curbs due to the congestion from passengers disembarking shuttles
 - Concern expressed regarding anticipated use of experiential elements due to limited number of passengers transitioning through the pedestrian plaza.
- Concern over the amount of “clutter” in bus curb area – consider placing baggage cart return further north
- Staffing plan presented
 - iCARE staff to be added. No cost, on demand staff.
 - Concern expressed about cutting staff levels
- Food truck challenges presented
- Group was asked to identify and share the most important guest experience elements for the lot
 - Wayfinding - most important item
 - Restrooms
 - Suggestion made to have info graphics showing why the curb exists and the future of LAX. Give passengers a vision of what is to come.
 - Selfie wall is not a popular choice. There are many terminal locations to take selfies
 - Concern was expressed about expected use of amenities. Those amenities on the pedestrian plaza will primarily be used by walking passengers (about 17%)
- Guest experience at the CTA curb
 - Due to congestion, surprise and delight elements should be incorporated into functioning lot elements such as wayfinding

- Robust column wrap signage was suggested
- Guest Experience on the bus
 - Question about signage in the bus
 - 27" monitor located in the front of the bus to run customized programming
 - Concern about visibility for passengers in the rear of the bus. Speakers throughout the bus could alleviate this issue.
 - Advertising racks available at a significant cost
 - Connectivity is important
 - Entertainment on the bus is not necessary
 - Interior should be aesthetically pleasing
 - Suggestion for printed material explaining the journey from Terminal to departing on TNC or Taxi. Taxi starters could hand out materials at the stands.
- Group discussed integrating shuttle tracking information into TNC apps.
- Discussion regarding bus route messaging signs
 - Cost prohibitive
 - Issues with integration of other operators that utilize a variety of systems.
- Surprise and Delight presentation
 - Some interest in the Opal Digital orb as a wayfinding tool
 - Suggested the Taxi and Ride App shuttle should stand out from the other modes (unique look, color, etc.)
 - Liked the lime green as it stands out
 - Consensus that low tech wayfinding was preferred to high tech solutions. Dots, lines, arrows, etc. on the pavement are easier to follow.
 - Suggestion to integrate walking time intervals
 - Brand specific information kiosk may not be necessary.
 - TNCs will look into need.
 - If TNCs used their own kiosk there is concern about liability with TNC property located on LAWA premises.
 - Possibility of a mobile kiosk only used during peak periods
 - Question about the need for surprise and delight elements year round. Suggestion to have pilot programs, or holiday themed events.
 - Concern over the need, and the design elements of the porta party
 - LAWA will have control over all messaging and prize contents
 - Surprise and delight element decisions need to be made so design can be finalized.
 - JCDecaux can utilize existing electrical without having to tear up the pavement.
- TNCs expressed serious concerns about opening in the July due to increased summer activity.
- TNCs expressed their desire to see a comprehensive wayfinding plan.
- TNCs expressed concern about Wifi coverage at the third and fourth curb. Depending on how they operate there may be a need for connectivity in the lanes.
 - Cost is an issue. Concessions may need to be made in other areas, or a revised fee structure may need to be implemented.
 - TNCs will look into the issue and determine actual need.
- LA X-it theme was presented
 - Suggestion to incorporate the Theme Building in branding

LANDSIDE ACCESS MEETING

SUMMARY NOTES – 6/13/19

Notes

██████████ - Traffic and LAX-it information

- Introduction to traffic issues at LAX
- LAX-it overview presentation
- Flipped curb information

• **Questions/Comments**

- Will the remaining crosswalks be managed to assist passengers crossing from the terminals to the outer islands?
 - No, the crosswalks will not have staff assigned
- Will hotel and private parking shuttles pickup in the same area?
 - No, they will be relocated to the upper level
- Will the rental car shuttles have the same outer curb location?
 - Outer curb location will be the same, but they may not be in the same zone
- What is the signage plan?
 - Extensive signage plan in the works. Signage will direct passengers who choose to walk from any terminal
- Delta requested a copy of the signage plan.
 - ██████████ will find out if the plan can be shared

██████████ – Messaging

- “Change is in the Air (port)”
- Standard “LAX” messaging will be the new normal. Moving away from the four airplane LAWA logo
- Messaging will be very specific
- Example of the LAX-it bus wrap was shared
- Paid media will be used to get the message out
- Need airline help to coordinate messaging and inform their passengers
- Messaging applies to all modes, not just TNC/Taxi
- LAX-it uniform samples were shared. Bright, different colors to make staff easy to identify

- LAWA app to provide travel information to users. Travel time, screening time, etc.
- Website (flylax.com) contains construction information
- **Questions/Comments**
 - When will messaging be ready to share?
 - Estimating late July or early August
 - Is there any coordination that airlines can help with?
 - Yes, significant help is requested for getting the message out to passengers
 - Is there any type of standard verbiage?
 - Messaging is still in the works, but there will be clear, standard messaging
 - Timeframe?
 - Estimating late July or early August

Construction Updates

- Sidewalk improvements in the works, or have been completed
- Pavement resurfacing will take place in the outer curb pickup lanes starting in July. Work will start on the south side and move north
- Area between Parking Structure 3 and Parking Structure 4 is permanently closed. Will be the new APM West Station.
- Pedestrian bridge between Parking Structure 1 and Parking Structure 7 will be removed starting at 1:00am on 6/18. Center Way will be closed for 12 hours in that location.
- Significant lane reductions to Center Way will begin after Labor Day to accommodate APM guideway construction
- Beginning 6/13 the inner roadway in front of north TBIT will be reduced to relocate the pedestrian walkway to the pickup lane. Preparation for TBIT core project.
- Lower level of Parking Structure 3 will be used as an additional passenger pickup area. Modifications planned for the exit, and pedestrian path
- Landside Coordination Center will be located south of the Theme Building. Landside Operations staff will monitor traffic and construction in the CTA
- New curbside parking policy. Vehicles are prohibited from parking curbside unless they are picking up passengers, or responding to an emergency
- On 34 peak days of the year, LADOT officers will be positioned at key intersections to assist with traffic management.
- **Questions/Comments**
 - The new Parking Structure 7 exit has obstructions to visibility. Is anything in the works to correct the issue?
 - Work orders were already filed to remove a portion of the fence and some bushes that block the view

– LAMP Updates

- Four components of LAMP:
 - APM
 - CONRAC
 - ITF West
 - Roadways, Utilities, and Enabling
- **APM**
 - 5,515 passengers/hour/direction
 - Three stations
 - West Station: between Parking Structure 3 & 4
 - Center Station: south of Parking Structures 2A & 2B
 - East Station: between Parking Structure 1 & 7
 - Currently on schedule for June 2023 opening
 - End of 2020 the first APM cars arrive. Maintenance and storage facility must be complete
 - Construction will significantly ramp up after Labor Day 2019
 - APM construction must be completed by the end of 2022 to open in June 2023. Testing and certification
 - 12-hour closure of Center Way for Parking Structure 1 & 7 pedestrian bridge removal. Traffic exiting Parking Structure 1 will be routed to east way to proceed to World Way South
 - 150, 12-foot diameter columns will be installed to support the APM guideway
 - Significant amount of equipment required to install one column
- **CONRAC**
 - 5.3 million square feet
 - 30% design. Site takeover in August 2019
 - APM station to be built on the top of the CONRAC. Construction must be complete prior to construction of the station
- **ITF West**
 - To be completed Feb/March 2021
 - 6000 square feet of concessions space
 - Security Badge Office
 - 60% design
- **Roadways, Utilities, Enabling**
 - 40 different projects
 - Projects not just in the CTA
 - New metro station, and Lot E were part of these projects
- **Challenges**
 - Interfaces
 - Permitting
 - Resources (labor)
 - CTA impacts (primary concern)

- **Questions/Comments**

- Sign up for construction advisories on the flylax.com website
- What is the travel time from the CONRAC to TBIT?
 - 9 minutes
 - 2 minute headways, 24 hours

LANDSIDE ACCESS MEETING

SUMMARY NOTES – 6/13/19

Notes

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RECAP

January 20, 2019

Thanks, everyone, for all the input on the ideas that [REDACTED] presented for the Aux Curb. Below are some of the assignments, most are being referred to JC Decaux for research. If you have any contacts or suggestions, please send them to [REDACTED]. Please keep in mind that anything digital has constraints with the City's outdoor sign policy and cannot be large (can't be seen from the road) or permanent (see [REDACTED] for more details).

The Guest Experience Team is looking into a procurement mechanism that would allow us to tap into various performers and artists under one contract.

We'll meet in about 10 days to regroup and discuss.

JC Decaux

Bus enhancements – Wraps, lights, audio, video (a fun video on what to expect once guests arrive at Aux Curb). External Affairs has a video contract that we may be able to tap into. Wraps could be done by local artist to give it a unique look that is only found at LAX and will be very visible to our guests.

3D Graphics (floor, walls, bus wrap)

Outdoor LED Screens and Totems Mixed Reality/Holograms ([REDACTED] is meeting with a company)

Digital Walls, Digital Graffiti, Selfie, Advertising

Illuminated Lanterns

Ground LED Screens/Projections - BEAM By EyeClick - Interactive Gaming Projector System (referred by [REDACTED])

https://urldefense.proofpoint.com/v2/url?u=https-3A_joinbeam.com_&d=DwlFAG&c=EZyq3jpMgV82C-qqw4SRw&r=QgvJJHLJs2zfVcQATOfGA&m=-3Z95m7OzN5I5jLr8SEGijX61u384jZoV-4quZOVIDc&s=pUKyQjsOf7kMnVqEPKNpyiz4JKX2bmbB2INJoybgUBc&e=

Transparent LED Displays

Lighted Artificial Plants/Lighted Palm Trees – Some concern that the lights would interfere with air traffic, but still worth exploring

Augmented Reality

[REDACTED]
Augmented Reality/Airport-wide Wayfinding Platform

[REDACTED]
Statues/Sculptures – LA Original Discussion
Sand artists, song writers, etc.

██████████
Performances – Will talk to ██████████ and LAX Presents.
Robotic Trash Collectors – Disneyland and Italian examples

██████████
Schedule local community performers.

██████████
Magician

Mobile Games/Quizzes

These will be incorporated into above ideas as appropriate

Ideas on Back Burner

Miniature 3D CTA – It was decided that this would be nice for a one-time look, but after that, would lose its pizzazz. This is a great education tool, but not necessarily a wow.

LED Wayfinding on Parking Structure Walls – Concern that with the existing wayfinding towers, there would be redundant wayfinding. Keep this on the back burner as a future possibility, if tweaked.

TAXI & RIDE APP TEAM

METRICS AND EXPANSION MEETING

SUMMARY NOTES – 3/11/2019

Agenda

1. Project Updates
2. Performance and Metrics
3. Future Proofing and Site Expansion

Entities Represented:

- LAWA
- Taxi Companies
- Uber
- Lyft
- Opoli

Notes

- Project Updates:
 - Provided project updates including summary of cost saving initiatives (total amount around \$4 million)
 - Third and fourth curb should have adequate Wi-Fi coverage
 - Project site fencing and construction scheduled for March 25th
 - Total savings
- Metrics:
 - Consensus on categories of metrics (Bus Performance, Driver Performance, Lot Performance, and Passenger Experience)
 - Operators to review and prioritize metrics
 - Some thresholds will be established after lot is operational
 - Team will continue to meet beyond the lot commissioning to evaluate performance, metrics, thresholds, and develop relevant action plans
 - Quantifying crowding at terminal and the number of passengers walking to the lot will be challenging. LAWA needs to determine whether the data can be captured using beacons, video analytics, or otherwise.
 - Selected metrics should provide a general diagnostic of the health of the system
 - ALPR will be installed at lot entry and exit
 - The team needs to determine ways to measure queues
- Lot Performance

- How do operators plan to deal with trip cancellations? Can TNC platforms rematch those drivers without making them leave the lot and re-enter? How long would drivers need to dwell to do so and would it have a positive impact on lot performance? Dwell is currently not allowed and is contrary to permit agreement.
- No need to monitor egress in real time, however the data can be used to further analyze lot performance
- Some metrics might be too difficult to measure directly and the relevant area performance could be inferred from easier metrics up/down stream.
- Passenger Experience
 - Could operators integrate surveys in their mobile applications? Uber mentioned they have done it before
 - Consider placing smiley faces button at various locations including bus stops and pedestrian plaza entrance
- Lot Expansion
 - Two potential triggers
 - Insufficient loading curb capacity
 - Insufficient vehicle traffic capacity
 - Expansion area dimensions ~ 700' x 120'
 - Would provide 70 – 80 additional spaces (approximately 20 spaces per lane) and ~70% – 80% increase in active loading area
 - Primary benefit to the overall operation would be to have separate ingress and egress from the original site.
 - Customers will need to cross the bus lane to access the expansion site
 - Identified the potential need for staff to control pedestrian activity along Little Century Blvd to minimize impacts to vehicles entering lot expansion site
 - Four high level concepts were presented for discussion purposes
 - Operators will develop concepts
 - Grading and drainage at this location is adequate
 - Lot expansion should be complete before the Taxi and Ride App lot is operational
 - Uber recommends having at least two designs
 - 1 design to maximize curb
 - 1 design to maximize queuing
- LAWA:
 - LAWA should consider asking operator to provide hourly reports on a periodic basis describing facilities conditions (not monitored in real time)
- Uber:
 - Is PASSIO (bus metrics and automated passenger counter) software included in budget? Yes
 - Will LAWA monitor performance on surrounding roadways and outside of the lot? Possibly using the geo-fence and other tools; however, LAWA will rely on operators to self-report that data
 - Metrics only tell part of the story, also need qualitative data to evaluate performance
- Lyft:
 - Would like LAWA to track at least one metric per category (Bus / Wait at CTA curb / Lot)

- Would like crowding (buses that leave the CTA full and/or leave passengers behind) to be added to the list of metrics
- Taxi:
 - Operators track travel time from hold lot to T1
 - CTA equipment – Taxi operators will remove chairs and stands not belonging to LAWA, LAWA will remove phones and other equipment it owns
- Opoli
 - Recommended using low tech (passenger assistance communicating with staff at the lot) to collect some data on pedestrians

Action Items:

- LAWA:
 - Share presentation materials
 - Confirm third and fourth curbs will have adequate Wi-Fi coverage
 - Investigate technologies to measure crowding
 - Request taxi operators to share travel time data from hold lot to CTA
- Stakeholders:
 - Provide minimum Wi-Fi specifications
 - Review performance metrics and prioritize
 - Develop expansion layouts
 - TNC operators to provide data on frequency and factors leading cancellations
 - Determine how to deal with cancellations
 - Confirm whether they can integrate quality survey in mobile applications
 - TNC to think about issue regarding their customers using parking and hotel shuttles along with mitigating measures

TAXI & RIDE APP TEAM

MONTHLY COORDINATION MEETING

SUMMARY NOTES – 7/25/2019

Entities Represented:

- Mayor's office
- LAWA
- Taxi Companies
- Uber
- Lyft

Notes

- **General**
 - Introductions
 - Tentative opening day - 10/29
 - Contractor to use signing bonuses to create pool of drivers and other staff
 - Agreement with ICare and supplemental workforce still under review by city attorney
 - 02 shuttles delivered, unit 3 delivery and unit 4 close to completion
 - Pros - Reduced roadway construction impacts as a result of analysis and early warning
 - Delayed opening allows more time for staff training, testing and sponsorship opportunities
 - Con – No traffic mitigation two additional months
 - Mapping Updates
 - Google and Apple successfully contacted
 - No contact for Bing maps
 - Uber create own maps
 - Lyft to provide contact for WAZE maps
 - Taxi use **Here Maps**
 - LAWA will make files available via common web portal
 - Internal driveways need to be mapped correctly
 - Beacons
 - LAWA to outfit CTA and curb with beacons to improve location (GPS blue dot)
 - Strong Wi-Fi needed to leverage this technology (Plum Case)
 - Operations and Management Plan - CONOPS
 - Tentative deadline – end of August

- To be signed and agreed to by all parties involved (LAWA, LAZ team, Taxi and TNCs)
 - Address vehicles exiting on perimeter roadways, vehicle supply and coordination
 - All parties expected to provide operational plans within two weeks (August 8)
 - For inclusion: medical emergency, catastrophes, weather, POC/communication protocols (including to customers), severe airplane delays, congested exits/backups, traffic control signal failures, terminal evacuation towards plaza
- Also working on transition plan (logistics and contingency)
 - For example, signage
 - Few media inquiries so far, External Affairs plans to keep away from public as long as possible
 - Will airline can help educate public? Yes
 - Mayor's Office Communications team to work with LAWA
- Shuttle tracking – can TNC integrate Passio data in their respective applications
- Commissioning – Develop plan, will there be ceremonial first ride? Will there be a dry run
- LAWA requested ideas for surprise and delight
- Uber
 - How long will the feather banners be displayed? Will they remain throughout the entire project? LAWA plans to display them as part of the initial push (3 to 6 months), after which it will re-evaluate needs
 - Recommends including section o IROPS
- Lyft
 - Any plans to widen inner curb in CTA between T2 and LAX-it? No, however signage will be in place
 - Pre-dispatch at all major airports except LAX
 - Recommends having a grace period / learning curve during the first few weeks and maybe adjusting metrics
 - What is the process for changing operational plan? What is the procedure for change? What changes need signatures? LAZ has 30 days to implement change unless it is urgent
- Taxi
 - Requested access to camera system to support their operations
- **Next Steps**
 - Schedule series of bi-weekly meetings in August and September
 - Share presentation with stakeholders
 - Request logos from stakeholders for signage and shuttle wraps
 - Lyft to provide contact for WAZE maps
 - Lyft and Uber to connect with respective product teams to determine whether Waze beacons are compatible and Bluetooth mode requirements
 - LAWA to issue CONOPS skeleton so operators can provide plans
 - Address vehicle exiting lot and potential impacts on perimeter roadways in CONOPS

- LAWA to contact Birdi and LAPD to ask about camera coverage for taxi operators
- TNC to connect with respective teams to determine whether they can integrate shuttle tracking apps
- Stakeholders to provide ideas on Surprise and Delight

DRAFT

TAXI & RIDE APP TEAM
MONTHLY COORDINATION MEETING #1
SUMMARY NOTES – 2/6/2019

Agenda

1. Shuttle Operations
2. Guest Experience
3. Naming/Theme
4. Kit of parts
5. Allocation

Entities Represented:

- LAWA
- Taxi Companies
- Uber
- Lyft
- Opoli

Notes

- Uber:
 - Is there a communication protocol between airside and landside when flights are significantly delayed? It depends on extent of delays, LAWA to consider implementing a system and maybe include more staff coverage at terminals during graveyard shift
 - Regarding guest experience, Uber would like to know timeline for beacons and Augmented Realty – LAWA to provide, there is currently no plans to install beacons
 - Measures to protect passengers during inclement weather? LAWA is considering providing umbrellas or finding a sponsor to the same
 - Details about focus groups making decisions on the lot. Mainly internal stakeholders
 - Will there a mothers' room? No
 - When does LAWA need input from stakeholders? Within the next couple of weeks
 - Video analytics findings do not include passenger journey? Noted
- Lyft:
 - Question about contingency plans during irregular operations –
 - How is LAWA planning to deal with shuttle egress from inner lanes at T7? Changes to signal timing
 - Passengers usually rely on physical wayfinding and ambassadors

- Did LAWA conduct WiFi coverage test at the auxiliary curb? Yes 5 service providers confirmed coverage was adequate
- Brand needs to specify shuttle is part of airport services since this type of operations is new. Noted
- Does LAWA know whether passengers will use amenities? No
- Did LAWA consider added lighting to help passengers walking from T6 & 7? Yes, LAWA is looking into solutions and evaluating potential cost implications
- Appreciates findings for video analytics. Noted
- Is LAWA planning to improve access from Vicksberg street? Yes LAWA plans to add a dedicated left turn queuing lane into lot.
- Did LAWA conduct modeling? Yes, lot capacity is 2,600 vehicles per hour (vph), however LOS at lot intersection starts to significantly decrease at 1,600 vph
- Taxi:
 - Did LAWA consider loading time in shuttle travel time? Yes and staffing
 - Will all shuttles trips take 15 minutes? No please refer to slides
 - Request LAWA to develop better wayfinding and signage and encourage to deviate from existing standards if necessary, do not like “tube” sign
 - Two lot names proposed are not intuitive and prefer the Pin. Will LAWA include descriptive subtitles? Noted, LAWA seeking feedback from stakeholders. Signs will include operators’ logos, LAWA also plans to build a monument at the lot.
 - Double lane loading seems unsafe and conducive to accidents. Taxis could use westernmost lane as alternative should they prefer single loading
 - Concerned about sharing travel lanes with TNC due to difference in operating mode, would like more information on TNC operations. Taxi could use westernmost lane as alternative should they prefer single loading and separate travel lanes
- Opoli
 - How many wheelchair tie-downs will be provided per bus? Two
- LAWA:
 - Can stakeholders integrate wayfinding in their applications?
 - Stakeholders are welcome to help develop expansion plans
- General:
 - Overall good feedback on shuttle operations, guest experience
 - What is the timeline for signage and wayfinding efforts? LAWA to provide the same
 - Provide digital signage

Action Items:

- LAWA:
 - LAWA to send presentations to stakeholders
 - LAWA to provide timing for signage and wayfinding
 - LAWA to provide timing on Augmented Reality and Beacon implementation
 - LAWA to invite IT team to subsequent meetings
 - LAWA to share HNTB renderings when available
 - LAWA to provide timeline and process for stakeholders to provide input
- Stakeholders:

- Explore ability to integrate wayfinding in respective applications
- Provide ideas regarding sponsorship opportunities (umbrellas and others)
- Provide feedback and ideas on lot name and theme
- Provide ideas and concepts for expansion

DRAFT

TAXI & RIDE APP TEAM
MONTHLY COORDINATION MEETING #2
METRICS AND PERFORMANCE CRITERIA MEETING #1
SUMMARY NOTES – 2/28/2019

Agenda

1. Project Updates
2. Lot Operations and Allocation
3. Performance and Metrics (Subgroup only)
4. Next Steps (Subgroup only)

Entities Represented:

- LAWA
- Taxi Companies
- Uber
- Lyft
- Opoli

Notes

- General:
 - TNCs and Taxi asked about cost difference between the pavement alternatives and expressed their preference for a raised curb, which facilitates vehicle loading as compared to maneuvering around bollards.
 - Naming and Branding Concepts
 - Presented three concepts, stakeholders were not particularly fond of any
 - Discussed creating an avatar for wayfinding for example “Follow Kevin to the lot”
 - Taxi representatives mentioned that abstract and generic names would likely require more investment in marketing and education campaigns
 - TNCs would prefer raised curbs over a monument
 - VISSIM simulation used to get an idea of flow in the lot, update staffing plan, and create playbook
 - Performance metrics will be shared with operators
 - Special requests reserved for ADA customers and any other long transactions (groups, multiple luggage, etc...)
 - Periodic curb re-allocation by market share is preferable, however it creates wayfinding challenges

- How would LAWA deal with confused drivers using wrong curb? Would LAWA allow drivers to wait for passenger to find them or ask to exit the lot? To be determined and will be considered as part of the CONOPS development efforts. Also using zones could reduce risk of confusion and facilitate. Also zones D, C, B, then A should be used in that order to avoid congestion and blockage in the lot
- TNC operators would like Wi-Fi coverage in the entire lot. Noted, this would increase budget by approximately \$800,000.
- Scenario 1 (TNC Mixed)
 - Easy to adjust based on market share
 - Evaluating individual operator performance will be challenging
- Scenario 1B (TNC Mixed + Shared) - Any objection regarding shared rides at the curb? It depends on CONOPS
- Scenario 2 (Horizontal) – Concerns about spillover
 - Easy to adjust based on market share
 - Evaluating individual operator performance will be challenging
 - TNCs operating on the north side of the lot will have a competitive advantage since they will be able to exit the lot faster
- Stakeholders request that LAWA put emphasis on adequate physical wayfinding as opposed to expecting guests to rely on apps. Noted, LAWA is working on a robust wayfinding and signage plan. LAWA also plan to play video in the buses to provide wayfinding assistance to passengers. LAWA would still like stakeholders to provide digital wayfinding through their apps.
- Scenario 3A (Vertical)
 - TNC 1 would operate on 3rd and 4th curbs which would have a dedicated exit lane
 - TNC 2 would operate on 2nd curb and other operators would share the 1st curb
 - Easier to monitor performance by operator
 - Equity concerns due to the additional crossing needed for TNC 1 customers
- LAWA:
 - There is a lack of interest from food truck operators who are reluctant to commit full time resources in an unproven market, LAWA is exploring other service options
 - Performance and metrics – LAWA Priority: Smooth Passenger Experience
 - Need to establish baseline and measure performance of the CTA, neighborhood, and lot using several metrics
 - Evaluating different technologies and software (Waze Beacons, Passio, Speedlane Pro, Traffi Cloud, Smart micro, etc...)
 -
- Uber:
 - Will there be signage on the floor? No due to trip hazard and prior legal issues
 - Can some buses circumvent horseshoe if doing so is faster? Yes, depending on traffic conditions and construction
 - Will there be staff stationed at entrance of the lot to direct traffic? Yes
 - What is the approximate length and depth of each zone? Approximately 160' x 130'

- How many times would a bus stop at the lot? Once
- How much growth did we anticipate? Not factored, however TNC and Taxi have been growing at a rate of 200,000 vehicles per month
- What are the latest passenger growth rates? 3.5%
- Interested in wayfinding and signage plans for drivers. Wayfinding plan includes 4 elements, Final CONOPS is need to complete wayfinding and signage efforts
- Uber is interested in guest experience metrics and sentiment analysis. Notes LAWA will explore options
- Uber would like LAWA to track passenger wait time at the curb post shuttle trip
- Lyft:
 - Needs consistent wayfinding and signage from Terminal to Lot
 - Will traffic work at the intersection of Vicksburg and 96th Street? Yes, based on simulation and proposed improvements/operations
 - Will drivers entering the lot be able to identify empty lanes? Yes, lot is flat, training may be necessary
 - Has LAWA considered installing gantries to guide drivers? Yes, options initially presented were cost prohibitive, LAWA is evaluating other options
 - With regard to metrics, performance by operator maybe less important than overall lot throughput
 - Are lot expansion plans included in the performance and metrics slides? No, expansion plans will be discussed in separate meetings
 - Lyft will track metrics regarding deployment from hold lot to CTA and is also interested in tracking other metrics such as passenger wait time and travel times, drivers duration in lot (ingress to egress)
 - Lyft suggests using entry/exit data from ABT to calculate assignment time
- Taxi:
 - Will traffic management center monitor traffic in real time and control signals? Efforts underway to set traffic command center, LAWA controls signals in CTA
 - Will LAWA track passenger dwell time in the CTA? Maybe, however bus performance monitoring will provide useful information
 - What are LAWA's estimates for loading time? Goal – 1 minute, planning factor – 2 minutes
- Opoli
 - Shared ride average occupancy – 3.5 people per vehicle
 - Includes directions and wayfinding information in reservations details provided to customer ahead of time

Action Items:

- LAWA:
 - Set up follow-up meetings for March 11th to cover lot expansion and metrics
 - Reschedule next monthly meeting on March 29th
 - Share presentation materials
 - Provide menu of tradeoffs (Wi-Fi, monument, etc...)

- Share wayfinding plans with stakeholders after CONOPS is finalized (for both passengers and drivers)
- Evaluate options/technologies to collect guest experience metrics and sentiment analysis
- Waze API will help collect travel time, LAWA will install Waze beacons to augment GPS signal
- Passio technologies will be used to collect and track shuttle related metrics
- Other
- Stakeholders:
 - Provide feedback on options by Wednesday March 6th
 - Confirm whether apps can provide wayfinding based on mode since standard and shared ride transactions will likely take place at different locations.
 - Information needed from TNCs – When will customers request rides (at the terminal, in the bus, at the curb, or else)?
 - TNCs to determine whether driver or passenger will specify pick-up zone
 - Taxi to provide data on ADA requests and other relevant information
 - Provide recommendations on technologies to provide data
 - TNCs to let LAWA know whether their technology is compatible with Waze Beacons

TAXI & RIDE APP TEAM

MONTHLY COORDINATION MEETING #4

SUMMARY NOTES – 5/28/2019

Entities Represented:

- LAWA
- Taxi Companies
- Uber
- Lyft
- Opoli

Notes

- **Wayfinding**
 - Focus on wayfinding “bucket” aimed to help drivers navigate to the lot
 - Other three buckets will be discussed during future meetings
 1. Wayfinding within terminals
 2. Wayfinding in CTA on curbs outside the terminals
 3. Wayfinding inside LAX-it lot
 - TNCs believe it is critical to maintain Ride App nomenclature in signage to maintain consistency with other airports who have been integrating new logo and nomenclature
 - Will there be a gantry before the TNC entrance to the lot from Skyway? No sign will be located on sidewalk. Also placing signage on the other side of the existing gantry will not be effective due to the location of the pole in relation to the lot entrance
 - Will there be median striping on the leftmost lane dedicated to TNC / Taxi entry into the lot to avoid confusing other modes? LAWA will explore options which may include median striping or other markings such as “Taxi and TNC only”
 - Will LAX-it logo on roadway signs be consistent throughout CTA? Yes, same logo will be used everywhere (CTA, lot, around airport, on shuttles, etc...)
 - Drivers, especially new hires use Apps for wayfinding
 - LAWA is working on establishing a separate new address for the lot and will work with the City to integrate in wayfinding Apps (Google Maps, Waze, etc...)
 - TNCs suggest working with Google Maps and designating the lot as a “Place of Business” to be able to modify the lot layout as needed. Maybe only show Taxi and TNC entrances. However, need to avoid creating confusion for other transportation mode users who may select this destination by mistake.
 - Discussion around verbiage
 - Should signage include “pickup only”? No
 - Is “Passenger pickup” confusing? Yes

- What if lot function changes in the future?
 - Need signs around Terminals 7 and 8 to guide drivers toward left/airport recirculation instead of towards Sepulveda Blvd. (SB) and Century Blvd. (EB)
- **Construction**
 - Stakeholders would like to keep time lapse camera beyond lot opening. LAWA can accommodate
 - All pavement removed in lot, paving shall start soon
 - Pedestrian walkway substantially completed
 - Curb flip tentative schedule after lot opens (tentatively 9/1) after summer to avoid creating additional traffic issues
- **Food Truck**
 - Single proposer selected, will occupy three dedicated spaces
 1. Constant food truck concept
 2. Revolving concept
 3. LA-focused retail
 - It is too late for other food truck operators to propose services, however they could contact selected company to act a sub consultant
- **Restrooms**
 - Shared layout with group
 - Total of six stalls (4 state approved layout + 2 with Porta Party)
 - Porta Party showcase
 - June 4 – 9 a.m. to midnight
 - June 5 – 9 am to 5 pm
 - Materials and layout used for restrooms will ensure guest privacy
- **Shuttle Updates**
 - LAWA is expecting at least 20 new shuttles to be delivered prior to Sep. 1 and 11 used shuttles that will be in service for two months and gradually phased as new shuttles are completed and delivered every two weeks
 - Will interior layout, previously shown, remain the same? Yes
 - LAWA is evaluating options for wraps (Sponsorship or LAWA design)
- **3D Visualization**
 - Work in progress
 - LAWA will share draft video during the next meeting if available
- **Lot Management Contract**
 - Expecting proposals on 6/6
 - BOAC 7/18 (NTP to be issued at that time if possible - protest could delay process)
 - Scope is flexible enough to adjust staffing if necessary
- **Technology Updates**
 - Vigilant will provide ALPR technology
 - 90% design completed
 - PLOT will also be installed to enable cell phone tracking (bus curb and pedestrian plaza)
- **Sponsorship Updates**
 - JC Decaux selected to find sponsorship opportunities
 - Monument will not be available on Day 1

- Shuttle wraps may be provided by sponsor
 - Charging stations may be provided by sponsor
- **Agenda Next Meeting June 25th, 2019**
 - Curb allocation
 - Wayfinding for riders
 - Draft 3D animation
 - Overall communication plan and schedule
 - Wi-Fi
- **Updates from TNC**
 - Lyft – PDX
 - Pilot in effect for 2 weeks
 - Successful so far
 - Keys to success
 - Airport installing adequate wayfinding for riders and drivers
 - Minimal impact to drivers
 - Dedicated curb necessary for this work
 - Uber – SAN
 - Good collaborative effort with airport
 - Still in pilot mode
 - Will discuss further offline

Homework

- **General**
 - LAWA to send presentation materials
 - LAWA to share Scope of Services (Lot Management), RFP package and/or link to BAVN
 - LAWA to share shuttle interior layout with stakeholders
 - LAWA to set up meeting with Taxi representatives to discuss ALPR and provide information on camera coverage
 - TNCs to share ideas regarding raised tower or barricade for traffic officer
 - TNCs to provide Wi-Fi specifications
 - Uber to provide more details on SAN pilot project to LAWA

TAXI & RIDE APP TEAM MEETING

SUMMARY NOTES – 1/30/2019

Notes

- Advertising racks could be installed as part of a separate contract if necessary
- Pedestrian walkway needs to be revised based recent input from LAMP regarding the location of their power station. Revisit option 1
- Preference for Flexi umbrellas
- Seating
 - Mix and match
 - Verify availability and lead time
- Tables
 - Preference for Apex and Morin
 - Preference for four-sided tables, may not provide enough room for luggage
- Pedestrian Lighting
 - Select fixtures with similar shapes as tables and umbrellas for consistency
 - Protect poles to prevent damage and graffiti
 - Could mini-pylon colors synchronize with large ones?
- Charging stations
 - Two-sided preferred
 - Place some in pedestrian plaza
 - JCD could supply these
- Trash cans
 - Contact FMUG to discuss requirements
 - Need to determine out waste management plan, logistics, and responsibility matrix (for lot operator and food truck owners)
- Planters
 - Can planters be decorated with artwork?
- Guest experience
 - Draft plan in development
 - Who will staff kiosk? Not part of the staffing plan.
- Breakroom
 - Adding two offices for supervisor and dispatcher
 - Can trailer be shared by shared Aux Curb staff and police?
- Uniforms
 - Possibility to use current contract for white glove team to purchase aux curb staff uniform
 - Use vest instead of uniform as an option (in anticipation of staff turnover)

TAXI & RIDE APP TEAM MEETING

SUMMARY NOTES – 2/13/2019

Notes

- [REDACTED] to send Monthly Meeting materials to [REDACTED]
- Bathrooms – FMUG to provide input on fixtures and trash cans (current CTA option that is also blast resistant is \$3,400 per unit)
- ZAPPOS – 30-day demo starting in March at the TNC lot
 - Customer will send a text message to a number to obtain an access code that will unlock doors
 - During demo period, LAWA will determine whether door locking feature is acceptable
 - Need to determine who will maintain facilities, can this facility be included in the Portable Bathroom contract
- New name selected “LA X-it”, Gensler working on look and feel. LAWA will then hand off to RK after approval
- Guest Experience – Need to order long lead items
- HNTB renderings may be presented next week
- Pedestrian walkway from T7 – Revisiting Option 1
- Wayfinding – 60% package submitted, next submission will be 90%
 - Need to work with Paul Burns to ensure digital maps are updated
- 36 buses ordered, locations for vehicle storage have been identified
- Exact date for lot opening in Q3 not yet finalized, it will be between July and September
 - Not all buses will delivered by July (15)
 - Lot construction may not be 100% complete by July
 - Still collecting project data to get a better understanding of roadway impacts due to construction
- LAWA met with RAC (Enterprise and Alamo/National) to discuss RAC activity in CTA. Follow-up meeting scheduled to discuss traffic reduction initiatives RAC will propose
- PNF expansion – Working on expansion plans to be completed by lot opening (100% design) and that will still allow PNF to operate with at least 1,500 spaces
-
- Food/Retail Truck RFP – Submission deadline is scheduled for Feb 21st
 - There are concern we may not receive submittals because potential proposers find process complicated, do not fully understand how lot will work and are worried about insufficient demand
 - Plan B - Food truck operators would prefer permit system that would give them more ability to discontinue service. Need to identify person or entity to manage permits
 - We may consider shortening hours or start with only one truck
- Lot ADA plan brochure presented
 - Deliverable reflects comments from [REDACTED]
 - Brochure will be shared on the curb, in terminals, in the community, and online

- Guest Experience team can help disseminate information
 - Information to be included in Media/PR plan
- Staffing Plan
 - Need high level of staffing at opening
 - Staffing are likely to change based on demand levels
- Need to prepare queue management analysis

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TAXI & RIDE APP TEAM MEETING

SUMMARY NOTES – 3/07/2019

Notes

- [REDACTED] provide summary of project cost reduction meeting with Executives
- Efforts underway to determine max permissible height for proposed monument and visibility from various viewpoints
- Elliptical-shaped benches reuse - LAWA has received 7 complaints during last 5 years, city attorney (or [REDACTED]) to share details
- \$300,000 bathroom selected
- Breakroom costs to be included in project budget
- Staffing – revising latest staffing plan to decrease reliance on icare crews.
 - Need to confirm whether operator can supervise icare staff in which case relevant language will be incorporated in the RFP
 - How will icare staff liability and indemnification matters be handled under this scenario?
 - icare staff will need to be able to lift at least 50lbs comfortable to help passengers load and unload buses
- Project budget to be submitted for approval
 - Upcoming board meeting dates: 3/24 and 4/11
- Swinerton project contractor will submit 2 bids next week (normal and accelerated construction schedule)
- RK Venture to revise brand identity graphics (signage and bus)
- Wayfinding and Signage – Summarizing quantities to revised costs estimate
- Design milestone – Plans need to be finalized by the end of March
- Need to determine lot address
- PR/Media campaign – need to update schedule
 - Parking operators have been notified via a teleconference call
 - Hotel operators have not been contacted
 - Airlines reached out to offer to help

- **Questions/Comments**

- Sign up for construction advisories on the flylax.com website
- What is the travel time from the CONRAC to TBIT?
 - 9 minutes
 - 2 minute headways, 24 hours